

# Timetable Information for Students

## Frequently Asked Questions

1. [How do I know which subjects to view for my course?](#)
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## Planning Subjects

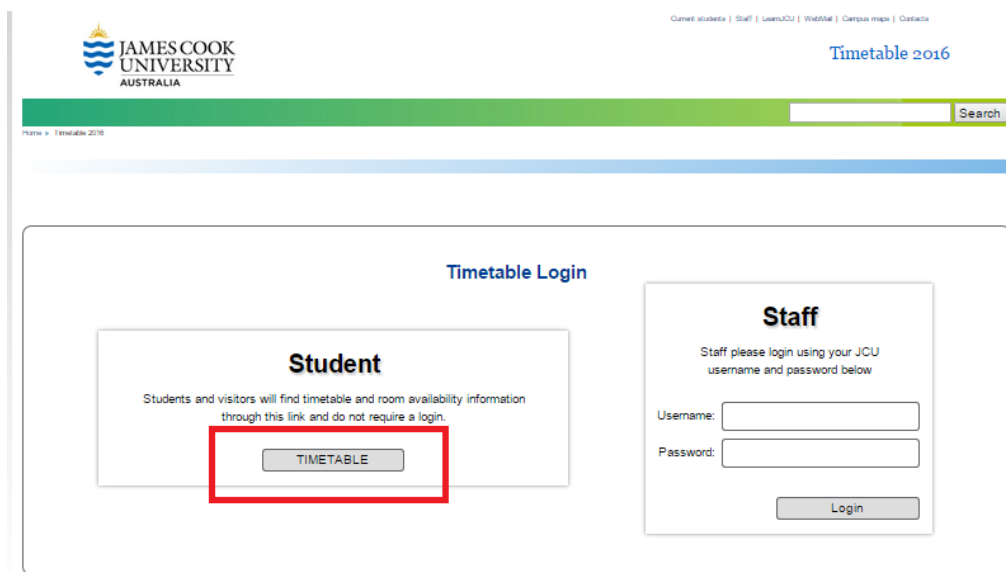
Identify the subjects you need to enrol in using the online [Course Enrolment Planner](#).

## Timetable Access

The Timetable is best viewed using Google Chrome or Mozilla Firefox.

Access the timetable at <https://timetable.jcu.edu.au/2016/login.aspx>

Students do not need to log in. Click on TIMETABLE.



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Timetable 2016

Home > Timetable 2016

Search

### Timetable Login

#### Student

Students and visitors will find timetable and room availability information through this link and do not require a login.

**TIMETABLE**

#### Staff

Staff please login using your JCU username and password below

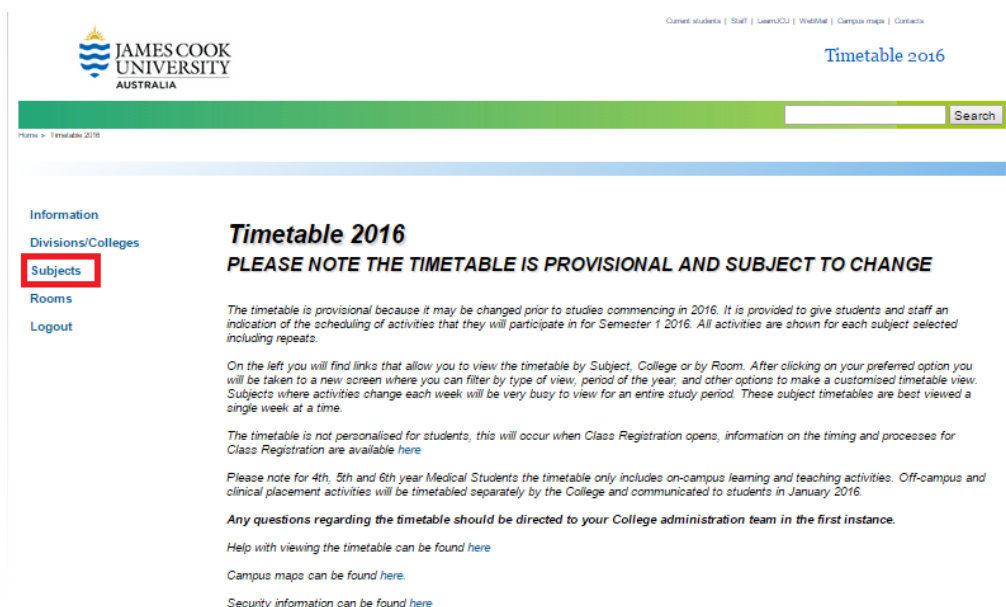
Username:

Password:

Login

## Subject Timetable

From the **Information** page click **Subjects**



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Timetable 2016

Home > Timetable 2016

Search

Information

- Divisions/Colleges
- Subjects**
- Rooms
- Logout

## Timetable 2016

**PLEASE NOTE THE TIMETABLE IS PROVISIONAL AND SUBJECT TO CHANGE**

The timetable is provisional because it may be changed prior to studies commencing in 2016. It is provided to give students and staff an indication of the scheduling of activities that they will participate in for Semester 1 2016. All activities are shown for each subject selected including repeats.

On the left you will find links that allow you to view the timetable by Subject, College or by Room. After clicking on your preferred option you will be taken to a new screen where you can filter by type of view, period of the year, and other options to make a customized timetable view. Subjects where activities change each week will be very busy to view for an entire study period. These subject timetables are best viewed a single week at a time.

The timetable is not personalised for students, this will occur when Class Registration opens, information on the timing and processes for Class Registration are available [here](#)

Please note for 4th, 5th and 6th year Medical Students the timetable only includes on-campus learning and teaching activities. Off-campus and clinical placement activities will be timetabled separately by the College and communicated to students in January 2016.

Any questions regarding the timetable should be directed to your College administration team in the first instance.

Help with viewing the timetable can be found [here](#)

Campus maps can be found [here](#).

Security information can be found [here](#)

## Subjects

Initially all subjects are listed in the Subject scroll box.

The screenshot shows the James Cook University Australia website's Timetable 2016 page. The header includes the university logo and navigation links. A green search bar is at the top right. On the left, a sidebar contains links for Information, Divisions/Colleges, Subjects, Rooms, and Logout. The main content area is titled 'Subject Timetables' and features several filters: 'Refine Subject List by Division/College' (a dropdown menu), 'Select Campus' (a dropdown menu), and 'Refine Subject List by Name' (a text input with a search button). Below these filters is a scrollable list of subjects, which is highlighted with a red rectangle. The subjects listed are: AG1007\_TSV\_I\_SP1 - Introduction to Plants and Animals for Veterinary Science, TV1002\_TSV\_I\_SP2 - Veterinary Professional Life 2, TV1101\_TSV\_I\_SP1 - Veterinary Professional Life 1, TV1102\_TSV\_I\_SP1 - Cell Biology and Biochemistry for Veterinary Science and Agriculture, TV4001\_TSV\_I\_SP1 - Veterinary Clinical Sciences 1, TV4002\_TSV\_I\_SP2 - Veterinary Clinical Sciences 2, TV5005\_TSV\_I\_SP3 - Veterinary Clinical and Professional Practice Part 1 of 4, TV5006\_TSV\_I\_SP1 - Veterinary Clinical and Professional Practice Part 2 of 4, and TV5007\_TSV\_I\_SP6 - Veterinary Clinical and Professional Practice Part 3 of 4. At the bottom, there is a 'Select Teaching Week(s)' section with options: This Week, Next Week, Academic Year, Block Mode - Friday Night, Saturday and Sunday, and Maritime Standard Academic Day Teaching.

### Refine Subject List by College

Selecting a College from the first dropdown box will refine the Subject list to subjects belonging to that College.

This screenshot shows the same James Cook University Australia website, but with the 'Refine Subject List by Division/College' dropdown menu selected and highlighted with a red rectangle. The selected option is 'College of Marine & Environmental Sciences'. The subject list below has been updated to show only subjects from this college: BZ2480\_CNS\_I\_SP1 - Restoration Ecology, BZ2705\_TSV\_I\_SP1 - Australian Vertebrate Fauna, BZ2808\_CNS\_I\_SP2 - Adapting to Environmental Challenges, BZ2820\_CNS\_I\_SP1 - Evolutionary Biology, and BZ2880\_CNS\_I\_SP2 - Ecology: Distribution, Abundance and Diversity. The rest of the page layout, including the sidebar and other filters, remains the same.

## Refine Subject List by Campus

The Subject list can be refined by selecting a Campus.

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Timetable 2016

Home > Timetable 2016

Information

Divisions/Colleges

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Subject Timetables

Refine Subject List by Division/College: College of Marine & Environmental Sciences

Select Campus: CNS

Refine Subject List by Name: Search

Select Subject(s):

- BZ1005\_CNS\_I\_SP2 - Introductory Ecology
- BZ1006\_CNS\_I\_SP1 - Diversity of Life
- BZ2001\_CNS\_I\_SP1 - Quantitative Methods in Science
- BZ2450\_CNS\_I\_SP1 - Biodiversity of Tropical Australia
- BZ2480\_CNS\_I\_SP1 - Restoration Ecology
- BZ2808\_CNS\_I\_SP2 - Adapting to Environmental Challenges
- BZ2820\_CNS\_I\_SP1 - Evolutionary Biology
- BZ2880\_CNS\_I\_SP2 - Ecology: Distribution, Abundance and Diversity
- BZ3215\_CNS\_I\_SP1 - Conservation Biology

Select Teaching Week(s):

- This Week
- Next Week
- Academic Year
- Block Mode - Friday Night, Saturday and Sunday
- Medicine Standard Academic Day Teaching

The **Campus Codes** are defined in the table below.

Code	Campus
CBH	Cairns Base Hospital
CCC	Cairns City
CNJ	Cloncurry
CNS	Cairns Smithfield
ISA	Mount Isa
MKY	Mackay
TCC	Townsville City
TIS	Thursday Island
TMH	Townsville Mater Hospital
TSV	Townsville Douglas
TTH	The Townsville Hospital

## Refine by Subject Search

The Subject list can be refined by entering all or part of a subject code into the **Refine Subject List by Name** box and **Searching**.

To refine the list to show only subjects for your course and level enter the first 2 letters plus the level. For example, to show 2<sup>nd</sup> year French subjects, type FR2 and search.

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Timetable 2016

Home > Timetable 2016

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Subject Timetables

Refine Subject List by Division/College: College of Marine & Environmental Sciences

Select Campus: CNS

Refine Subject List by Name: EV Search

Select Subject(s)

- BZ2820\_CNS\_I\_SP1 - Evolutionary Biology
- BZ5820\_CNS\_I\_SP1 - Evolutionary Biology
- EV1005\_CNS\_I\_SP1 - Environmental Processes and Global Change
- EV1008\_CNS\_I\_SP2 - Human Geography
- EV1009\_CNS\_I\_SP1 - Introduction to Planning
- EV1011\_CNS\_I\_SP1 - Introduction to Sustainability
- EV2003\_CNS\_I\_SP2 - Introduction to Environmental Economics
- EV2011\_CNS\_I\_SP2 - The Case for Sustainability
- EV2301\_CNS\_I\_SP2 - Urban Geography and Design

Select Teaching Week(s): This Week

## Select Subjects

Click on the subject(s) from the list that you want to view in the timetable. Multiple subjects can be selected by holding down Ctrl when you click on the subjects.

Note: If you attempt to View Timetable without selecting any subjects an error will be raised.

Home > Timetable 2016

Search

Information

Divisions/Colleges

Subjects

Staff

Rooms

Logout

Subject Timetables

Refine Subject List by Division/College: College of Marine & Environmental Sciences

Select Campus: CNS

Refine Subject List by Name: EV1 Search

Select Subject(s):

- EV1005\_CNS\_I\_SP1 - Environmental Processes and Global Change
- EV1008\_CNS\_I\_SP2 - Human Geography
- EV1009\_CNS\_I\_SP1 - Introduction to Planning
- EV1011\_CNS\_I\_SP1 - Introduction to Sustainability

Select Teaching Week(s): This Week

## Subject Format

The format of subject in the Subject list is:

[Subject Code]\_[Campus]\_[Mode]\_[Study Period] – [Subject Name]

**Mode** refers to the Subject Delivery and is either Internal(I), External(X), Block(B) or Limited(L).

## Time Selections

### Calendar Weeks and Study Periods

The Timetable works on calendar weeks with week 1 commencing 28 December 2015.

There are 11 Study Periods included in the timetable, each with a different week numbering system. Study Period week numbering can be converted to Timetable Calendar weeks using the table below.

For example, Study Period 1 (SP1) week 1 corresponds to Calendar Week 9.

Week Commencing	Calendar Week	SP1	SP 2	SP3	SP 4	SP 5	SP 6	SP 7	SP 8	SP 9	SP10	SP11	Teaching Period
23-Nov-15											1	1	
30-Nov-15											2	2	
7-Dec-15											3	3	
14-Dec-15											4	4	
21-Dec-15											5	5	
28-Dec-15	1										6	6	TP1
4-Jan-16	2			1								7	TP1
11-Jan-16	3			2								8	TP1
18-Jan-16	4			3								9	TP1
25-Jan-16	5			4								10	TP1

Week Commencing	Calendar Week	SP1	SP 2	SP3	SP 4	SP 5	SP 6	SP 7	SP 8	SP 9	SP10	SP11	Teaching Period
1-Feb-16	6			5								11	TP1
8-Feb-16	7			6									TP1
15-Feb-16	8												TP1
22-Feb-16	9	1			1								TP1
29-Feb-16	10	2			2								TP1
7-Mar-16	11	3			3								TP1
14-Mar-16	12	4			4								TP1
21-Mar-16	13	5			5								TP1
28-Mar-16	14	6			6								TP1
4-Apr-16	15	7			7								TP1
11-Apr-16	16	8			8								TP1
18-Apr-16	17				9	1							TP1
25-Apr-16	18	9				2							TP1
2-May-16	19	10				3							TP1
9-May-16	20	11				4							TP1
16-May-16	21	12				5							TP1
23-May-16	22	13				6							TP1
30-May-16	23					7	1						TP1
6-Jun-16	24					8	2						TP1
13-Jun-16	25						3	1					TP1
20-Jun-16	26						4	2					TP1
27-Jun-16	27						5	3					TP1
4-Jul-16	28						6	4					TP1
11-Jul-16	29						7	5					TP1
18-Jul-16	30												TP1
25-Jul-16	31		1						1				TP1/TP2
1-Aug-16	32		2						2				TP2
8-Aug-16	33		3						3				TP2
15-Aug-16	34		4						4				TP2
22-Aug-16	35		5						5				TP2
29-Aug-16	36		6						6				TP2
5-Sep-16	37		7						7				TP2
12-Sep-16	38		8						8				TP2
19-Sep-16	39		9						9	1			TP2
26-Sep-16	40									2			TP2
3-Oct-16	41		10							3			TP2
10-Oct-16	42		11							4			TP2
17-Oct-16	43		12							5			TP2
24-Oct-16	44		13							6			TP2
31-Oct-16	45									7			TP2
7-Nov-16	46									8			TP2
14-Nov-16	47												TP2
21-Nov-16	48										1	1	TP2
28-Nov-16	49										2	2	TP2
5-Dec-16	50										3	3	TP2



Week Commencing	Calendar Week	SP1	SP 2	SP3	SP 4	SP 5	SP 6	SP 7	SP 8	SP 9	SP10	SP11	Teaching Period
12-Dec-16	51										4	4	TP2
19-Dec-16	52										5	5	TP2
26-Dec-16	1										6		TP2
2-Jan-17	2											6	TP2
9-Jan-17	3											7	TP2
16-Jan-17	4											8	TP2
23-Jan-17	5											9	TP2
30-Jan-17	6											10	TP2
6-Feb-17	7												TP2
13-Feb-17	8												

## Select Teaching Weeks

Select a Study Period or a Teaching Week that corresponds to the subject of interest.

Note, where activities change week by week during the Study Period the timetable can become unreadable when the whole Study Period is viewed. For these subjects the timetable is best viewed week by week.

James Cook University Australia

Timetable 2016

Home > Timetable 2016

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Subject Timetables

Refine Subject List by Division/College

College of Marine & Environmental Sciences

Select Campus:

CNS

Refine Subject List by Name

EV1

Search

Select Subject(s)

EV1005\_CNS\_I\_SP1 - Environmental Processes and Global Change  
EV1008\_CNS\_I\_SP2 - Human Geography  
EV1009\_CNS\_I\_SP1 - Introduction to Planning  
EV1011\_CNS\_I\_SP1 - Introduction to Sustainability

Select Teaching Week(s)

Standard Academic Day Teaching  
Standard Academic Night Classes  
Study Period 1  
Study Period 10  
Study Period 11  
Study Period 2

Select Day(s)

All Weekdays (Mon - Fri)  
All Week (Mon - Sun)  
All Weekend (Sat - Sun)  
Monday

## Select Days of the Week

If you know which days of the week the subject is taught on, select those days. Selecting fewer days provides a better timetable view as there is more screen space for each day.

If the subject teaching days are not known, select **All Week (Mon – Sun)**.

## Information

[Divisions/Colleges](#)
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[Staff](#)
[Rooms](#)
[Logout](#)

## Subject Timetables

Refine Subject List by  
Division/College

College of Marine &amp; Environmental Sciences

Select Campus:

CNS

Refine Subject List by Name

EV1

Search

Select Subject(s)

EV1005\_CNS\_I\_SP1 - Environmental Processes and Global Change  
EV1008\_CNS\_I\_SP2 - Human Geography  
EV1009\_CNS\_I\_SP1 - Introduction to Planning  
EV1011\_CNS\_I\_SP1 - Introduction to Sustainability

Select Teaching Week(s)

Standard Academic Day Teaching  
Standard Academic Night Classes  
Study Period 1  
Study Period 10  
Study Period 11  
Study Period 2

Select Day(s)

All Weekdays (Mon - Fri)  
All Week (Mon - Sun)  
All Weekend (Sat - Sun)  
Monday

Select Time Period

All Hours (7:00 AM - 00:00 AM)

Type of Report

Grid Timetable - best results with single selection

View Timetable

## Select Time Period

Teaching activities can be timetabled from 8am to 10pm.

To ensure all activities are viewed, select **All Hours (7:00AM – 00:00AM)**.

## Information

[Divisions/Colleges](#)
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[Rooms](#)
[Logout](#)

## Subject Timetables

Refine Subject List by  
Division/College

College of Marine &amp; Environmental Sciences

Select Campus:

CNS

Refine Subject List by Name

EV1

Search

Select Subject(s)

EV1005\_CNS\_I\_SP1 - Environmental Processes and Global Change  
EV1008\_CNS\_I\_SP2 - Human Geography  
EV1009\_CNS\_I\_SP1 - Introduction to Planning  
EV1011\_CNS\_I\_SP1 - Introduction to Sustainability

Select Teaching Week(s)

Standard Academic Day Teaching  
Standard Academic Night Classes  
Study Period 1  
Study Period 10  
Study Period 11  
Study Period 2

Select Day(s)

All Weekdays (Mon - Fri)  
All Week (Mon - Sun)  
All Weekend (Sat - Sun)  
Monday

Select Time Period

All Hours (7:00 AM - 00:00 AM)  
Day (8:00 AM - 5:00 PM)  
Night (5:00 PM - 9:00 PM)  
All Hours (7:00 AM - 00:00 AM)

Type of Report

View Timetable

## Generate Report

### Type of Report

A Grid Timetable is generally the easiest to view.

### View Timetable

When all selections are made, click **View Timetable**.

An error will be generated if Subjects, Teaching Weeks, Days or Time Period are not selected.

If no activities are shown when you click View Timetable, make sure you have selected the correct [weeks to view](#), [days of the week](#) and [hours of the day](#). If these are as broad as possible and there are still no activities shown it may be that the subject will be timetabled separately by you College.

## Reading the Timetable

### Grid Timetable

The grid timetable shows the hours of the day on the vertical axis and the days of the week on the horizontal axis.

Depending upon your screen size, it may be necessary to scroll down to see all of the hours.

James Cook University Australia

Timetable 2016

EV1009\_CNS\_1\_SP1 - Introduction to Planning

Displaying Dates: 22/2/16 - 17/4/16, 25/4/16 - 29/5/16

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7 AM							
8 AM							
9 AM				EV1009_CNS_1_SP1, 1 Lecture 201 2001-021 9-10, 18-22			
10 AM							
11 AM			EV1009_CNS_1_SP1, 1 Lecture 101 1001-106 1001-106 9-12, 14, 16, 18-21	EV1009_CNS_1_SP1, 1 Lecture 101 1001-106 13, 15, 22			
12 PM			EV1009_CNS_1_SP1, 1 Practice 101 1001-012 1001-012 10-13, 15-16, 18-19, 21	EV1009_CNS_1_SP1, 1 Practice 101 1001-024 1001-024 14, 20			
1 PM							
2 PM							
3 PM							
4 PM							
5 PM							
6 PM							
7 PM							

In the example above there is a lecture from 11am to 12pm on Wednesdays. This lecture is described in 2 parts because the lecturer changes for different weeks.

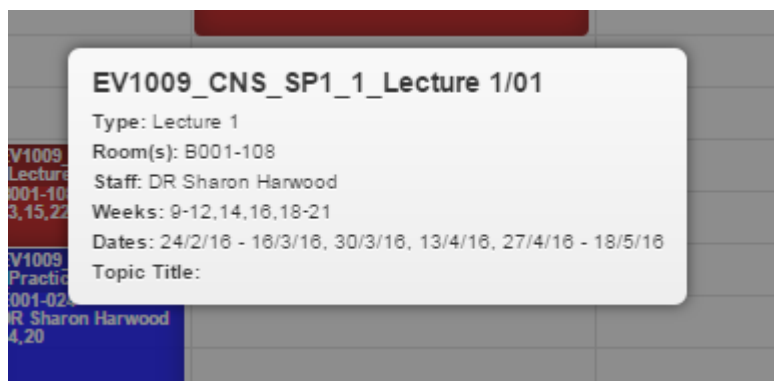
The Wednesday lecture is followed by a prac from 12pm to 2pm. The prac is described in 2 parts because the room changes from week to week.

There is another lecture Thursday morning from 9am to 10am. This lecture runs every week except 17 and none of its characteristics change. It is therefore shown as a single item.

Colours represent different types of activities (lectures, pracs, tutorials, clinical sessions, etc...).

## Reading Activities

Clicking on an activity will expand that activity as shown below.



The **Activity Name** is in the format:

[SubjectCode]\_[[Campus](#)]\_[[StudyPeriod](#)][\_1]\_[ActivityType **ActivityNumber/RepeatNumber**]

The **ActivityNumber** increments for each activity of that type for the subject. For example, if the subject includes 2 separate lectures (not repeats) per week, the first lecture will be ActivityNumber 1, the second ActivityNumber 2. Students will be required to attend both lectures.

Where an activity is repeated, the **RepeatNumber** will increment. For example, if a tutorial is run 4 times then the **RepeatNumber** will increment for each occurrence. Students will only be required to attend one of the occurrences.

**Type:** Type of activity (lecture, tutorial, prac, etc...)

**Room(s):** Location for the activity in the format Building-Room. In the example above the activity occurs in building B001, room 108. Maps showing building locations are available [here](#).

**Staff:** Refers to the academic conducting the activity. In some cases this will be blank if an academic is yet to be allocated to the activity.

**Weeks:** The Calendar Weeks when the activity occurs. Use the table [here](#) to translate between Calendar Weeks and your Study Period weeks.

**Dates:** Specific dates when the activity occurs.

**Topic Title:** Where specified, the topic that will be covered during the Activity.

## Timetable Navigation Bar

### Week View

To view a single week at a time, use the < and > in the Timetable Navigation Bar.



The date of the week shown will be displayed below the Navigation Bar.

### Return to Subject Selection

Use the Return button in the Timetable Navigation Bar to return to the Subject Selection page.



Note: Do not use the browser Back button. This will generate an error.

### Print Timetable

Press the Print button to print the timetable.

Tips:

- Printing is black and white only (no colour);
- Minimise the [number of days](#) to improve the print view;
- Format the page in A3 landscape for best print result.

## Improve Timetable View

If a number of subjects are chosen to view simultaneously or where subject activities change from week to week, the timetable can become difficult to read due to the number of items squeezed into each slot on the timetable grid. An example of this is provided below.

MD1010\_TSV\_1\_SP1 - Introduction to Integrated Medical Studies Part 1 of 2

Displaying Dates: 22/2/16 - 15/4/16, 25/4/16 - 27/5/16

Monday Tuesday Wednesday Thursday Friday

7 AM

8 AM

9 AM

10 AM

11 AM

12 PM

1 PM

2 PM

3 PM

4 PM

5 PM

6 PM

In this case the individual activities are unreadable because they change from week to week and the entire study period is shown in a single view. The timetable can be made more readable by only viewing a week at a time. View a week at a time by using the [Week navigation buttons](#). A single week for the same subject is shown below.

MD1010\_TSV\_1\_SP1 - Introduction to Integrated Medical Studies Part 1 of 2

Displaying Dates: 22/2/16 - 4/3/16

Monday Tuesday Wednesday Thursday Friday

7 AM

8 AM

9 AM

10 AM

11 AM

12 PM

1 PM

2 PM

3 PM

4 PM

5 PM

6 PM

Other tricks to improve the timetable readability include:

- Only [show days](#) where activities occur; or
- Reduce the number of [subjects selected](#).