

JAMES COOK UNIVERSITY
AUDIT, RISK AND COMPLIANCE COMMITTEE
MEETINGS - AGENDA PREPARATION DEADLINES – 2024

SET AGENDA	MATERIALS TO SECRETARIAT	AGENDA DISTRIBUTION	MEETING DATE
	THURSDAY 12.00 PM	THURSDAY	2.00 PM – 5.00 PM THURSDAY
25 JANUARY	8 FEBRUARY	15 FEBRUARY	22 FEBRUARY* THURSDAY 2PM
13 MARCH	11 APRIL	17 APRIL (WEDNESDAY)	24 APRIL (WEDNESDAY)
13 JUNE	11 JULY	18 JULY	25 JULY
REMINDER TO CHIEF OF STAFF 15 OCTOBER	-	22 OCTOBER (TUESDAY)	29 OCTOBER (TUESDAY) INSURANCE RENEWAL ONLY
3 OCTOBER	31 OCTOBER	7 NOVEMBER	14 NOVEMBER

* JOINT MEETING WITH FINANCE COMMITTEE

** CIRCULAR – **SEPTEMBER** – INSURANCE UPDATE

SET AGENDA EMAIL:

- CHAIR
- INTERNAL AUDIT MANAGER
- CHIEF OF STAFF
- SECRETARY