

## Procedure for Infectious Disease for Students within the Division of Tropical Health and Medicine

### 1 Intent

The purpose of this document is to protect the health of Students and the Patients/Clients they encounter during a Professional Experience Placement and/or in an integrated learning environment. This includes complying with Commonwealth and State Legislation and regulations to provide a safe learning and teaching environment. Students enrolled in a Course of study in the Division of Tropical Health & Medicine, which is listed in **Appendix 1**, must adhere to this Procedure as part of their commitment to a duty of care towards others to minimise the risk of spreading or contracting vaccination-preventable infectious or blood-borne diseases.

### 2 Scope

These guidelines and procedures apply to all current and prospective students within the Division of Tropical Health and Medicine for courses listed in **Appendix 1**, who are required to participate in Professional Experience Placements.

### 3 Definitions

**Blood-Borne Virus (BBV):** A disease that can be spread through contamination by blood and other body fluids. Blood-borne pathogens are microorganisms such as viruses or bacteria. Examples include Hepatitis B and HIV.

**Course:** Means an approved course of study offered by James Cook University, consisting of a combination of subjects.

**Exposure-Prone Procedure (EPP):** Invasive Procedures where there is potential for direct contact between the skin, usually finger or thumb of the healthcare workers and sharp surgical instruments, needles, or sharp tissue, splinters of bone or teeth in body cavities or in poorly visualised or confined body sites, for example, the mouth of the patient. Examples include a dentist placing fingers into the mouth of a patient.

**Facility:** Any facility or organisation that hosts Students for Professional Experience Placement. This includes but is not limited to any public health/animal/educational facility, public or private hospitals and clinics, schools and community-based services and James Cook University teaching clinic where a Professional Experience Placement is undertaken.

**Health Care Worker (HCW):** Refers to all people (including Students) involved in the delivery of health services in healthcare facilities, including Students and laboratory staff, particularly those persons who have regular contact with Patients/Clients or any contact with blood or body substances.

**Infectious Disease:** Infectious diseases are caused by pathogenic microorganisms, such as bacteria, viruses, parasites, or fungi; infectious diseases can be spread, directly or indirectly, from one person to another. Examples include strep throat, tuberculosis, and the common cold.

**Patient/Client:** Any person or animal receiving services from staff and/or Students working in a Facility. Also referred to as a consumer or animal.

**Professional Experience Placement:** A clinical or practical education experience, which is a required component of a Course, in a Facility that may be on campus or off campus. It is also known as professional practice, work-placement, work experience, work-integrated learning, farm work, practicum, internship, clinical experience, clinical placement, practice placement or practical work.

**Student/s:** Includes all Students, both undergraduate and postgraduate, enrolled in, or making application to be enrolled in (as applicable) a Course at James Cook University, Division of Tropical Health & Medicine which is listed in Appendix One.

**University:** Means James Cook University.

**Zoonotic Infection:** Zoonosis are infectious diseases that can be transmitted between animals and humans. Zoonosis can be caused by a range of disease pathogens, including viruses, bacteria, fungi and parasites. Examples include Anthrax, Salmonella, and Q fever.

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## 4 Principles

**These procedures are guided by the following overarching principles:**

### 4.1 Duty of Care

The University owes a duty of care to its Students to minimise the risk of contracting Infectious Disease in the course of their studies. Just as importantly, the University and individual Students also owe a duty of care to Patients/Clients with whom they interact to minimise the risk of their acquiring Infectious Disease because of that interaction. Therefore the University is mandated to ensure that all Students adhere to infection control practices/training and measures to prevent or minimise the risk of transmission of Infectious Diseases.

### 4.2 Ethical Responsibilities

Students have an ethical duty to take all reasonable steps to protect Patients/Clients with whom they interact from adverse outcomes, including the acquisition of avoidable Infectious Diseases. Students who engage in at-risk behaviour and/or suspect they may have been infected with a BBV during their Course have an ethical responsibility to seek testing and counselling. In the event that it is reported that a Student may have become infected with a BBV and has knowingly failed to comply with these Procedures, the process for managing suitability for continuation will be initiated in accordance with the Policy [Review of a Student's Suitability to Continue a Course Involving Placement Policy](#)

### 4.3 Confidentiality

Students have a right to confidentiality, and all information in relation to infection status, in particular, to BBV, will be respected. The University is responsible for ensuring that information gathered through the processes of this policy is collected, stored, and (if necessary) disclosed in accordance with the requirements of the *Information Privacy Act 2009* (Qld).

### 4.4 Discrimination

The University will not subject students who have or acquire a BBV (or any other Infectious Disease) to any form of unlawful discrimination

## 5 Procedures

### 5.1 Duty of Care

5.1.1 All Students who are likely to be required to perform EPPs as part of their studies must undergo testing for BBV before, on entry to the Course or during their Course. If the Student is found to be infected with one or more BBV, a suitably qualified medical practitioner should assess them and, if they are potentially infectious, they must seek and accept expert advice on the safe limits of their practice and must comply with all facility policies and guidelines. Alternatively, they should seek counselling on career options.

5.1.2 Students enrolled in dental Courses are required to perform EPPs during their course of study. Dental Students with a BBV would not be able to undertake these procedures and therefore could not meet the minimum requirements of an approved Course that leads to registration. They are therefore not able to continue with the Course.

5.1.3 The University will provide all Students with comprehensive information and education regarding Infectious Diseases, BBV, EPPs and infection control practices prior to their first Professional Experience Placement.

5.1.4 It is the responsibility of the Head/nominated person of the relevant Course to provide information, counselling and referral for Students infected with BBV, including:

- An explanation of the concept of EPPs and a list of procedures that must not be undertaken by an infected Student;
- Academic counselling as to the implications for the successful completion of the Course and possible alternative career options and Placement if they believe they may not be able to meet these challenges prior to the commencement of Professional Experience Placement.
- Information on where an infected Student can seek further counselling.

5.1.5 Students who are enrolled in an accredited course that has a Professional Experience Placement as part of their course requirement must meet all of the Immunisation and testing requirements of the specific course. Prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier),

Students must sign the 'JCU Professional Experience Placement Student Declaration' (**Appendix 4**), demonstrating that they have

- read and understood this Procedure,
- agree to comply with the requirements set out in this procedure
- and that non-participation in the vaccination requirements
  - may increase a Student's risk of contracting a disease through exposure to infected Patient/Clients in the clinical setting
  - result in a refusal of a Facility to accept a Student for Professional Experience Placement and
  - may mean that a Student is unable to meet the required components of the Course in which he/she is enrolled.

5.1.6 During the initial weeks of the Course, University staff will brief Students on the immunisation requirements for their enrolled Course. Students will be advised on where to obtain relevant information and forms and the process for submission, including required timelines.

5.1.7 Students must read and comply with the infection control guidelines issued by each Facility in each State in which they undertake Professional Experience Placements.

## 5.2 Immunisation

5.2.1 As a condition of enrolment to the University, Students are required to agree that they will meet all the immunisation requirements of the Course they are enrolling in by completing the JCU Professional Experience Placement Declaration (**Appendix 4**).

5.2.2 All Students who perform EPPs will be vaccinated against any BBV for which there is a commercially available vaccine.

5.2.3 All Students are required to read and comply with the infection control guidelines and immunisation requirements issued by the Facility that hosts their Professional Experience Placements throughout their Course.

5.2.4 The University has the responsibility to ensure to all Facilities that support Student Professional Experience Placement that the Student has met the Professional Experience Placement attendance requirements in relation to immunisation. The University is responsible for collecting/sighting documentation of compliance prior to the Student attending Professional Experience Placement. The University is responsible for ensuring currency with all immunisation requirements of Facilities, forwarding this information to Students and ensuring compliance of Students prior to entering the Facility.

5.2.5 Professional Experience Placement activities will vary for Students depending on the Course in which they are enrolled and the Facilities they attend. The requirements for immunisation and testing for BBV are specified for individual Courses. All Students must comply with the requirements of the Course that they are enrolled in throughout the duration of their enrolment. Students acknowledge this at the time of acceptance into the Course.

5.2.6 Without limiting any of the University's Course requirements or the other provisions of this procedure, the University recommends that all Students participating in Professional Experience placements as a core component of their Course be vaccinated in accordance with the current edition of the Australian Immunisation Handbook (<https://immunisationhandbook.health.gov.au/>) and Queensland Health Guideline for Vaccination of Health Care Workers (<https://www.health.qld.gov.au/publications/clinical-practice/guidelines-procedures/diseases-infection/governance/vaccination-of-healthcare-workers.pdf>)

5.2.7 Prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier), Students are required to:

- Meet all of the immunisation and testing requirements of their specific Course.
- Visit a medical practitioner (who is not a relative) who must complete and sign the required sections of the James Cook University Health Record and Immunisation Form (**Appendix 2 / Appendix 3 for Veterinary students**)
- Provide evidence of Hepatitis B (except Veterinary Students) vaccination or immunity status in accordance with Queensland Health requirements.
- Provide evidence of Pertussis (whooping cough), Varicella (chickenpox), and Measles, Mumps and Rubella vaccination or immunity status in accordance with Queensland Health requirements (except Veterinary Students).
- Complete the Queensland Health *Tuberculosis Risk Assessment Form for STUDENTS*.

5.2.8 All Students are responsible for their own costs for all test and vaccinations that are required to meet their Course requirements.

5.2.9 If after an initial course of Hepatitis B immunisation, anti-hepatitis B antibodies (HBsAb) are less than 10mIU/ml, Students are required to

- meet with their GP to discuss precautions required whilst on Professional Experience Placement,
- the need for an annual blood test prior to their first Professional Experience Placement and
- the immediate notification of potential exposure to Hepatitis B whilst on Professional Experience Placement.

5.2.10

(a) If a Student has not provided evidence of Hepatitis B vaccination or immunity status prior to commencing their first placement or by the last day of the first teaching period of their studies, their enrolment will be terminated immediately.

(b) If a Student has not provided evidence of Pertussis (whooping cough), Varicella (chickenpox), and Measles, Mumps and Rubella vaccination or immunity status in accordance with Queensland Health requirements prior to commencing their first placement or by the end of their first teaching period (whichever occurs earlier) their enrolment will be terminated immediately.

5.2.11 Students enrolled in **Bachelor of Health Science (Physician Assistant)**, **Bachelor of Nursing/Bachelor of Midwifery** and **Post Graduate Midwifery** must ensure that *Section 3 Exposure Prone Procedures (EPP)* of the James Cook University Health Record and Immunisation Form (**Appendix 2**) is completed at the commencement of the Course.

5.2.12 Student enrolled in **Bachelor of Medicine/Bachelor of Surgery** must ensure that *Section 3 Exposure Prone Procedures (EPP)* of the James Cook University Health Record and Immunisation Form (Appendix 2) is completed by the commencement of the Year 4 of the Course.

5.2.13 Students enrolled in **Bachelor of Dental Surgery** must ensure that *Section 3 EPP* of the James Cook University Health Record and Immunisation Form (**Appendix 2**) is completed at the commencement of the Course and each year they are enrolled in the Course.

5.2.14 Students enrolled in the **Bachelor of Veterinary Science** are required to be vaccinated against Q -Fever as the nature of Professional Experience Placements involves visits to abattoirs, farms, stockyards, shearing sheds and other areas which may expose Students to cattle, camels, sheep, goats and kangaroos or their products. Students who are not immune will not be permitted on-site at some facilities. Consequently, this may result in their inability to complete the requirements of the Course as accredited by the relevant professional accrediting body.

5.2.15 All **veterinary science** Students must also maintain their immunity to Tetanus throughout their Course. Students should seek medical advice after sustaining a suspected 'tetanus risk' injury. Tetanus boosters may be administered at this time.

5.2.16 All **veterinary science** Students undertaking a Professional Experience Placement involving the student handling bats, bat tissues or lyssaviruses are **required** to have a course of Rabies vaccination prior to entering the facility.

5.2.17 All Students (except Veterinary Science Students) must be assessed for their risk of tuberculosis (TB) prior to commencing their first Professional Experience Placement or by the end of their first teaching period (whichever occurs earlier). Students are required to complete the Queensland Health *Tuberculosis Risk Assessment Form for STUDENTS*. Based on the Student's responses to the questions, referral to a Queensland Health Tuberculosis Control Unit or GP may be required.

## 5.3 Infection Control

5.3.1 Students who perform exposure-prone procedures must be tested for BBV at least annually for Dentistry Students and once off for other Students. Further frequent testing is to be performed if the Student has been exposed to an increased risk of infection, whether occupational or non-occupational.

5.3.2 Students who have or acquire a BBV will be precluded from participating in EPPs during the length of their Course (or, in the case of Dental Students, excluded from the Course).

5.3.3 Students will be taught infection control strategies known as “standard and additional precautions”. These include assessing the risk posed by persons with particular infections and clinical symptoms, hand washing, aseptic technique, disposal of sharps and clinical waste, use of single-use only equipment, aspects of sterilisation and disinfection of re-usable equipment, the use of personal protective equipment (such as gloves, gowns, mask and eye protection), and managing Patients/Clients in various forms of isolation.

5.3.4 Students enrolled in the **Bachelor of Dental Surgery** are required to have repeat testing for BBVs annually and prior to their first Professional Experience Placement each year and provide the information to the University.

5.3.5 Students enrolled in the **Bachelor of Health Science (Physician Assistant), Bachelor of Nursing Science/Bachelor of Midwifery and Postgraduate midwifery Courses** are required to have met Clause 5.2.7 and in addition to be aware of their serology status for Hepatitis C (HBC) and Human Immunodeficiency virus (HIV) prior to their first Professional Experience Placement.

5.3.6 Students enrolled in the **Bachelor of Medicine/Bachelor of Surgery Course** are required to have met Clause 5.2.7 prior to their first Professional Experience Placement and in addition to be aware of their serology status for Hepatitis C (HBC) and Human Immunodeficiency virus (HIV) prior to their first Professional Experience Placement in Year 4 of the Course.

5.3.7 Students enrolled in the **Bachelor of Biomedical Science, Bachelor of Clinical Science, Bachelor of Medical Laboratory Science, Bachelor of Nursing Science** and all **Allied Health Students**, including **Pharmacy Students** are required to have met Clause 5.2.7 by the end of the first teaching period of their enrolled program, and before their first professional experience placement – whichever is the sooner. These Students are also *recommended* to seek testing for HIV and HCV before commencing Professional Experience Placements.

5.3.8 Students who are at risk of occupational exposure to BBVs or through personal behaviours have an ethical responsibility to arrange further BBV testing and seek counselling. The Student must refrain from participating in EPPs until they have been determined to be not infected. If the Student is infected, they must notify the University course coordinator immediately.

5.3.9 Students who are aware that they have a BBV can still participate in the Course and attend Professional Experience Placements (except Dental Students). However, Students must exclude themselves from EPPs and, like all HCW, must adhere to standard infection control and prevention precautions. Where EPPs are a requirement of the clinical component of a Course, an infected Student *will not be able* to meet the inherent requirements of the Course, and reasonable adjustments will not be able to be made. Every effort will be made by the University to facilitate transfer to another appropriate Course where there is no requirement to perform EPPs.

5.3.10 Students undertaking a Professional Experience Placement in a Residential Aged Care Facility or who may visit an aged care facility during their placement must have the annual influenza vaccination before they enter. While not yet mandatory for all placements, JCU strongly recommends that all students have an annual influenza vaccination whilst enrolled in a Course that has Professional Experience Placement.

5.3.11 Students who are undertaking or likely to undertake Professional Experience Placement in remote indigenous communities or with indigenous children are recommended to have vaccination for Hepatitis A. Bachelor of Dental Surgery students are required to complete a course of Hepatitis A prior to attending placement in Northern Territory.

5.3.12 Specific Disciplines:

5.3.12.1 **Medical Students** who test positive for a BBV will not be able to participate in EPPs, but reasonable adjustments may be made which will enable them to complete the Course. Medical Students should, however, note that some specialist professions are not able to accept Students who test positive for BBV and should contact the Medical Board of Australia for further information in this regard.

5.3.12.2 **Physician Assistant Students** who test positive for a BBV will not be able to participate in EPPs, but reasonable adjustments may be made which will enable them to complete the Course. Students should, however, note that some specialist areas are not able to accept Students who test positive for BBV and should contact the appropriate health service for further information in this regard.

5.3.12.3 **Dental Students** who test positive for a BBV must make an appointment with the Head of Discipline by the end of the first four weeks of the first study period of their Course to discuss this result and any relevant considerations on a confidential basis. Dental Students who at any stage are not able to participate in any EPPs because of their BBV status will not be able to complete their Course.

5.3.12.4 **Nursing/Midwifery Students** who test positive for a BBV will not be able to participate in EPPs, but reasonable adjustments may be made which will enable them to complete the Course. Students should note that some specialist areas of nursing might not be able to accept Students who test positive for BBV and should contact the Australian Nursing and Midwifery Board of Australia for further information in this regard.

5.3.12.5 In the event that a Student does not seroconvert for Hepatitis B, the Student is required to:

- Discuss the precautions that are necessary whilst in the clinical environment with a medical practitioner.
- Ask their doctor to record the HBsAg levels annually on the **JCU Health Record and Immunisation Form, Section 1 and Section 2 Non-Responder to Hepatitis B Vaccine** and submit to the Professional Placement Unit prior to commencing their first placement for the year or by the end of the first teaching period (whichever occurs earlier).
- Report all incidents of suspected exposure during a Professional Experience Placement to the host Facility by completing an incident report and submitting a copy to the University.
- Follow the Facility policy and procedures regarding 'exposure to blood or body fluids' if suspected exposure occurs during a Professional Experience Placement. It may be recommended that the Student has a Hepatitis B immunoglobulin within 72 hours of suspected exposure.
- Refrain from participating in EPPs until the results of blood tests are determined.

## 5.4 Management of Exposure

5.4.1 All Students should be tested at the time of the incident for BBV following a sharps injury and/or exposure to body fluids, secretions, and excretions, and managed in accordance with the host Facility guidelines for managing blood, bodily fluid exposure and sharp injuries.

5.4.2 Exposure to blood or other body substances may occur from:

- Injuries from all sharp instruments contaminated with blood or body substances (e.g., needle stick injuries)
- Splashes to mucous membranes from blood and body substances (e.g., splashes to mouth)
- Splashes to non-intact skin from blood and body substances (e.g., cuts or abrasions)
- 

5.4.3 Compliance with standard infection control guidelines remains the best practice against occupational exposure to BBV. However, if an injury has occurred, the Student must follow the host Facility protocols and treatment regime.

5.4.4 All injuries are to be reported to an immediate placement supervisor and relevant documentation completed. A copy of the 'incident' report needs to be supplied to the University and entered on Riskware. The Student should be referred to a medical doctor for ongoing medical management

## 5.5 Overseas Placements

The University has a responsibility to ensure that Students undertaking a period of study overseas are aware of the health risks, and appropriate precautions are taken to reduce risks. Students who wish to undertake a period of study/placement overseas should seek advice from an appropriate travel medicine facility to ensure they are aware of any specific health risk and that they obtain any relevant vaccinations. This includes recommendations on actions to be taken in the event of exposure to BBV. Prior to departures, Students must submit evidence to the University that they have received the recommended vaccinations. The University needs to ensure that the Student understands the risk of participating in EPPs during overseas Professional Experience Placements, especially in countries where students may be exposed to HIV and have limited supplies of anti-retroviral drugs available. It is recommended that Students know their vaccination status to BBVs prior to departure



## 6 Related Policy Instruments and other Resources

### 6.1 James Cook University Policies and procedures:

[Professional Experience Placement Procedures for Students within the Division of Tropical Health and Medicine](#)

[Review of a Student's Suitability to Continue a Course Involving Placement Policy](#)

[Student Code of Conduct Policy](#)

[WHS–PRO-023 Infection Control Procedure](#)

### 6.2 And other relevant resources:

Australian Dental Association INC. [Policy Statement 6.3 Dental Health Care Workers \(incl. students\) and blood – borne viruses](#), ADA 2014.

Australian Dental Association INC. [ADA Guidelines for Infection Control](#), 2nd Edition, 2015.

Australian Health Practitioner Regulatory Authority, *Draft Guidelines: [The regulatory management of registered health practitioners and students infected with blood –borne viruses](#)*, 2014.

Australian Technical Advisory Group on Immunisation (ATAGI). [Australian Immunisation Handbook](#), Australian Government Department of Health, Canberra, 2018, [immunisationhandbook.health.gov.au](http://immunisationhandbook.health.gov.au)

Centre for Healthcare Related Infection Surveillance and Prevention & Tuberculosis Control, [Guideline Management of occupational exposure to blood and body fluids](#), 2017.

Centre for Healthcare Related Infection Surveillance and Prevention, [Guideline: Vaccination of Health Care Workers](#), Queensland Government, 2016.

Committee of Deans of Australian Medical Schools'. [Guidelines for Infectious Disease Policies and Programs for Medical Students](#). 2001.

Communicable Diseases Network of Australia, [Australian National Guidelines for the Management of Health Care Workers Known to be infected with BBV](#) (Australian Government Department of Health and Ageing, 2018)

Dental Board of Australia, [Guidelines on Infection control](#), 2010 (reviewed 2012).

National Health and Medical Research Council (NHMRC), Australian [Guidelines for the Prevention and Control of Infection in Healthcare](#), Australian Government, 2019.

National Health and Medical Research Council (NHMRC), [Clinical Educators Guide: Australian Guidelines for the Prevention and Control of Infection in Healthcare](#) Australian Government, 2019.

Queensland Government, [Occupational Immunisations](#), June 2015.

[The Queensland Anti-Discrimination Act 1991](#), Queensland Government, revised 2014 - 2020.



## 7. Administration

NOTE: Printed copies of this procedure are uncontrolled, and currency can only be assured at the time of printing.

### 7.1 Approval Details

Policy Sponsor	Rebecca Sealey, Director, Academic Quality and Strategy, Division of Tropical Health and Medicine
Version no	V3
Date for next review	October 2022

### 7.2 Revision History

Version	Approval date	Implementation date	Details	Author
1.6	29/01/2016	22/02/2016	Changes approved by DTHM Board of Studies	Tracy Bagley, Manager Student Placement, Division of Tropical Health and Medicine (DTHM)
2	25/5/2018	01/07/2018	DTHM Executive Committee	Tracy Bagley, Manager Student Placement DTHM
2.1	15/4/2019	15/4/2019	Update to Appendix 4	Tracy Bagley, Manager Student Placement DTHM
2.2	12/6/2019	12/6/2019	Changes to Tuberculosis screening requirements as per Queensland Health Policy	Tracy Bagley, Manager Student Placement DTHM
3.0	30/07/2021	23/08/2021	Updates to reflect consistency with University Infection Control Procedure and changes in Department of Health requirements. Update to Appendix 1	Tracy Bagley, Manager Student Placement DTHM

Keywords	Blood Borne Virus, Exposure Prone Procedures, Infectious Disease, Professional Experience Placement
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## 8. Appendices

### *Appendix 1. Courses in scope of this Procedure*

#### **Undergraduate**

Bachelor of Biomedical Sciences  
Bachelor of Biomedical Sciences IHCAP  
Bachelor of Biomedical Sciences (Honours)  
Bachelor of Clinical Sciences (Honours)  
Bachelor of Dental Surgery  
Bachelor of Dental Surgery IHCAP  
Bachelor of Dental Surgery (Honours)  
Bachelor of Exercise Physiology (Clinical)  
Bachelor of Exercise Physiology (Clinical) (Honours)  
Bachelor of Health Science (Physician Assistant)  
Bachelor of Medical Laboratory Science  
Bachelor of Medical Laboratory Science (Honours) [IHCAP]  
Bachelor of Medical Laboratory Science (Honours)  
Bachelor of Medicine, Bachelor of Surgery  
Bachelor of Medicine, Bachelor of Surgery (Honours)  
Bachelor of Medical Science (Honours)  
Bachelor of Nursing Science (Post-Registration)  
Bachelor of Nursing Science (Pre-Registration)  
Bachelor of Nursing Science - Bachelor of Midwifery  
Bachelor of Nursing Science IHCAP  
Bachelor of Nursing Science (Honours)  
Bachelor of Occupational Therapy  
Bachelor of Occupational Therapy (external)  
Bachelor of Occupational Therapy (Honours) [IHCAP]  
Bachelor of Occupational Therapy (Honours)  
Bachelor of Pharmacy  
Bachelor of Pharmacy (Honours) [IHCAP]  
Bachelor of Pharmacy (Honours)  
Bachelor of Physiotherapy  
Bachelor of Physiotherapy [IHCAP]  
Bachelor of Physiotherapy (Honours)  
Bachelor of Speech Pathology  
Bachelor of Speech Pathology (Honours) [IHCAP]  
Bachelor of Speech Pathology (Honours)  
Bachelor of Sport and Exercise Science  
Bachelor of Sport and Exercise Science [IHCAP]  
Bachelor of Sport and Exercise Science (Honours)  
Bachelor of Sport and Exercise Science - Bachelor of Psychological Science  
Bachelor of Veterinary Science  
Bachelor of Veterinary Science [IHCAP]  
Bachelor of Veterinary Science (Honours)

#### **Postgraduate**

Graduate Diploma of Midwifery  
Graduate Certificate of Diabetes Education  
Master of Psychology (Clinical)  
Master of Clinical Exercise Physiology  
Graduate Diploma of Orthodontics  
Graduate Diploma of Medical Science

# Health Record and Immunisation Form



I hereby request and give consent for the doctor identified on the bottom of page 4 to complete this form in relation to my health information. I understand that the information is being collected by James Cook University for the purpose of administration of my admission and enrolment at James Cook University including (without limitation) for the purpose of administration of any professional experience placements. I authorise James Cook University to disclose my personal/sensitive information to:

- (a) placement facilities; and
- (b) The Australian Health Practitioner Regulation Agency (AHPRA) - only if required under the AHPRA mandatory guidelines.

I understand that all blood test and vaccine costs will be the responsibility of the student.

Student name:

Student Number:

Course of Study

DOB

Student Signature

## Doctor Instructions – How to fill out this form

Please complete sections 1 to 5 (where required); otherwise, the student cannot enrol in a course with a placement or attend placements.

Please provide the student with the completed form and, where possible, attach pathology results.

### Notes

1. Students should be vaccinated in accordance with the recommendation of the current edition of the National Health and Medical Research Council Australian Immunisation Handbook, 10th ed.:
  - a) Hepatitis B: The minimum recommended Hepatitis B vaccination schedule is 1<sup>st</sup> dose: day of vaccination, 2<sup>nd</sup> dose: 1 month after first dose and 3<sup>rd</sup> dose: 4-6 months after the first dose, with serology testing undertaken one month after the third dose. For adolescent between the ages of 11-15 Hepatitis B vaccine may be given as a two-dose course, with the two doses 4-6 months apart. An accelerated Hepatitis B schedule of vaccination is not recommended as the course will not be completed until the 4th dose at 12 months, and NSW Health does not accept an accelerated schedule for vocational placement. Anti-HBs (Hepatitis B surface antibody) greater than or equal to 10mIU/mL indicates immunity. If the result is less than 10 mIU/mL, this indicates a lack of immunity. Documented evidence that an individual is not susceptible to Hepatitis B infection and therefore does not require immunisation may include serology tests indicating the presence of Hepatitis B core Antibody (Anti-HBc) or a documented history of past Hepatitis B infection. Students who are Hepatitis B antigen positive (HBsAg), indicating active infection (acute or chronic), do not have to disclose their Hepatitis B infection status unless they perform exposure-prone procedures.
  - a) Measles, Mumps and Rubella: Documented evidence of positive antibody (IgG) for each indicates evidence of serological immunity or documented proof of 2 MMR vaccinations at least one month apart.
  - b) Varicella: Documented evidence of positive varicella antibody (IgG) on serology or two doses of varicella vaccine at least one month apart (evidence of one dose is sufficient if the person received their first dose before 14 years of age).
  - c) Pertussis: Documented evidence of pertussis booster vaccination in the previous 10 years
2. Letters from medical practitioners or other vaccine service providers should be on practice/facility letterhead, signed by the provider/practitioner, including professional designation and service provider number (if applicable).
3. Section 4: Inherent Requirements the fundamental abilities attributes, skills and behaviours necessary to complete the learning and practical outcomes of a course while preserving the academic integrity of JCU's learning, assessment and accreditation process. To enable a student to graduate from a course of study, the student must be able to complete all the components of the course, including all mandatory laboratory, workplace simulation and professional experience placement requirements. James Cook University must ensure that students are able to comply with work health and safety standards of all learning environments. If a student has a disability, long term illness or mental health condition, James Cook University may be able to provide adjustments to support the student to participate in their program. Study adjustments are individualised to the student's particular circumstances and their program of study. The information provided in Section 4—Inherent Requirements will be used to facilitate an initial conversation between the student, the Discipline Placement Coordinator and AccessAbility Services in order to ascertain whether the student will be able to meet the inherent requirements for the course in which the student is enrolled and to determine whether any reasonable adjustments are able to be made to assist the student in meeting the inherent requirements.

STUDENT NAME:

Division of Tropical Health and Medicine, Version 3.6, June 2021

# Health Record and Immunisation Form



## Section 1: Vaccine Preventable Diseases

VACCINE PREVENTABLE DISEASE	DATE OF VACCINATION (Including any childhood vaccinations) <small>Please provide dates if available.</small>	DOCTOR / IMMUNISATION NURSE SIGNATURE <small>Please sign when dose given or evidence sighted.</small>	SEROLOGY <small>Seek evidence of past immunity, if unavailable request serology</small>	OTHER EVIDENCE
Measles, Mumps, Rubella Evidence of completion of immunisation schedule	Dose 1	Signature:	Date ____/____/____ <input type="radio"/> Serology confirms immunity to Measles, Mumps and Rubella	<input type="radio"/> Birth date before 1966 No vaccination or serology required for students born before 1966.
	Dose 2 (4 weeks)	Signature: <b>OR</b>	Booster Vaccination (if required) Date ____/____/____ <b>OR</b>	
Varicella (Chicken Pox) Evidence of completion of immunisation schedule	Dose 1	Signature:	Date ____/____/____ <input type="radio"/> Serology confirms immunity to Varicella	Date ____/____/____ <input type="radio"/> Documented history of physician-diagnosed chicken-pox or shingles <small>* See Point 5 (Page 1)</small>
	Dose 2 (4 weeks) <small>Two dose course only required if initiated after 14 years of age</small>	Signature: <b>OR</b>	<b>OR</b>	
Pertussis (Whooping Cough) <small>Evidence of one adult dose of aTpa within the past ten (10) years.</small>	Date:	Signature:	Not applicable	
Hepatitis B Documented history of two or three doses for age appropriate course (including any childhood vaccinations) of Hepatitis B vaccine	Dose 1	Signature:	Date ____/____/____ <b>OR</b> Please tick as applicable <input type="radio"/> Serology confirms immunity to Hepatitis B Anti-HBs greater than or equal to 10mIU/mL <small>* See Point 3 (Page 1)</small>	Date ____/____/____ <input type="radio"/> Documented evidence that the individual is not susceptible to Hepatitis B <small>* See point 4 (Page 1)</small>
	Dose 2 (4 weeks)	Signature:	<input type="radio"/> Negative Please refer to section 1A for booster regime	
	Dose 3 (4-6 months)	Signature:		

## Section 1A: Hepatitis B Supplementary Doses (if required)

Hepatitis B  If HBsAb remains negative 4 to 8 weeks post supplementary dose regime please complete <b>Section 2: Non Responder to Hepatitis B immunisation acknowledgement.</b>	Dose 4 (challenge)	Signature:	Date ____/____/____ <input type="radio"/> Immune * See Point 3 (Page 1) Anti-HBs greater than or equal to 10mIU/mL <input type="radio"/> Negative Proceed to dose 5/6
	Dose 5 (if required) (1 mth)	Signature:	Date ____/____/____ <input type="radio"/> Immune * See Point 3 (Page 1) Anti-HBs greater than or equal to 10mIU/mL
	Dose 6 (if required) (4-6 months)	Signature:	<input type="radio"/> Negative

## Section 2: NON-Responder to Hepatitis B Vaccine Acknowledgement:

**ONLY complete if student has not responded to the Hepatitis B Vaccination booster regime.**

The student does not have adequate post-vaccination Hepatitis B antibodies detected and the student and I have discussed risk and prevention required whilst on clinical placement.

The student is aware of the recommended management in the event of a potential exposure to Hepatitis B, including the recommendations for administration of Hepatitis B immunoglobulin (HBIG).

The student is aware that if they undertake exposure prone procedures throughout the course of their study that they have a responsibility to have regular Hepatitis B screening at least annually and after any blood or body fluid exposure.

Doctor Name (PRINT)

Doctor Signature

Date

STUDENT NAME:

Division of Tropical Health and Medicine, Version 3.6, June 2021

# Health Record and Immunisation Form



**Section 3: Exposure Prone Procedures** : Only required for students studying the below listed courses.  
This section can be completed and submitted as a stand alone form.

- ⇒ Bachelor of Dental Surgery & Postgraduate Dental students will undertake exposure prone procedures throughout the course of their study and are required to complete testing annually from the commencement of the program.
- ⇒ Bachelor of Nursing/Bachelor of Midwifery/Graduate Diploma of Midwifery may undertake exposure prone procedures throughout the course of their study. Testing required at the commencement of the program.
- ⇒ Bachelor of Health Science (Physician Assistant) may undertake exposure prone procedures throughout the course of their study. Testing required at the commencement of the program.
- ⇒ Bachelor of Medicine/Bachelor of Surgery may undertake exposure prone procedures from Year Level 4 of the course and are required to complete testing by the start of 4th Year.

The current Communicable Diseases Network Australia (CDNA) guidelines define an exposure prone procedure as a procedure where there is a risk of injury to the healthcare worker resulting in exposure of the patient's open tissues to the blood of the worker. These procedures include those where the worker's hands (whether gloved or not) may be in contact with sharp instruments, needle tips or sharp tissues (spicules of bone or teeth) inside a patient's open body cavity, wound or confined anatomical space where the hands or fingertips may not be completely visible at all times.

Student name:

Student Number:

Course of Study

Current Year Level

Please note:

This section must be completed by a registered General Practitioner.

The Doctor must not be a relative or someone with whom you have a close personal relationship

Serology only accepted if done in the current calendar year.

*Students must be aware of their status, however they are not required to provide evidence of their status.*

Date of HIV testing:	/	/	Date of HCV testing:	/	/
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This student is aware of their infectious status with regards to HIV and HCV.

This student is aware of any consequent implications on their ability to perform exposure prone procedures.

This Student is able to participate in Exposure Prone Procedures: YES

☐

NO

☐

Doctor Name:

Doctor Signature:

Date:

STUDENT NAME:

Division of Tropical Health and Medicine, Version 3.6, June 2021



# Health Record and Immunisation Form

## Section 4: Inherent Requirements

Inherent requirements are the fundamental abilities, attributes, skills and behaviours necessary to complete the learning and practical outcomes of a course while preserving the academic integrity of JCU's learning, assessment and accreditation processes. Students must be able to demonstrate that they have the ability to acquire the inherent requirements for the duration of their course. (All students who intend to participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) are required to establish and maintain their medical, physical and psychological capacity to practice safely. <https://www.jcu.edu.au/learning-and-teaching/resources/inherent-requirements>

Please list any known medical conditions, physical conditions, psychological issues or medication requirements which may impair the student's capacity to safely participate in laboratory, workplace simulation environments and undertake professional experience placements (PEP) in a variety of clinical settings.

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## Section 5: Completing Doctor details

Doctor Name:

Date:

Doctor Signature:

Practice stamp or facility name and address:

Provider Number:

## Section 6: Student Declaration

I declare that the information provided on this form is true and correct.


Student Name:

Student Signature:

Date:

STUDENT NAME:

Division of Tropical Health and Medicine, Version 3.6, June 2021

Health Record and Immunisation Form - Veterinary Science		
<p>I hereby request and give consent for the doctor identified on the bottom of page 2 to complete this form in relation to my health information .</p> <p>I understand that the information is being collected by James Cook University for the purpose of administration of my admission and enrolment at James Cook University including (without limitation) for the purpose of administration of any professional experience placements. I authorise James Cook University to disclose my personal/sensitive information to:</p> <p>(a) placement facilities; and</p> <p>(b) The Australian health Practitioner Regulation Agency (AHPRA) - only if required under the AHPRA mandatory guidelines.</p> <p>I understand that all blood tests &amp; vaccines cost will be the responsibility of the student.</p>		
Student name:	Student Number :	
Student Signature	Student DOB:	
	/ /	
<b>Doctor Instructions – How to fill out this form</b>		
<p>1. Please complete sections 1 to 3 otherwise the student will not be able to enrol in a course with a placement, nor attend placements. Please attach pathology results to the form where requested.</p> <p>2. Please provide the student with the completed form and attached pathology results.</p> <p><u>Notes</u></p> <p>1. Students should be vaccinated in accordance with the recommendation of the current edition of the National Health and Medical Research Council Australian Immunisation Handbook.</p>		
<b>Section 1: Inherent Requirements</b>		
<p>Inherent Requirements the fundamental abilities, attributes, skills and behaviours necessary to complete the learning and practical outcomes of a course while preserving the academic integrity of JCU's learning, assessment and accreditation process. To enable a student to graduate from a course of study, the student must be able to complete all the components of course, including all mandatory laboratory, workplace simulation and professional experience placement requirements. James Cook University must ensure that students are able to comply with work health and safety standards of all learning environments. If a student has a disability, long term illness or mental health condition, James Cook University may be able to provide adjustments to support the student to participate in their program. Study adjustments are individualised to the student's particular circumstances and their program of study. The information provided in Section 4—Inherent Requirements will be used to facilitate an initial conversation between the student, the Discipline Placement Coordinator and AccessAbility Services in order to ascertain whether the student will be able to meet the inherent requirements for the course in which the student is enrolled and to determine whether any reasonable adjustments are able to be made to assist the student in meeting the inherent requirements.</p>		



## Health Record and Immunisation Form - Veterinary Science



### Section 2: Bachelor of Veterinary Science Students Immunisation Requirements

**Tetanus Immunisation Status** - dose of adult dTpa vaccine is required (Boostrix, Adacel or ADT) .

Date of dTpa dose:

**Q-Fever Immunisation Status** - Doctor to tick the applicable result from option 1 or 2.

☐ 1. The results of the above named Q-fever serology and skin test indicate that previous exposure to Q-fever has occurred. Accordingly, Q-fever vaccination is neither necessary, nor recommended.

☐ 2. The above named underwent Q-fever vaccination of this date, subcutaneously .

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Section 3: Completing Doctor details

Doctor Name

Provider Number

Doctor Signature

Date

Practice stamp or facility name and address



### Section 4: Student Declaration

I declare that the information provided on this form is true and correct

Student Name (PRINT)

Student Signature

Date

 			
<b>Professional Experience Placement Student Declaration</b>			
Surname		Given Names	
Student Number		Degree program	
<b>Mandatory Pre Clinical Requirement Declaration</b> <b>I declare that (please tick):</b>			
<input type="checkbox"/> I will complete all immunisation and health requirements, as required in the Course I am enrolled in. <input type="checkbox"/> I have complied with and will maintain all Professional Experience Placement requirements for my course as listed in the handbook and where required I will provide evidence of completion of the requirements to the University. Professional Experience Placement requirements may include, but not limited to: <ul style="list-style-type: none"> <li>a. A National Criminal History Check</li> <li>b. A nationally accredited 'Apply First Aid' course from an Australian Registered Training Organisation</li> <li>c. A nationally accredited CPR course from an Australian Registered Training Organisation</li> <li>d. A Working with Children suitability check (Blue Card) issued by the Public Safety Business Agency</li> <li>e. any particular Facility requirements of which I am notified from time to time</li> </ul> <input type="checkbox"/> I will comply with any new or additional Professional Experience Placement requirements as notified or included in the Facility requirements for Student placement. <input type="checkbox"/> I will notify discipline specific staff if I have a physical, psychological or any other condition that may impact on my ability to undertake Professional Experience Placement and practice safely in the clinical environment prior to the commencement of professional experience placement. <p><i>Where there is a pre-existing illness or disability such that your ability to practice in the chosen discipline may be impaired, the student must advise AccessAbility Services, James Cook University.</i></p>			
<b>I agree that while on Professional Experience Placement I will (please tick)</b>			
<input type="checkbox"/> Practice within my scope of experience as a Student. <input type="checkbox"/> Wear the correct uniform and placement ID badge at all times (if applicable). <input type="checkbox"/> Adhere to the placement Facility's procedures, policies and code of conduct. <input type="checkbox"/> Maintain the confidentiality of information concerning the personal affairs and health related information of Patients/ Clients of the Facility in which I am to carry out my Professional Experience Placements during the length of the Course. <input type="checkbox"/> Notify the University and Host Facility of all non- attendance as soon as possible.			
<b>During my enrolment I acknowledge that (please tick):</b>			
<input type="checkbox"/> I have read the current National Board policy for Registered Health Practitioners Social Media Policy and understand that it also applies to students in Board-approved Courses. I am aware of the potential implications of online behaviour during social media communication and that it may affect my professional life and registration. <input type="checkbox"/> I have read and acknowledged the current <i>Procedure for Infectious Disease for Students within the Division of Tropical Health &amp; Medicine</i> <input type="checkbox"/> I have read and understood the current <i>Professional Experience Placement Procedures for Students within the Division of Tropical Health and Medicine</i> <input type="checkbox"/> I have read and understood the current <i>JCU Social Media Policy</i> <input type="checkbox"/> I have read and understood the current <i>JCU Student Conduct Policy</i> <input type="checkbox"/> I have read and understood the current <i>JCU Professional Experience Placement Requirements Procedure</i> <input type="checkbox"/> I have read and understood the current <i>JCU Review of a Student's Suitability to Continue a Course Involving Placement</i> <input type="checkbox"/> I have read and understood the current <i>JCU WHS-PRO-023 Infection Control Procedure</i>			
Student Signature			Date