

3. DECLARATION

QUALIFICATION SEARCH

I authorise James Cook University to obtain further information with respect to my application and, if necessary, seek academic information or transcripts from Australian educational institutions. Where necessary QualSearch will be engaged to access this academic information. I understand that James Cook University is not responsible if any educational body / institution does not supply these records. I understand that the results of the search will be made available to me on request and that an audit of this authority may also be undertaken.

IMPORTANT NOTICE

I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct.

INFORMED CONSENT

I understand that:

- James Cook University is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number [CHESSN] to me
- James Cook University will disclose this information to the Department of Education, Employment and Workplace Relations (DEEWR) for those purposes
- DEEWR will store the information securely in the Higher Education Information Management System
- DEEWR may disclose the information to the Australian Taxation Office [ATO], and
- James Cook University and DEEWR will not otherwise disclose the information without my consent unless required or authorised by law.

PRIVACY

I understand that information contained on this form is also collected for admission and administrative purposes. Personal information will not be passed on to any other external bodies, other than the Department of Education, Employment and Workplace Relations as outlined above, without my authorisation unless required or authorised by law

Signature: _____ Date [dd/mm/yyyy]: ____/____/____

4. PLEASE COMPLETE AND RETURN THIS FORM TO: [with any supporting documentation]

We look forward to receiving your application. If you need further information or help, please call our Student Enquiry Centre on Freecall 1800 246 446

Townsville:

Student Enquiry Centre, James Cook University
Ground Floor, Building DA1
Angus Smith Drive, TOWNSVILLE, QLD, 4811
Phone: [07] 4781 5255
Email: EnquiriesTownsville@jcu.edu.au

Cairns:

Student Enquiry Centre, James Cook University
PO Box 6811, CAIRNS, QLD, 4870
Phone: [07] 4042 1000
Email: EnquiriesCairns@jcu.edu.au

OFFICE USE ONLY

Prerequisites required:

Prerequisites met: Yes No

FACULTY APPROVAL (IF REQUIRED)

Signature of Assoc Dean/Faculty Registrar

Print name

____/____/____
[dd/mm/yyyy]

Degree completed: Yes No

If no, anticipated date of completion: ____/____/____

Checked by:

Academic record attached?

Yes No

____/____/____
[dd/mm/yyyy]

Offer approved: Yes No

Signature of Admissions and Exams
Manager

____/____/____
[dd/mm/yyyy]

Courtesy letter sent [dd/mm/yyyy]:

Offer checked on SIS [dd/mm/yyyy]:

Offer made and enrolment pack sent: