

# Australian Tropical Herbarium



## Botanical Identification and Information Services

### Please complete one form for each specimen

Send form (with specimen/s) to:  
Australian Tropical Herbarium  
c/- James Cook University (Bldg E2)  
PO Box 6811  
Cairns 4870  
[enquiry@ath.org.au](mailto:enquiry@ath.org.au)

### Office Use Only

Date received: .....  
ID assigned to: .....  
ID release date: .....  
Invoice date: .....

Name: .....  
Company / Department: .....  
ABN: .....  
Postal Address: .....  
Telephone: ..... Email: .....

**Purpose of identification:**  suspected poisonous  weed detection  commercial  general interest  
 other (please describe): .....

**Level of identification required (Family / Genus / Species):** .....

**Charge Category Claimed** - please refer to attached schedule of charges.

non-commercial public (free up to 6 specimens/year)  commercial

### Disclaimer of Liability

No guarantees or warranty, expressed or implied, including warranties of merchantability and fitness for a particular purpose, are made by the Australian Tropical Herbarium as to the accuracy, quality, completeness, availability or usefulness of data, information, apparatus, product, or process disclosed, provided through this service, and no responsibility or legal liability is assumed by the Australian Tropical Herbarium for any damages or inconvenience arising from its use.

### Please note the following:

1. Sterile specimens will only be identified to genus, assuming this is possible
2. The ATH will not automatically keep vouchers of identifications made
3. By signing below, you agree to pay the applicable fee for service as outlined in the attached 'Schedule of Charges'

Signature .....

Date .....

**Label Information:**

*Specimen data aids the identification process and greatly increases the scientific value of the specimen.*

*Specimens sent for identification are frequently retained in the collection for scientific research and geographic distribution records.*

*The label information for single specimens/locations should be completed below. Data for multiple specimens/locations should be attached separately or supplied electronically.*

**Collectors Name:** ..... **Collectors Number** .....

**Date of collection:** .....

**Botanical or Common name** (if known): .....

**Locality** (include distance to nearest town): .....

**Latitude** ..... ° ..... ' ..... "S **Longitude** ..... ° ..... ' ..... "E

Or **Map and grid reference** (eg 9442 333 666) .....

Or **AMG Coordinates** (Zone, Easting, Northing) .....

**Geodetic Datum Used** (GPS systems): e.g. AGD84, AGD66, WGS84, GDA94 .....

**Situation** (e.g. plain, creek bank, mountain) .....

**Soil Type / Geology** .....

**Vegetation Type** (e.g. forest, heath, cultivation, Regional Ecosystem) .....

**Habit** (e.g. tree, vine, herb) .....

**Description** (e.g. size, bark type, flower or fruit colour, whether cultivated) .....

**Abundance** ..... number of individuals **OR** ..... m<sup>2</sup> size of clump

**Other Notes** .....

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.....  
.....

**Schedule of Charges:** A 60% surcharge is added for urgent requests; GST is added to the amounts detailed below.

Service	Charge (excl. GST)	Description
Plant identification service	Free	Ad hoc plant identification services for non-commercial enquiries by members of the general public and amateur organisations. Up to 6 specimens per individual per year after which commercial fees apply.
Commercial Plant identification service	\$160.00 / hour (standard rate) \$8.00 / hour (reduced rate) Minimum charge of 1 hour	Standard rates apply to plant identification services for commercial enquiries; Reduced rates may be applied at the discretion of the Director.
General botanical information services	Free	Information services for members of the general public and amateur organisations where the service requires less than one hour.
Professional botanical information services	\$75.00 to \$150.00 / hour depending on the complexity Minimum charge of 3 hours	Professional botanical information services including literature searches, data queries, data entry, taxonomic and nomenclature validity checks, proofreading of botanical manuscripts.
Data provision	\$80.00 (small search) \$160.00 (large search)	In addition to the search fee a charge of \$1.10 per specimen record will be charged.
Botanical Consulting Fee	\$150.00 to \$200.00 / hour depending on the complexity of the consultancy Minimum charge of 3 hours	

**Office Use Only:**

Specimen	Family	Taxon	Time	Amount to be Invoiced
1				
2				
3				
4				
5				