

Service Learning for Sustainable Futures

International Placement Details and Readiness Checklist

Placement Details

Student Name -----

Proposed Placement Location -----

Smart Traveller classification for location

<http://www.smartraveller.gov.au/> -----

Proposed Placement

Organisation-----

Web address if available-----

Contact Person -----

Email for contact person-----

Proposed dates for placement-----

Travel departure and return dates (include copy of itinerary and flight numbers when available)

Readiness Checklist (these will be reviewed in a pre-departure interview with your lecturer)

- I have ensured that I have sufficient finances to cover all of my travel and living costs including passport and vaccination costs.
- I have visited the Smart Traveller website and checked the travel advisory for my location <http://www.smartraveller.gov.au/>
- I will register my time overseas on the Smart Traveller website.
- I know the vaccination requirements for my location.
- I have checked my personal health requirements for my location and taken appropriate steps to address any problems.
- I either have a current passport or have applied for one (attach copy of passport).
- I have completed a work placement form.

- I have checked the insurance coverage provided by JCU for students on work placement and have downloaded the Certificates of Currency for each of the insurance types to take with me.
- I have taken steps to acquire any other insurance that I feel is necessary.
- I have checked all of the requirements for my other university subjects and taken steps to address any problems which might arise from going on an international placement.
- I have left my contact details and itinerary with an emergency contact person.