

**JAMES COOK UNIVERSITY
CONTROLLED ENTITIES SUB COMMITTEE
MEETINGS - AGENDA PREPARATION DEADLINES – 2016**

SET AGENDA EMAIL	MATERIALS TO GSU	<u>AGENDA DISTRIBUTION</u>	<u>MEETING DATE</u>
	4:00 PM THURSDAY	<u>4:00 PM THURSDAY</u>	<u>3:00 PM THURSDAY</u>
21 APRIL	28 APRIL	<u>5 MAY</u>	12 MAY
20 OCTOBER	27 OCTOBER	<u>3 NOVEMBER</u>	10 NOVEMBER (11:00AM - 12:30PM)

- **SET AGENDA EMAIL:**
- -DIRECTOR COMMERCIAL SERVICES OFFICE
- -CHAIR
- -SECRETARY