

Casual Student Ambassadors – Expression of Interest

Townsville, Cairns, Mackay and Rockhampton

ABOUT THE ROLE

Each year James Cook University (JCU) selects a small number of Student Ambassadors to represent JCU at recruitment events. Student Ambassadors are current JCU students who assist with the University's student recruitment activities including campus tours, University Open Days, Career Expos, visits to high schools and other recruitment events. The aim of the Student Ambassador program is to provide an opportunity for prospective students to have direct contact with successful role models currently studying at University. It's also an opportunity to inspire others to consider tertiary education as an option for their future.

The Student Ambassador program provides valuable marketing and communications related development opportunities in addition to further developing your interpersonal, communication and leadership skills.

Student Ambassador work is on a casual basis, as needed, so hours will vary from week to week and will include working outside the ordinary span of hours on occasion. However, we will try to provide as much notice as possible so you can fit the work around your study schedule.

DUTIES

1. Communicate with people of all ages to encourage, motivate and inspire them to commence, continue and complete their studies successfully.
2. Provide prospective school leaver and non-school leaver students and their families with the insight into university life and study based on your own experiences.
3. Assist with providing prospective students and families straightforward information on application and admission processes, JCU diploma and degree offerings and student services.
4. Actively participate at Open Day, information evenings, University Experience, high school visits, career expos, campus tours and other student recruitment events.
5. Assist with pre and post event set up and pack down.
6. Acquire and maintain a basic understanding of JCU and QTAC processes in relation to student admissions, enrolments, scholarships and student placement.
7. Assist with administration tasks e.g., preparation of collateral required at events, packing of collateral and other official duties.
8. Undertake training as required.

ELIGIBILITY CRITERIA

1. Currently studying at JCU.
2. Ability to positively represent and promote JCU.
3. Sound communication and interpersonal skills with attention to detail.
4. A current Queensland Working with Children 'Blue Card'.
5. A current 'C' class Queensland Driver's Licence.

POSITION DETAILS

- Casual appointment until December 2023
- Hours will vary throughout the year based on student recruitment activities
- \$32.33 - \$33.71 per hour plus superannuation.

HOW TO APPLY

Please submit your application online via the [JCU Student Ambassador Program](#) website.