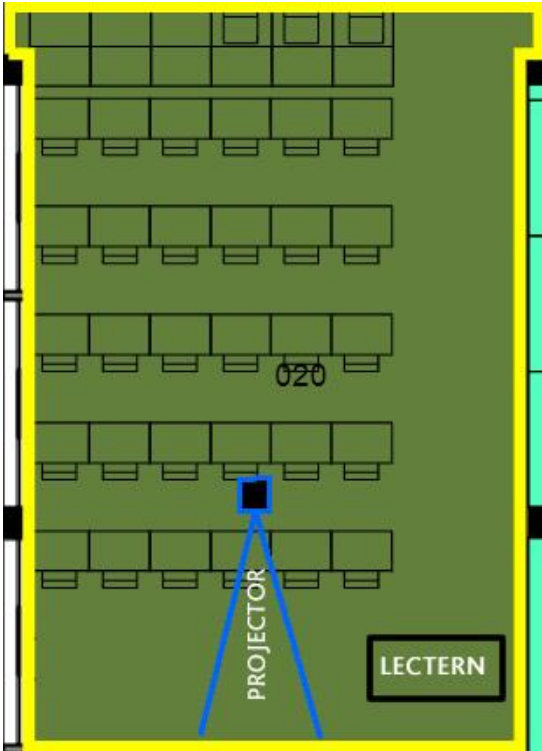




Room layout

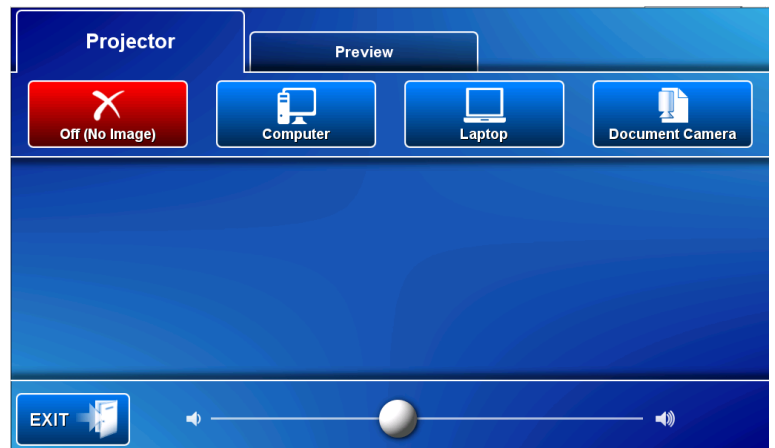


AV System

- 1x Projector
- Touch Panel for AV control
- AiO desktop PC
- Document camera
- 1x Video camera
- Lecture capture (Panopto)
- Microphone - lectern, wireless
- Preview monitor
- HDMI cable with adapters

Touch Panel

Used for all interaction with the AV system



Activate the AV System

- Touch the panel to activate the AV system

Desktop PC display

- Hold down the **Windows key** and press the **P-key** on the keyboard to access the PC display settings. Select 'Duplicate' on the floating menu. To show PowerPoint with notes, select 'Extend' from the floating menu.

Panopto Lecture Capture

- **Audio** – the lectern and wireless microphones record the presenter's voice.
- **Presenter Video** – a ceiling mounted camera is set at a fixed angle.
- **Presentation** – touch a media button on the touch panel

Show Presentation

- **Show Desktop PC**
Touch the **Computer** button on the touch panel
- **Show Laptop**
 1. Connect the HDMI cable
 2. Enable the laptop's dual display (Duplicate/mirror)
 3. Touch the **Laptop** button on the touch panel
- **Show Document camera**
 1. Place the object or document on the tray
 2. Adjust the view using the controls on the device
 3. Touch the **Document Camera** button on the touch panel

Volume control

- Touch and slide the **Volume** button to adjust the playback volume of the PC or laptop. Ensure the PC/laptop volume is turned up and not muted.

Support

AV Technical support Townsville:

Ext. 14643

AV Technical support Cairns:

Ext. 21700

Panopto
Computers

videocapture@jcu.edu.au

A/C or electrical faults:

Ext. 15500

Security:

Mex request

Ext. 16000