

**JAMES COOK UNIVERSITY**  
**AUDIT COMMITTEE**  
MEETINGS - AGENDA PREPARATION DEADLINES – 2023

<b>SET AGENDA</b>	<b>MATERIALS TO SECRETARIAT</b>	<b>AGENDA DISTRIBUTION</b>	<b>MEETING DATE</b>
	<b>THURSDAY 12.00 PM</b>	<b>THURSDAY</b>	<b>2.00 PM – 5.00 PM THURSDAY</b>
<b>25 JANUARY WEDNESDAY</b>	<b>9 FEBRUARY THURSDAY</b>	<b>16 FEBRUARY THURSDAY</b>	<b>23 FEBRUARY* THURSDAY 2PM</b>
<b>23 MARCH</b>	<b>6 APRIL</b>	<b>13 APRIL</b>	<b>20 APRIL</b>
<b>8 JUNE</b>	<b>22 JUNE</b>	<b>29 JUNE</b>	<b>6 JULY</b>
<b>21 SEPTEMBER</b>	<b>5 OCTOBER</b>	<b>12 OCTOBER</b>	<b>19 OCTOBER INSURANCE RENEWAL ONLY</b>
<b>19 OCTOBER</b>	<b>2 NOVEMBER</b>	<b>9 NOVEMBER</b>	<b>16 NOVEMBER</b>

\* JOINT MEETING WITH FINANCE COMMITTEE

\*\* CIRCULAR – **SEPTEMBER** – INSURANCE UPDATE

**SET AGENDA EMAIL:**

- CHAIR
- INTERNAL AUDIT MANAGER
- CHIEF OF STAFF
- SECRETARY