

Health, Safety and Environment Advisory Committee Schedule of Business 2019

Meeting 1/19	<p><u>General Business:</u></p> <ul style="list-style-type: none"> • Business Arising: Outstanding Action Plan • Update from Relevant Committees (HSE Committee of Council, VCAC, JCC) • Update on Sector and Industry HSE Standards and Practices • Safety matters raised from HSRs or Workers • Establishment/Amendment to Policy, Processes and Procedures (as they arise) • Review Terms of Reference for, and Membership of, the Committee and Sub-Committees <p><u>2018 4th Quarter and Annual Reports:</u></p> <ul style="list-style-type: none"> • Health Safety and Environment Report (to be provided to VCAC) • Report on HSE Sub-Committee KPI/PIs for previous year • HSEAC Annual Report including: <ul style="list-style-type: none"> ○ Annual Report - Boating and Diving Safety ○ Annual Report - Radiation Safety ○ Annual Report - Institutional BioSafety and Security • Notifiables Report • Progress Report on 2019 Priorities <p><u>HSEAC Sub-Committee Minutes:</u></p> <ul style="list-style-type: none"> • University Boating and Diving Safety • University Radiation Safety • University Institutional BioSafety
Meeting 2/19	<p><u>General Business:</u></p> <ul style="list-style-type: none"> • Business arising: Outstanding Action Plan • Update from Relevant Committees (HSE Committee of Council, VCAC, JCC) • Update on Sector and Industry HSE Standards and Practices • Safety matters raised from HSRs or Workers • Establishment/Amendment to Policy, Processes and Procedures (as they arise) <p><u>1st Quarter Reports:</u></p> <ul style="list-style-type: none"> • Health Safety and Environment Report (to be provided to VCAC) • Notifiables Report • Progress Report on 2019 Priorities <p><u>HSEAC Sub-Committee Minutes:</u></p> <ul style="list-style-type: none"> • University Boating and Diving Safety • University Radiation Safety • University Institutional BioSafety
Meeting 3/19	<p><u>General Business:</u></p> <ul style="list-style-type: none"> • Business arising: Outstanding Action Plan • Update from Relevant Committees (HSE Committee of Council, VCAC, JCC) • Update on Sector and Industry HSE Standards and Practices • Safety matters raised from HSRs or Workers • Establishment/Amendment to Policy, Processes and Procedures (as they arise) • Health, Safety and Environment Sub Committee – 2018 Performance Measures (KPIs) – Mid-Year Results <p><u>2nd Quarter Reports:</u></p> <ul style="list-style-type: none"> • Health Safety and Environment (to be provided to VCAC) • Notifiables Report • Progress Report on 2019 Priorities

	<p><u>HSEAC Sub-Committee Minutes:</u></p> <ul style="list-style-type: none"> • University Boating and Diving Safety • University Radiation Safety • University Institutional BioSafety
Meeting 4/19	<p><u>General Business:</u></p> <ul style="list-style-type: none"> • Business arising: Outstanding Action Plan • Update from Relevant Committees (HSE Committee of Council, VCAC, JCC) • Update on Sector and Industry HSE Standards and Practices • Safety matters raised from HSRs or Workers • Establishment/Amendment to Policy, Processes and Procedures (as they arise) • Schedule of Business and Proposed Dates for the next year • Membership list and ToR • Proposed HSE Sub-Committee KPI/PIs for next Year <p><u>3rd Quarter Reports:</u></p> <ul style="list-style-type: none"> • Health Safety and Environment (to be provided to VCAC) • Notifiables Report • Progress Report on 2019 Priorities <p><u>HSEAC Sub-Committee Minutes:</u></p> <ul style="list-style-type: none"> • University Boating and Diving Safety • University Radiation Safety • University Institutional BioSafety