

Learning and Teaching Performance Fund Stage One Requirements

Requirement	Documentation	URL	University Comments
1. A current and recent institutional learning and teaching plan available on the University website	The Learning and Teaching Plan is located in the University's policy library and includes the University's commitment to improving the quality of learning and teaching, providing objectives and strategies.	http://www.jcu.edu.au/teaching/	The learning and teaching plan has undergone revision for the current cycle, but will also undergo further revision in the light of structural changes being made and the development of an academic plan
2. Evidence of systematic support for professional development in learning and teaching for sessional and full-time academic staff.	Development for teaching staff is connected to the Performance Management Program and is supported through the Teaching and Learning Directorate	http://www.jcu.edu.au/office/Human_Resources/pmpacadpol.shtml http://www.jcu.edu.au/office/tld/teachingsupport/ http://www.jcu.edu.au/office/tld/teachingsupport/induction_sessionals.shtml http://www.jcu.edu.au/office/tld/teachingsupport/gradcerted.shtml	The Teaching and Learning Directorate sets out a timetable of staff development workshops, provides substantial on-line resources and publications. Teaching and learning induction is provided for all new full-time staff and for sessional staff. Staff are encouraged to undertake the Graduate Certificate in Education (Higher Education)
3. Evidence of probation and promotion practices and policies which include effectiveness as a teacher.	Policies and procedures for probation and promotion are located within the Human Resources section of the University.	http://www.jcu.edu.au/office/Human_Resources/prom.shtml http://www.jcu.edu.au/office/Human_Resources/TeachingAspectsPresentation2007.ppt http://www.jcu.edu.au/policy/hr/induction/JCUDEV_008195.html	Evidence standards for both include reference to teaching and student feedback requirements

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<p>4. Evidence of systematic student evaluation of teaching and subjects that informs probation and promotion decisions for academic positions</p>	<p>Policies and procedures in relation to student feedback are located within teaching evaluation, HR policies and the University Performance Portfolio for AUQA.</p>	<p>http://www.jcu.edu.au/office/tld/teacheval/etframework.shtml</p> <p>http://www.jcu.edu.au/office/tld/teacheval/</p> <p>http://www.jcu.edu.au/office/Human_Resources/prom.shtml</p> <p>http://www.jcu.edu.au/office/Human_Resources/TeachingAspects/Presentation2007.ppt</p> <p>http://www.jcu.edu.au/policy/hr/induction/JCUDEV_008195.html</p> <p>http://www.jcu.edu.au/ssqa/QA/JCUportfolio04.pdf</p> <p>http://www.jcu.edu.au/ssqa/QA/Progress report6.pdf</p>	<p>The role of student evaluations in teaching and subjects is outlined in the policies for student evaluations and in the policies and practices of promotion and probation and continue to be part of the AUQA Performance Portfolio at JCU</p>
<p>5. Evidence that the student evaluations of subjects are publicly available on the University's website.</p>	<p>Data is available going back to 2001 and is aggregated by Schools and faculties. Trend data is also summarised as part of the University's quality assurance data.</p>	<p>http://www.jcu.edu.au/app/sfsresults/</p> <p>http://www.jcu.edu.au/ssqa/QA/Copy of SMGsfs report.pdf</p>	<p>Use of this data is made in Course Reviews, Faculty and School monitoring of quality and the PMP.</p>