

COVID-19 Quarantine Notification Form



WHS-PRO-FORM-005c

*Electronic copies of this form are current. All other copies are uncontrolled and currency can only be assured at the time of printing.
This form is CONFIDENTIAL once completed. The information gathered is purely for the purposes of ensuring welfare support to staff/students impacted as well as the broader JCU work and study environment (eg, to initiate remedial or additional cleaning regimes).*

Date of Notification: ____/____/____ Notified by (Full Name): _____

Contact Number of Notifier (Mobile): _____

Details of person in quarantine:

Full Name: _____

Staff Student Other Staff or Student Number: _____

If Student please specify: Domestic International

Best contact number (mobile) while in quarantine: _____

Organisational Unit and Division: _____

Status:

Date of quarantine commencement: ____/____/____

Reasoning for quarantine e.g. public health directed or self-quarantine following suspected close contact:

If symptomatic: Date of medical test: ____/____/____

Expected date of results: ____/____/____ Test Results: _____

Is Queensland Health aware of this person: Yes No Don't know

Detail: _____

Location and date of transmission if known: _____ Date: ____/____/____

Suspected as part of other contact tracing: Yes No Don't know

Suspected due to other travel or exposure: Yes No Don't know

If Yes, then list travel history for last 2 weeks: _____

Quarantine location: Home Hospital On campus accommodation JCU homestay

If on-campus accommodation which College/Hall: _____

Last day of work/study prior to quarantine: ____/____/____

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Has the person attended JCU facilities during the 24 hours prior to self-quarantine or public health directed quarantine?

If Yes, complete section below:

Description of access that has occurred at JCU facilities Please list as: 1. 2.	(eg attended specific lectures, or as employee was located within a specific area; meal areas)
Include building and room numbers and indication of length of time at the location:	Please link to each of the locations above with the same numbering
Staff & Students that may need to be followed up:	(That meet the definition of close contact)

Note: Precautionary cleaning will be undertaken in work or study areas if appropriate.

Circulation:

Please email completed form to: WHSNotification@jcu.edu.au

Positive test results must be immediately notified to **Andrew Reddcliffe (WHS Manager) Ph: 0419 726 863**

Definitions:

Close Contact:

A close contact is defined as requiring:

- Greater than 15 minutes face-to-face contact in any setting with a confirmed case in the period extending from 24 hours before onset of symptoms in the confirmed case, or
- Sharing of a closed space with a confirmed case for a prolonged period (e.g. more than 2 hours) in the period extending from 24 hours before onset of symptoms in the confirmed case.

Close contact needs to have occurred within the period extending 24 hours before onset of symptoms in the case until the case is classified as no longer infectious by the treating team (usually 24 hours after the resolution of symptoms).

Quarantine

QLD Health Definition: Quarantine means staying in your home, hotel room or provided accommodation, and not leaving for the period you are required to quarantine. Only people who usually live in the household should be in the home. Do not allow visitors into the home.