

POSITION DESCRIPTION

Position Title: Nursery Coordinator

Provider	JCU Community Garden Working Group
Campus Location	Cairns
Position Type	This is a voluntary position.

Position Overview

The Nursery Coordinator is responsible for managing the nursery at the JCU Cairns Community Garden. This will be a varied role that may include:

- Receiving and dispatching plants
- Controlling weeds, pests and diseases
- Installing irrigation and drainage systems
- Providing information on plants
- Propagating plants
- Networking with other community gardens regarding their propagation needs

The Nursery Coordinator will ensure that the nursery is tidy, watered and well stocked (where time and resources are available). This position will work closely with the Community Garden Coordinator.

The Nursery Coordinator will become a member of the JCU Community Garden Working Group. The Working Group is the primary governance body for the Community Garden; it meets monthly.

The primary role of this position is nursery management.

Secondary roles of the position include:

- General garden cleaning and maintenance

Preferred Skills and Experience

1. Knowledge of horticulture or plant propagation
2. Understanding of general garden maintenance and procedures
3. Caring nature with a commitment to see plants grow

JCU Community Garden Governance Structure

Notes:

- GM= Garden Member
- All but the Community Garden Coordinator roles are voluntary. The role specific coordinator roles included in this diagram are examples only - we may want more or less of these as the garden evolves.
- The Community Garden Working Group is the primary governance body for the Community Garden. The Working Group meets monthly. The arrows indicate reporting lines for internal JCU governance and management purposes.

