

Shared Mailbox Account Application Form

Application Type	
New account	Renew existing account
Specify email alias(s)	
Preferred Display Name of Shared Mailbox (if new account)	
Account Manager Details	
Email address	
Login-id	
Internal address for correspondence	
Internal Telephone Number	
<p>Full Delegation to Shared Mailbox</p> <p>Send As Rights to Staff</p> <p>Permissions Set by Administrator</p>	
Staff for Delegation Details (only if ticked "Full Delegation to Shared Mailbox")	
Staff Member Email	
Staff Member Email	
Staff Member Email	
Staff Member Email	
Staff Member Email	
<ul style="list-style-type: none"> • I have read and agree to abide by the University's Acceptable Use Policy • I understand that the system administrator may at times have to take appropriate actions which may affect my work in order to maintain a properly functioning system. 	
Signature of Account Manager	

Account Length

There are two types of account depending on whether you are being sponsored by a JCU organisation or by an affiliated organisation. Please choose the appropriate type below:

Type 1 - JCU organisation

Number of years account required	
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Type 2 - Affiliated organisation

Number of years account required	
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Affiliated types

Queensland Parallel Supercomputing Foundation (QPSF) Member

Student Association member

College or Halls of Residence staff member

Other affiliated organisation

Authorisation Details

Name of authorising department	
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Email address of person authorising	
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Telephone number of person authorising	
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Signature of person authorising	
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