Division of Tropical Health & Medicine

Procedure for Infectious Disease for Students within the Division of Tropical Health and Medicine

1 Intent
The purpose of this document is to protect the health of Students and the Patients/ Clients they encounter during a Professional Experience Placement and/or in an integrated learning environment. This includes complying with Commonwealth and State Legislation and regulations to provide a safe learning and teaching environment. Students enrolled in a Course of study in the Division of Tropical Health & Medicine which is listed in Appendix 1, must adhere to this Procedure as part of their commitment to a duty of care towards others to minimise the risk of spreading or contracting vaccination-preventable infectious or blood-borne diseases.

2 Scope
These guidelines and procedures apply to all current and prospective Students within the Division of Tropical Health and Medicine for courses listed in Appendix 1, who are required to participate in Professional Experience Placements.

3 Definitions
Blood-Borne Virus (BBV): The term BBV includes human immunodeficiency virus (HIV), hepatitis B virus (HBV) and Hepatitis C virus (HCV).
Course: Means an approved course of study offered by James Cook University, consisting of a combination of subjects.
Exposure-Prone Procedure (EPP): A procedure where there is a risk of injury to the Health Care Worker resulting in exposure of the Patient's open tissues to the blood of the worker. These procedures include those where the worker's hands (whether gloved or not) may be in contact with sharp instruments, needle tips or sharp tissues (spicules of bone or teeth) inside a Patient's open body cavity, in contact with body fluid and/ tissue, and in confined anatomical space where the hands or fingertips may not be completely visible at all times.
Facility: Any facility or organisation that hosts Students for Professional Experience Placement. This includes but not limited to any public health/ animal/ educational facility, public or private hospitals and clinics, schools and community based services and James Cook University teaching clinic where a Professional Experience Placement is undertaken.
Health Care Worker (HCW): Refers to all people (including Students) involved in the delivery of health services in healthcare facilities including Students and laboratory staff, particularly those persons who have regular contact with Patients/ Clients or any contact with blood or body substances.
Infectious Disease: Any disease caused by invasion by a pathogen, which subsequently grows or multiplies in the body.
Patient/ Client: Any person or animal receiving services from staff and/or Students working in a Facility. Also referred to as a consumer or animal.
Professional Experience Placement: A clinical or practical education experience, which is a required component of a Course, in a Facility that may be on campus or off campus. It is also known as professional practice, work- placement, work experience, work-integrated learning, farm work, practicum, internship, clinical experience, clinical placement, practice placement or practical work.
Student/s: Includes all Students, both undergraduate and postgraduate, enrolled in, or making application to be enrolled in (as applicable) a Course at James Cook University, Division of Tropical Health & Medicine which is listed in Appendix One.
University: Means James Cook University.
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4 Principles

These procedures are guided by the following overarching principles:

4.1 Duty of Care
The University owes a duty of care towards its Students to minimise the risk of contracting Infectious Disease in the course of their studies. Just as importantly, the University and individual Students also owe a duty of care to Patients/ Clients with whom they interact to minimise the risk of their acquiring Infectious Disease because of that interaction. Therefore the University is mandated to ensure that all Students adhere to infection control practices/training, and measures to prevent or minimise the risk of transmission of Infectious Diseases.

4.2 Ethical Responsibilities
Students have an ethical duty to take all reasonable steps to protect Patients/ Clients with whom they interact from adverse outcomes including the acquisition of avoidable Infectious Diseases. Students who engage in at-risk behaviour and/or suspect they may have been infected with a BBV during their Course have an ethical responsibility to seek testing and counselling.
In the event that it is reported that a Student may have become infected with a BBV and has knowingly failed to comply with these Procedures the process for managing suitability for continuation will be initiated in accordance with the policy Review of a Student’s Suitability to Continue a Course Involving Placement Policy.

4.3 Confidentiality
Students have a right to confidentiality and all information in relation to infection status, in particular, to BBV will be respected. The University is responsible for ensuring that information gathered through the processes of this policy is collected, stored and (if necessary) disclosed in accordance with the requirements of the Information Privacy Act 2009 (Qld).

4.4 Discrimination
The University will not subject students who have or acquire a BBV (or any other Infectious Disease) to any form of unlawful discrimination

5 Procedures

5.1 Duty of Care
5.1.1 All Students who are likely to be required to perform EPPs as part of their studies must undergo testing for BBV before, on entry to the Course or during their Course. If the Student is found to be infected with one or more BBV, a suitably qualified medical practitioner should assess them and, if they are potentially infectious, they must seek and accept expert advice on the safe limits of their practice and must comply with all facility policies and guidelines. Alternatively they should seek counselling on career options.

5.1.2 Students enrolled in dental Courses are required to perform EPPs during their course of study. Dental Students with a BBV would not be able to undertake these procedures and therefore could not meet the minimum requirements of an approved Course that leads to registration. They are therefore not able to continue with the Course.

5.1.3 The University will provide all Students with comprehensive information and education regarding Infectious Diseases, BBV, EPPs and infection control practices prior to their first Professional Experience Placement.

5.1.4 It is the responsibility of the Head/nominated person of the relevant Course to provide information, counselling and referral for Students infected with BBV including:

- An explanation of the concept of EPPs and a list of procedures which must not be undertaken by an infected Student;
- Academic counselling as to the implications for the successful completion of the Course and possible alternative career options and Placement if they believe they may not be able to meet these challenges prior to the commencement of Professional Experience Placement.
- Information on where an infected Student can seek further counselling.
5.1.5 Prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier) Students must sign the ‘JCU Professional Experience Placement Student Declaration’ (Appendix 3) demonstrating that they have
- read and understood this Procedure,
- agree to comply with the requirements set out in this policy;
- and that non-participation in the vaccination requirements
  - may increase a Student’s risk of contracting disease through exposure to infected Patient/Clients in the clinical setting
  - result in a refusal of a Facility to accept a Student for Professional Experience Placement
  - and
  - may mean that a Student is unable to meet the required components of the Course in which he/she is enrolled.

5.1.6 During the initial weeks of the Course, University staff will brief Students on the immunisation requirements for their enrolled Course. Students will be advised on where to obtain relevant information and forms, and the process for submission including required timelines.

5.1.7 Students must read and comply with the infection control guidelines issued by each Facility in each State in which they undertake Professional Experience Placements.

5.2 Immunisation

5.2.1 As a condition of enrolment to the University, Students are required to agree that they will meet all the immunisation requirements of the Course they are enrolling in by completing the JCU Professional Experience Placement Declaration (Appendix 3).

5.2.2 All Students who perform EPPs will be vaccinated against any BBV for which there is a commercially available vaccine.

5.2.3 All Students are required to read and comply with the infection control guidelines and immunisation requirements issued by the Facility that hosts their Professional Experience Placements throughout their Course.

5.2.4 The University has the responsibility to ensure to all Facilities that support Student Professional Experience Placement that the Student has met the Professional Experience Placement attendance requirements in relation to immunisation. The University is responsible for collecting/sighting documentation of compliance prior to the Student attending Professional Experience Placement. The University is responsible for ensuring currency with all immunisation requirements of Facilities, forwarding this information to Students and ensuring compliance of Students prior to entering the Facility.

5.2.5 Professional Experience Placement activities will vary for Students depending on the Course in which they are enrolled and the Facilities they attend. The requirements for immunisation and testing for BBV are specified for individual Courses. All Students must comply with the requirements of the Course that they are enrolled in throughout the duration of their enrolment. Students acknowledge this at the time of acceptance into the Course.

5.2.6 Without limiting any of the University’s Course requirements or the other provisions of this Policy, the University recommends that all Students participating in Professional Experience placements as a core component of their Course be vaccinated in accordance with the current edition of the Australian Immunisation Handbook (https://immunisationhandbook.health.gov.au/) and Queensland Health Guideline for Vaccination of Health Care Workers (https://www.health.qld.gov.au/publications/clinical-practice/guidelines-procedures/diseases-infection/governance/vaccination-of-healthcare-workers.pdf)

5.2.7 Prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier), Students are required to:
- Meet all of the immunisation and testing requirements of their specific Course.
- Visit a medical practitioner (who is not a relative) who must complete and sign the required sections of the James Cook University Health Record and Immunisation Form (Appendix 2).
• Provide evidence of Hepatitis B, (except Veterinary Students) vaccination or immunity status in accordance with Queensland Health requirements.
• Provide evidence of Pertussis (whooping cough), Varicella (chickenpox), and Measles, Mumps and Rubella vaccination or immunity status in accordance with Queensland Health requirements (except Veterinary Students).
• Complete the Queensland Health *Tuberculosis Risk Assessment Form for STUDENTS*.

5.2.8 All Students are responsible for their own costs for all test and vaccinations that are required to meet their Course requirements.

5.2.9 If after an initial course of Hepatitis B immunisation, anti-hepatitis B antibodies (HBsAb) are less than 10mIU/ml, Students are required to
• meet with their GP to discuss precautions required whilst on Professional Experience Placement,
• the need for annual blood test prior to their first Professional Experience Placement and
• the immediate notification of potential exposure to Hepatitis B whilst on Professional Experience Placement.

5.2.10
(a) If a Student has not provided evidence of Hepatitis B vaccination or immunity status prior to commencing their first placement or by the last day of the first teaching period of their studies, their enrolment will be terminated immediately.

(b) If a Student has not provide evidence of Pertussis (whooping cough), Varicella (chickenpox), and Measles, Mumps and Rubella vaccination or immunity status in accordance with Queensland Health requirements prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier) their enrolment will be terminated immediately.

5.2.11 Students enrolled in *Bachelor of Health Science (Physician Assistant), Bachelor of Nursing/Bachelor of Midwifery* and *Post Graduate Midwifery* must ensure that *Section 3 Exposure Prone Procedures (EPP)* of the James Cook University Health Record and Immunisation Form (*Appendix 2*) is completed at the commencement of the Course.

5.2.12 Student enrolled in *Bachelor of Medicine/Bachelor of Surgery* must ensure that *Section 3 Exposure Prone Procedures (EPP)* of the James Cook University Health Record and Immunisation Form (*Appendix 2*) is completed by the commencement of the Year 4 of the Course.

5.2.13 Students enrolled in *Bachelor of Dental Surgery* must ensure that *Section 3 EPP* of the James Cook University Health Record and Immunisation Form (*Appendix 2*) is completed at the commencement of the Course and each year they are enrolled in the Course.

5.2.14 Students enrolled in the *Bachelor of Veterinary Science* are required to be vaccinated against Q-Fever as the nature of Professional Experience Placements involves visits to abattoirs, farms, stockyards, shearing sheds and other areas which may expose Students to cattle, camels, sheep, goats and kangaroos or their products. Students who are not immune will not be permitted on-site at some facilities and consequently this may result in their inability to complete the requirements of the Course as accredited by the relevant professional accrediting body.

5.2.15 All *veterinary science* Students must also maintain their immunity to Tetanus throughout their Course. Students should seek medical advice after sustaining a suspected ‘tetanus risk’ injury. Tetanus boosters may be administered at this time.

5.2.16 All Students (except Veterinary Science Students) must be assessed for their risk of tuberculosis (TB) prior to commencing their first Professional Experience Placement or by the end of their first teaching period (whichever occurs earlier). Students are required to complete the Queensland Health *Tuberculosis Risk Assessment Form for STUDENTS*. Based on the Student's responses to the questions, referral to a Queensland Health Tuberculosis Control Unit or GP may be required.
5.3 Infection Control

5.3.1 Students who perform exposure-prone procedures must be tested for BBV at least annually for Dentistry Students and once off for other Students. Further frequent testing is to be performed if the Student has been exposed to an increased risk of infection, whether occupational or non-occupational.

5.3.2 Students who have or acquire a BBV will be precluded from participating in EPPs during the length of their Course (or in the case of Dental Students, excluded from the Course).

5.3.3 Students will be taught infection control strategies known as “standard and additional precautions”. These include assessing the risk posed by persons with particular infections and clinical symptoms, hand washing, aseptic technique, disposal of sharps and clinical waste, use of single-use only equipment, aspects of sterilisation and disinfection of re-useable equipment, the use of personal protective equipment (such as gloves, gowns, mask and eye protection), and managing Patients/ Clients in various forms of isolation.

5.3.4 Students enrolled in the Bachelor of Dental Surgery are required to have repeat testing for BBVs annually and prior to their first Professional Experience Placement each year and provide the information to the University.

5.3.5 Students enrolled in the Bachelor of Health Science (Physician Assistant), Bachelor of Nursing Science/Bachelor of Midwifery and Postgraduate midwifery Courses are required to have met Clause 5.2.7 and in addition to be aware of their serology status for Hepatitis C (HBC) and Human Immunodeficiency virus (HIV) prior to their first Professional Experience Placement.

5.3.6 Students enrolled in the Bachelor of Medicine/Bachelor of Surgery Course are required to have met Clause 5.2.7 prior to their first Professional Experience Placement and in addition to be aware of their serology status for Hepatitis C (HBC) and Human Immunodeficiency virus (HIV) prior to their first Professional Experience Placement in Year 4 of the Course.

5.3.7 Students enrolled in the Bachelor of Biomedical Science, Bachelor of Clinical Science, Bachelor of Medical Laboratory Science, Bachelor of Nursing Science and all Allied Health Students, including Pharmacy Students are required to have met Clause 5.2.7 by the end of the first teaching period of their enrolled program, and before their first professional experience placement – whichever is the sooner. These Students are also recommended to seek testing for HIV and HCV before commencing Professional Experience Placements.

5.3.8 Students who are at risk of occupational exposure to BBVs or through personal behaviours have an ethical responsibility to arrange further BBV testing and seek counselling. The Student must refrain from participating in EPPs until they have been determined to be not infected. If the Student is infected, they must notify the University course coordinator immediately.

5.3.9 Students who are aware that they have a BBV can still participate in the Course and attend Professional Experience Placements (except Dental Students). However Students must exclude themselves from EPPs and like all HCW, must adhere to standard infection control and prevention precautions. Where EPPs are a requirement of the clinical component of a Course, an infected Student will not be able meet the inherent requirements of the Course and reasonable adjustments will not be able to be made. Every effort will be made by the University to facilitate transfer to another appropriate Course where there is no requirement to perform EPPs.

5.3.10 Specific Disciplines:

5.3.10.1 Medical Students who test positive for a BBV will not be able to participate in EPPs but reasonable adjustments may be made which will enable them to complete the Course. Medical Students should however note that some specialist professions are not able to accept Students who test positive for BBV and should contact the Medical Board of Australia for further information in this regard.

5.3.10.2 Physician Assistant Students who test positive for a BBV will not be able to participate in EPPs but reasonable adjustments may be made which will enable them to complete the Course. Students should however note that some specialist areas are not able to accept Students who test positive for BBV and should contact the appropriate health service for further information in this regard.

5.3.10.3 Dental Students who test positive for a BBV must make an appointment with the Head of Discipline by the end of the first four weeks of the first study period of their Course to discuss this result and any relevant considerations on a confidential basis. Dental Students who at any stage are not able to participate in any EPPs because of their BBV status will not be able to complete their Course.
5.3.11.4 **Nursing/Midwifery Students** who test positive for a BBV will not be able to participate in EPPs but reasonable adjustments may be made which will enable them to complete the Course. Students should note that some specialist areas of nursing might not be able to accept Students who test positive for BBV and should contact the Australian Nursing and Midwifery Board of Australia for further information in this regard.

5.3.11 In the event that a Student does not seroconvert for Hepatitis B the Student is required to:
- Discuss the precautions that are necessary whilst in the clinical environment with a medical practitioner.
- Ask their doctor to record the HBsAg levels annually on the JCU Health Record and Immunisation Form, Section 1 and Section 2 Non-Responder to Hepatitis B Vaccine and submit to the Professional Placement Unit prior to commencing their first placement for the year or by the end of the first teaching period (whichever occurs earlier).
- Report all incidents of suspected exposure during a Professional Experience Placement to the host Facility by completing an incident report and submit a copy to the University.
- Follow the Facility policy and procedures regarding ‘exposure to blood or body fluids’ if suspected exposure occurs during a Professional Experience Placement. It may be recommended that the Student has a Hepatitis B immunoglobulin within 72 hours of suspected exposure.
- Refrain from participating in EPPs until results of blood test are determined.

5.4 Management of Exposure

5.4.1 All Students should be tested at the time of the incident for BBV following a sharps injury and/or exposure to body fluids, secretions and excretions, and managed in accordance with the host Facility guidelines for managing blood, bodily fluid exposure and sharp injuries.

5.4.2 Exposure to blood or other body substances may occur from:
- Injuries from all sharp instruments contaminated with blood or body substances (e.g. needle stick injuries)
- Splashes to mucous membranes from blood and body substances (e.g. splashes to mouth)
- Splashes to non-intact skin from blood and body substances (e.g. cuts or abrasions)

5.4.3 Compliance to standard infection control guidelines remains the best practice against occupational exposure to BBV. However if an injury has occurred the Student must follow the host Facility protocols and treatment regime.

5.4.4 All injuries are to be reported to an immediate placement supervisor and relevant documentation completed. A copy of the ‘incident’ report needs to supplied to the University and entered into Riskware. The Student should be referred to a medical doctor for on-going medical management.

5.5 Overseas Placements

The University has a responsibility to ensure that Students undertaking a period of study overseas are aware of the health risks and appropriate precautions are taken to reduce risks. Students who wish to undertake a period of study/placement overseas should seek advice from an appropriate travel medicine facility to ensure they are aware of any specific health risk and that they obtain any relevant vaccinations. This includes recommendations on actions to be taken in the event of exposure to BBV. Prior to departures, Students must submit evidence to the University that they have received the recommended vaccinations. The University needs to ensure that the Student understands the risk of participating in EPPs during overseas Professional Experience Placements, especially in countries that Students may be at risk to exposure of HIV and have limited supplies of anti-retroviral drugs available. It is recommended that Students know their vaccination status to BBVs prior to departure.
6 Related Policy Instruments and other Resources

Professional Experience Placement Procedures for Students within the Division of Tropical Health and Medicine Available at: [JCU Preparing for Professional Experience Placement Website](#).

Review of a Student’s Suitability to Continue a Course Involving Placement Policy

Student Code of Conduct Policy


7. Administration

NOTE: Printed copies of this procedure are uncontrolled, and currency can only be assured at the time of printing.

7.1 Approval Details

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<th>Policy Sponsor</th>
<th>Pamela Stronach, Director, Academic Quality and Strategy, Division of Tropical Health and Medicine</th>
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<tr>
<td>Version no</td>
<td>V2</td>
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<tr>
<td>Date for next review</td>
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7.2 Revision History

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<td>1.6</td>
<td>29/01/2016</td>
<td>22/02/2016</td>
<td>Changes approved by DTHM Board of Studies</td>
<td>Tracy Bagley, Manager Student Placement, Division of Tropical Health and Medicine (DTHM)</td>
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<td>2</td>
<td>25/5/2018</td>
<td>01/07/2018</td>
<td>DTHM Executive Committee</td>
<td>Tracy Bagley, Manager Student Placement DTHM</td>
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<td>2.1</td>
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<td>15/4/2019</td>
<td>Update to Appendix 4</td>
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<td>12/6/2019</td>
<td>12/6/2019</td>
<td>Changes to Tuberculosis screening requirements as per Queensland Health Policy</td>
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Keywords

| Blood Borne Virus, Exposure Prone Procedures, Infectious Disease, Professional Experience Placement |
8. Appendices

Appendix 1. Courses in scope of this Procedure

Undergraduate
Bachelor of Biomedical Sciences
Bachelor of Biomedical Sciences IHCAP
Bachelor of Biomedical Sciences (Honours)
Bachelor of Clinical Science
Bachelor of Clinical Science (Honours)
Bachelor of Dental Surgery
Bachelor of Dental Surgery IHCAP
Bachelor of Dental Surgery (Honours)
Bachelor of Exercise Physiology (Clinical)
Bachelor of Exercise Physiology (Clinical) IHCAP
Bachelor of Exercise Physiology (Clinical) (Honours)
Bachelor of Health Science (Physician Assistant)
Bachelor of Medical Laboratory Science
Bachelor of Medical Laboratory Science IHCAP
Bachelor of Medical Laboratory Science (Honours)
Bachelor of Medicine, Bachelor of Surgery
Bachelor of Medicine, Bachelor of Surgery (Honours)
Bachelor of Medical Science (Honours)
Bachelor of Nursing Science (Post-Registration)
Bachelor of Nursing Science (Pre-Registration)
Bachelor of Nursing Science - Bachelor of Midwifery
Bachelor of Nursing Science IHCAP
Bachelor of Nursing Science (Honours)
Bachelor of Occupational Therapy IHCAP
Bachelor of Occupational Therapy
Bachelor of Occupational Therapy (external)
Bachelor of Occupational Therapy (Honours)
Bachelor of Pharmacy
Bachelor of Pharmacy IHCAP
Bachelor of Pharmacy (Honours)
Bachelor of Physiotherapy
Bachelor of Physiotherapy IHCAP
Bachelor of Physiotherapy (Honours)
Bachelor of Psychological Science
Bachelor of Psychological (Honours)
Bachelor of Speech Pathology
Bachelor of Speech Pathology IHCAP
Bachelor of Speech Pathology (Honours)
Bachelor of Sport and Exercise Science
Bachelor of Sport and Exercise Science IHCAP
Bachelor of Sport and Exercise Science (Honours)
Bachelor of Sport and Exercise Science - Bachelor of Business
Bachelor of Sport and Exercise Science - Bachelor of Education (Secondary)
Bachelor of Sport and Exercise Science - Bachelor of Psychological Science
Bachelor of Veterinary Science
Bachelor of Veterinary Science IHCAP
Bachelor of Veterinary Science (Honours)

Postgraduate
Graduate Diploma of Midwifery
Master of Nursing (Nurse Practitioner)
Graduate Certificate of Diabetes Education
Master of Psychology (Clinical)
Doctor of Psychology (Clinical)
Appendix 2. Health Record and Immunisation Form

![Image of Health Record and Immunisation Form]

**Doctor Instructions – How to fill out this form**

1. Please complete sections 1 to 5 (where required) otherwise the student will not be able to enrol in a course with a placement, nor attend placements.
2. Please provide the student with the completed form and where possible attach pathology results.

**Notes**

1. Students should be vaccinated in accordance with the recommendation of the current edition of the National Health and Medical Research Council Australian Immunisation Handbook.
2. Letters from medical practitioners or other vaccine service providers should be on practice/facility letterhead, signed by the provider/practitioner including professional designation and service provider number (if applicable).
3. In accordance with the Australian Immunisation Handbook, 10th ed., the minimum recommended Hepatitis B vaccination schedule is 0 month (first dose), 1 month (second dose) and 6-6 months (third dose), with serology testing undertaken one month after the third dose. For adolescents between the ages of 11-15 Hepatitis B vaccine may be given as a two-dose course, with the two doses 4-6 months apart. An accelerated Hepatitis B schedule of vaccination is not recommended as the course will not be completed until the 4th dose at 12 months and NSW Health does not accept an accelerated schedule for vocational placement. Anti-HBs (Hepatitis B surface antibody) greater than or equal 10 mIU/mL indicates immunity. If the result is less than 10 mIU/mL this indicates lack of immunity.
4. Documented evidence that an individual is not susceptible to Hepatitis B infection and therefore does not require immunisation, may include serology tests indicating the presence of Hepatitis B core Antibody (Anti-HBC) or a documented history of past Hepatitis B infection. Students who are Hepatitis B antigen positive (HbsAg), indicating active infection (acute or chronic), do not have to disclose their Hepatitis B infection status unless they perform exposure-prone procedures.
5. Mumps, rubella and varicella: Positive IgM (immunoglobulin M) indicates evidence of serological immunity, which may result from either natural infection or immunization.
6. Varicella immunisation requires two doses of varicella vaccine at least one month apart (evidence of one dose is sufficient if an individual was born before 14 years of age).
# Health Record and Immunisation Form

## VACCINE PREVENTABLE DISEASE

<table>
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<tr>
<th>DISEASE</th>
<th>DATE OF VACCINATION</th>
<th>DOCTOR / IMMUNISATION NURSE SIGNATURE</th>
<th>SEROLOGY</th>
<th>OTHER EVIDENCE</th>
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<tr>
<td><strong>Hepatitis B</strong>&lt;br&gt;Documented history of two or three doses for age appropriate course of Hepatitis B vaccine</td>
<td>Dose 1&lt;br&gt;(4 weeks)</td>
<td>Signature:</td>
<td>Date ___ / ___ / ___&lt;br&gt;<strong>O</strong> serology confirms immunity to Hepatitis B&lt;br&gt;Anti-HBs greater than or equal to 10mIU/mL&lt;br&gt;<em>See Point 3</em> (Page 1)</td>
<td>Date ___ / ___ / ___&lt;br&gt;<strong>O</strong> documented evidence that the individual is not susceptible to Hepatitis B&lt;br&gt;<em>See point 4</em> (Page 1)</td>
</tr>
<tr>
<td><strong>Measles, Mumps, Rubella</strong>&lt;br&gt;Evidence of completion of immunisation schedule</td>
<td>Dose 1&lt;br&gt;(4 weeks)</td>
<td>Signature:</td>
<td>Date ___ / ___ / ___&lt;br&gt;<strong>O</strong> serology confirms immunity to Measles, Mumps and Rubella</td>
<td>Date ___ / ___ / ___&lt;br&gt;<strong>O</strong> documented history of physician-diagnosed chickenpox or shingles&lt;br&gt;<em>See Point 3</em> (Page 1)</td>
</tr>
<tr>
<td><strong>Varicella (Chicken Pox)</strong>&lt;br&gt;Evidence of completion of immunisation schedule</td>
<td>Dose 1&lt;br&gt;(4 weeks)&lt;br&gt;Two dose course only required if infected after 16 years of age</td>
<td>Signature:</td>
<td>Date ___ / ___ / ___&lt;br&gt;<strong>O</strong> serology confirms immunity to Varicella</td>
<td>Date ___ / ___ / ___ &lt;br&gt;<strong>O</strong> birth date before 1966&lt;br&gt;No vaccination or serology required for students born before 1966.</td>
</tr>
<tr>
<td>Pertussis (Whooping Cough)&lt;br&gt;Evidence of one adult dose of dTPa within the past ten (10) years.</td>
<td>Date:</td>
<td>Signature:</td>
<td>Not applicable</td>
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## Section 1A: Hepatitis B Supplementary Doses (If required)

- **Hepatitis B**
  - If Anti-HBs remains negative 4 to 8 weeks post supplementary dose regime please complete Section 2: NON-Responder to Hepatitis B Immunisation acknowledgement.
  - **Dose 4 (challenge)**
    - Signature: 
  - **Dose 5 (if required)**<br>(1 month)<br>Signature: 
  - **Dose 6 (if required)**<br>(4 to 6 months)<br>Signature: 
  - Date ___ / ___ / ___<br>**O** Immune<br>*See Point 3* (Page 1)<br>Anti-HBs greater than or equal to 10mIU/mL<br>**O** Negative

## Section 2: NON-Responder to Hepatitis B Vaccine Acknowledgement:

**ONLY complete if student has not responded to the Hepatitis B Vaccination booster regime.**

The student does not have adequate post-vaccination Hepatitis B antibodies detected and the student and I have discussed risk and prevention required whilst on clinical placement.

The student is aware of the recommended management in the event of a potential exposure to Hepatitis B, including the recommendations for administration of Hepatitis B immunoglobulin (HBIG). The student is aware that if they undertake exposure prone procedures throughout the course of their study that they have a responsibility to have regular hepatitis B screening at least annually and after any blood or body fluid exposure.

<table>
<thead>
<tr>
<th>Doctor Name (PRINT)</th>
<th>Doctor Signature</th>
<th>Date</th>
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**STUDENT NAME:**

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### Section 3: Exposure Prone Procedures

Only required for students studying the below listed courses. This section can be completed and submitted as a stand alone form.

- **Bachelor of Dental Surgery & Postgraduate Dental students** will undertake exposure prone procedures throughout the course of their study and are required to complete testing annually from the commencement of the program.
- **Bachelor of Nursing/Bachelor of Midwifery** may undertake exposure prone procedures throughout the course of their study. Testing required at the commencement of the program.
- **Bachelor of Health Science (Physician Assistant)** may undertake exposure prone procedures throughout the course of their study. Testing required at the commencement of the program.
- **Bachelor of Medicine/Bachelor of Surgery** may undertake exposure prone procedures from Year Level 4 of the course and are required to complete testing by the start of 4th Year.

The current Communicable Diseases Network Australia (CDNA) guidelines define an exposure prone procedure as a procedure where there is a risk of injury to the healthcare worker resulting in exposure of the patient’s open tissues to the blood of the worker. These procedures include those where the worker’s hands (whether gloved or not) may be in contact with sharp instruments, needle tips or sharp tissues (species of bone or teeth) inside a patient’s open body cavity, wound or confined anatomical space where the hands or fingertips may not be completely visible at all times.

<table>
<thead>
<tr>
<th>Student name:</th>
<th>Student Number:</th>
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<thead>
<tr>
<th>Course of Study</th>
<th>Current Year Level</th>
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**Please note:**

This section must be completed by a registered General Practitioner.

The Doctor must not be a relative or someone with whom you have a close personal relationship.

Serology only accepted if done in the current calendar year.

*Students must be aware of their status, however they are not required to provide evidence of their status.*

<table>
<thead>
<tr>
<th>Date of HIV testing:</th>
<th>Date of HCV testing:</th>
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This student is aware of their infectious status with regards to HIV and HCV. This student is aware of any consequent implications on their ability to perform exposure prone procedures.

This Student is able to participate in Exposure Prone Procedures: YES [ ] NO [ ]

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<tr>
<th>Doctor Name:</th>
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<tr>
<th>Doctor Signature:</th>
<th>Date:</th>
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**STUDENT NAME:**

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Section 4: Inherent Requirements

Inherent requirements are the fundamental abilities, attributes, skills and behaviours necessary to complete the learning and practical outcomes of a course while preserving the academic integrity of JCU’s learning, assessment and accreditation processes. Students must be able to demonstrate that they have the ability to acquire the inherent requirements for the duration of their course. (All students who intend to participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) are required to establish and maintain their medical, physical and psychological capacity to practice safely. [https://www.jcu.edu.au/learning-and-teaching/resources/inherent-requirements](https://www.jcu.edu.au/learning-and-teaching/resources/inherent-requirements)

The information provided in Section 4—Inherent Requirements will be used to facilitate an initial conversation between the student, the Discipline Placement Coordinator and AccessAbility Services in order to ascertain whether the student will be able to meet the inherent requirements for the course in which the student is enrolled and to determine whether any reasonable adjustments are able to be made to assist the student in meeting the inherent requirements.

Please list any known medical conditions, physical conditions, psychological issues or medication requirements which may impair the student’s capacity to safely participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) in a variety of clinical settings.

Section 5: Completing Doctor details

Doctor Name: 
Date: / / 

Doctor Signature: 
Practice stamp or facility name and address: 
Provider Number: 

Section 6: Student Declaration

I declare that the information provided on this form is true and correct.
Student Name: 
Student Signature: 
Date: / /
Appendix 3. Health Record and Immunisation Form – Veterinary Science

Health Record and Immunisation Form - Veterinary Science

I hereby request and give consent for the doctor identified on the bottom of page 2 to complete this form in relation to my health information.

I understand that the information is being collected by James Cook University for the purpose of administration of my admission and enrolment at James Cook University including (without limitation) for the purpose of administration of any professional experience placements. I authorise James Cook University to disclose my personal/sensitive information to:
(a) placement facilities; and
(b) The Australian health Practitioner Regulation Agency (AHPRA) - only if required under the AHPRA mandatory guidelines.

I understand that all blood tests & vaccines cost will be the responsibility of the student.

Student name: _______________________________ Student Number: _______________________________

Student Signature: ___________________________ Student DOB: / / 

Doctor Instructions – How to fill out this form

1. Please complete sections 1 to 3 otherwise the student will not be able to enrol in a course with a placement, nor attend placements. Please attach pathology results to the form where requested.
2. Please provide the student with the completed form and attached pathology results.

Notes
1. Students should be vaccinated in accordance with the recommendation of the current edition of the National Health and Medical Research Council Australian Immunisation Handbook.

Section 1: Inherent Requirements

Inherent requirements are the fundamental abilities, attributes, skills and behaviours necessary to complete the learning and practical outcomes of a course while preserving the academic integrity of JCU’s learning, assessment and accreditation processes. Students must be able to demonstrate that they have the ability to acquire the inherent requirements for the duration of their course. [www.jcu.edu.au/learning-and-teaching/resources/inherent-requirements/]

All students who intend to participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) are required to establish and maintain their medical, physical and psychological capacity to practice safely.

The information provided in this Section 1—Inherent Requirements will be used to facilitate an initial conversation between the student, the Discipline Placement Coordinator and AccessAbility Services in order to ascertain whether the student will be able to meet the inherent requirements for the course in which the student is enrolled and to determine whether any reasonable adjustments are able to be made to assist the student in meeting the inherent requirements.

Please list any known medical conditions, physical conditions, psychological issues or medication requirements which may impair the student’s capacity to safely participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) in a variety of clinical settings.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Section 2: Bachelor of Veterinary Science Students Immunisation Requirements

Tetanus Immunisation Status - dose of adult dTpa vaccine is required (Boostrix, Adacel or ADT).

Date of dTpa dose: 

Q-Fever Immunisation Status - Doctor to tick the applicable result from option 1 or 2.

☐ 1. The results of the above named Q-fever serology and skin test indicate that previous exposure to Q-fever has occurred. Accordingly, Q-fever vaccination is neither necessary, nor recommended.

☐ 2. The above named underwent Q-fever vaccination on this date:

Date: __________/__________/__________

Section 3: Completing Doctor details

Doctor Name

Practice stamp or facility name and address

Provider Number

Doctor Signature

Date

/ / 

Section 4: Student Declaration

I declare that the information provided on this form is true and correct.

Student Name (PRINT)  

Student Signature  

Date  

/ / 

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## Appendix 4. Professional Experience Placement Student Declaration

### Personal Details

<table>
<thead>
<tr>
<th>Surname</th>
<th>Given Names</th>
<th>Student Number</th>
<th>Discipline</th>
</tr>
</thead>
</table>

### Mandatory Pre-Clinical Requirement Declaration

I declare that (please tick)

- [ ] I will complete all immunisation and health requirements, as required in the Course I am enrolled in.
- [ ] I have complied with and will maintain all Professional Experience Placement requirements for my Course as listed in the handbook and where required I will provide evidence of completion of the requirements to the University. Professional Experience Placement requirements may include, but not limited to:
  - a National Criminal History Check
  - a nationally accredited 'Apply First Aid' course from an Australian Registered Training Organisation
  - a nationally accredited CPR course from an Australian Registered Training Organisation
  - a Working with Young Children suitability check (Blue Card) issued by the Public Safety Business Agency
  - any particular Facility requirements of which I am notified from time to time

- [ ] I will comply with any new or additional Professional Experience Placement requirements as notified or included in the Facility requirements for Student placement.

- [ ] I will notify discipline specific staff if I have a physical, psychological or any other condition that may impact on my ability to undertake Professional Experience Placement and practice safely in the clinical environment.

Where there is a pre-existing illness or disability such that your ability to practice in the chosen discipline may be impaired, the student must advise AccessAbility Services, James Cook University.

### During Placement

I agree that while on Professional Experience Placement I will (please tick)

- [ ] Practice within my scope of experience as a Student.
- [ ] Wear the correct uniform and placement ID badge at all times (if applicable).
- [ ] Adhere to the placement Facility’s procedures, policies and code of conduct.
- [ ] Maintain the confidentiality of information concerning the personal affairs and health related information of Patients/Clients of the Facility in which I am to carry out my Professional Experience Placements during the length of the Course.

### During my enrolment I acknowledge that (please tick)

- [ ] I have read the current National Board policy for Registered Health Practitioners Social Media Policy and understand that it also applies to students in Board-approved Courses. I am aware of the potential implications of online behavior during social media communication and that it may affect my professional life and registration.
- [ ] I have read and understood the current JCU Social Media Policy
- [ ] I have read and understood the current JCU Student Conduct Policy
- [ ] I have read and acknowledged the current Procedure for Infectious Disease for Students within the Division of Tropical Health & Medicine
- [ ] I have read and understood the current JCU Review of a Student's Suitability to Continue a Course Involving Placement
- [ ] I have read and understood the current Professional Experience Placement Procedures for Students within the Division of Tropical Health and Medicine.

<table>
<thead>
<tr>
<th>Student Signature</th>
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