

PRESENT: Chancellor (Mr Tweddell) (Chair), Vice Chancellor (Professor Harding), Deputy Chancellor (Hon. P Lindsay), Chairperson of the Academic Board (Professor Naylor), Ms Cannon, Ms Carey, Ms Caswell, Mr Gilliver, Mr Haddrick, Mr Harridge, Mr Kirkwood, Mr Landy, Professor Leggat, Ms McLaughlin, Mr Mosch, Mr Phillips, Dr Skerratt, Mr Twomey and Dr Tyrell.

ATTENDANCE: Mr Kern (Secretary), Mr Troupe (Deputy Secretary), Ms Brand and Professor Cocklin (Permanent Advisers), Ms Johnston (for Item 5.1).

START TIME: 2:03 pm.

DECLARATION OF CONFLICTS OF INTERESTS:

Ms Cannon declared a potential conflict with regard to Minute Items 14 and 15 as the author of the papers and the member of management who had presented these items to the Audit, Risk and Compliance Committee. Mr Mosch declared a conflict with regard to Minute Item 23, as a relative was being conferred an award *in absentia*. In each case, Council excused the conflict.

Mr Gilliver declared a conflict with regard to Minute Item 13 as his spouse was directly involved in the Tropical Australian Academic Health Centre proposal. Mr Gilliver abstained from voting for that item.

1. APOLOGIES

Apologies were received from Mr Charlton, Mr Derlagen and Associate Professor Leicht.

2. MINUTES

RESOLVED:

N-SECT

that the following Minutes be adopted as a true and correct record:

- 2.1 Ordinary Minutes of Meeting (6/17), held on 27 October 2017, as confirmed by the Chair, subject to the following amendment:

Under Minute Item 13 – *James Cook University Council – 2018 Meeting Arrangements – Council and its Committees – 2018 Meeting Dates and Pathways*

Resolution 3. that the delegation of authority from Council to the Audit, Risk and Compliance Committee to approve the audited statutory financial statements and reports and authorise the Chancellor, Vice Chancellor and Deputy Vice Chancellor, Services and Resources to sign the audited statutory financial statements and reports on behalf of Council, on the recommendation of the Finance Committee, be approved;

The names of the following members were to be recorded in the Minutes as having dissented from the above resolution: Ms Caswell, Mr Harridge, Mr Kirkwood, Ms McLaughlin, Mr Mosch and Dr Skerratt.

- 2.2 Confidential Minutes of Meeting (6/17), held on 27 October, as confirmed by the Chair.

- 2.3 Minutes of Council Circular (7/17), approved on 29 November 2017, as confirmed by the Chair.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. MATTERS NOT YET FINALISED

There were no matters not yet finalised.

5. STRATEGIC MATTERS

5.1 REFER SEPARATE PAGES.

5.2 REPLACEMENT AND RETIREMENT OF OBSOLETE KEY PERFORMANCE INDICATORS (KPIs) AND TARGETS FOR 2018 KPIs

Council noted the proposed retirement of the Student Focused KPI: *Overall Student Satisfaction (CEQ) – Domestic Students* and replacement with a new KPI: *Overall Quality of Educational Experience (QILT – SES)*. The new KPI reflected the fact that the Commonwealth Department of Education and Training funded the Quality Indicators for Learning and Teaching (QILT) website which contained a portal where any member of the public, including any current or future student, could easily compare the performance of multiple universities at the same time based on student survey data from the SES (Student Experience Survey) and the GOS (Graduate Outcome Survey).

The GOS is derived from two sub-groups, the CEQ (Course Experience Questionnaire), and the GDS (Graduate Destination Survey). With public access to these indicators and results, it was considered important that JCU aligned its governance oversight of its current performance measures, with the way the QILT website presented information to the public.

Council further recalled that it oversaw a range of governance-related and self-assessment measures that were not KPIs. These existing internal governance-related measures no longer required focus or monitoring and it was proposed that these measures be retired.

Council also noted that the proposed 2018 targets had been considered and endorsed by the relevant Committees of Council before being presented to Council for approval.

RESOLVED:

N-DIRQPA

1. that the retirement of the Student Focussed KPI: *Overall Student Satisfaction (CEQ) – Domestic Students* and replacement with a new KPI: *Overall Quality of Educational Experience (QILT – SES)*, be approved;
2. that the retirement of obsolete governance-related measures, be approved; and
3. that the targets for 2018 KPIs, be approved.

5.3 COUNCIL MEMBERSHIP 2018 (NOMINATIONS AND APPOINTMENTS COMMITTEE) – PROGRESS REPORT

The Chancellor, as Chair of the Committee, advised Council that it was not yet in a position to report to Council on progress. This was due, in part, to a Minister for Education not having been sworn in prior to the date of the meeting. As previously determined, the non-conflicted group of nine Council members would be kept informed, in the first instance, of any progress, and a report back to the full Council would be made when appropriate.

RESOLVED:

N-UNISEC

that the update from the Chair of the Nominations and Appointments Committee, be noted.

5.4 MATTERS RAISED BY MEMBERS

There were no items.

6. CHANCELLOR'S REPORT

The Chancellor's Report was taken as read. The Chancellor highlighted attending presentation evenings at Smithfield State High School and Townsville Grammar School.

RESOLVED:

N-UNISEC

that the Chancellor's Report, be noted.

7. VICE CHANCELLOR'S REPORT

The Vice Chancellor's Report was taken as read. The Vice Chancellor highlighted the proposed resignation of a JCU Professor Emeritus who had decided that because the University's policies would exclude him from being an external assessor of JCU PhD theses based on a perception that an Emeritus Professor has a conflict of interests and not be able to satisfy the independence requirements of the Tertiary Education Quality and Standards Agency and as interpreted by the Australian Council of Graduate Research. The Vice Chancellor had advised the Professor that at such time when the Professor had ceased to be an external assessor for JCU, the title could be bestowed again.

The Vice Chancellor's Year in Review report was presented at the end of the meeting.

RESOLVED:

N-EO

that the Vice Chancellor's Report, be noted.

8. REPORT TO COUNCIL FROM THE CHAIRPERSON OF THE ACADEMIC BOARD

The Report was taken as read.

RESOLVED:

N-CHTAB

that the report from the Chairperson of Academic Board, be noted.

9. REPORT TO COUNCIL FROM THE CHAIRPERSON OF THE HEALTH, SAFETY AND ENVIRONMENT SUB-COMMITTEE

The Report was taken as read. Mr Haddrick, the Chairperson of the Sub-committee, highlighted the legislative amendments that would have an impact on the University owing to the passing of the *Work, Health and Safety and Other Legislation Amendment Act 2017 (Qld)* on 12 October 2017. The Chair highlighted in particular the new offence of industrial manslaughter, which had a maximum penalty of 20 years in prison and a \$10m fine for the institution, and the definition of 'senior officer'. Furthermore, the amendments included provisions prohibiting contracts being entered into for liability insurance against penalties and fines imposed for breaches of the WHS Act. The Chancellor had been requested to make this a matter for the first Council Workshop for the new Council in 2018.

The University needed to be conscious of operationalising these changes in a complex institution and the Chair took the view that the changes could have wide ramifications and potentially a chilling effect on decision-making by the governing bodies of universities.

The Health, Safety and Environment Unit was mapping the impacts and a more detailed paper was anticipated in early 2018.

The Chair also acquitted the nine Health, Safety and Environment Unit Priorities for 2017, the majority of which had been completed, and foreshadowed the eight Priorities for 2018.

In response to a query, it was noted that the existing protections for volunteers, in that they were exempt from prosecution for failure to comply with a health and safety duty owed by a PCBU, were expected to continue under the new laws, but this would need to be confirmed. It was likely that the revised definition of 'senior officer' would mean that liability under the new legislative provisions would apply to managers lower down the management structure. This could have impacts such as staff no longer being willing to take the risk of leading a field trip, for example. A question was raised about whether the Trade Unions were addressing the ramifications for their members and other staff of legislation having such important potential implications for them.

RESOLVED:

N-CHRHSESC

1. that the report from the Chairperson of the Health, Safety and Environment Sub-Committee, be noted; and

A-UNI SEC

2. that the continuation of the existing exemption from prosecution under WH&S laws, available to the volunteer members of the Council, following the introduction of industrial manslaughter provisions, be confirmed.

10. REFER SEPARATE PAGES

11. REFER SEPARATE PAGES

12. REFER SEPARATE PAGES

13. APPROVAL FOR MEMBERSHIP OF THE TROPICAL AUSTRALIAN ACADEMIC HEALTH CENTRE COMPANY LIMITED BY GUARANTEE

Professor Cocklin briefed Council on the background to the proposed involvement of JCU in the formation of the company limited by guarantee.

Council noted that the Tropical Australian Academic Health Centre (TAAHC) was a research collaboration among the five hospital and health services in northern Queensland (Cairns and Hinterland, Mackay, North West, Torres and Cape and Townsville), the Northern Queensland Primary Healthcare Network and JCU. The purpose of TAAHC was to improve the health of the northern Queensland population and to grow prosperity in the tropical region through an alliance that enhanced collective capability in tropical health and medical research, health care and workforce development.

JCU was a partner in the TAAHC, the partners of which were seeking to transform the partnership into a company limited by guarantee, which would be a non-controlled entity of JCU. It was anticipated that TAAHC would provide significant opportunities and benefits for JCU, the five hospital and health services and the Healthcare Network.

The JCU Act, pursuant to section 61(1), authorised the University to take part in the formation of a company. The Council's approval was being sought in accordance with the requirements of the JCU Controlled and Non-controlled Entities Policy. Council noted the risks identified, the mitigation

strategies developed and the financial commitments being made that had been incorporated into the budget.

RESOLVED:

1. that James Cook University's taking part in the formation of the Tropical Australian Academic Health Centre Limited, a company limited by guarantee, as a Founding Member, be approved; and
2. that the execution of the Constitution by the Vice Chancellor on James Cook University's behalf, be approved.

N-SDVC
A-DTHM

Mr Gilliver abstained from voting on the basis of a conflict of interests.

14. COMPLIANCE FRAMEWORK REVIEW

Council noted that part of the Audit, Risk and Compliance Committee's Schedule of Business was to review annually the University's Compliance Framework. The Compliance Policy was revised every two years (due 2018). Whilst the draft Internal Audit report C-16-02 Compliance Framework Implementation Review had been received, most commentary had been on practical implementation and the embeddedness, or otherwise, of compliance activity identified by the Framework and Policy rather than to the Framework and Policy themselves.

In the absence of the Chair, Mr Kirkwood, Deputy Chair of the Committee, advised Council that the Framework had been updated to reflect changes to the Audit, Risk and Compliance Committee name and to incorporate the Vice Chancellor as part of the Annual Compliance Declaration process, which was a draft recommendation of the audit report to ensure the activities of the Office of the Chief of Staff were captured. The revised Compliance Policy had been endorsed at the Audit, Risk and Compliance Committee at its meeting (5/17), held on 16 November 2017 and recommended to Council for approval.

RESOLVED:

that the revised Compliance Framework, be approved.

N-CoS

15. BUSINESS CONTINUITY POLICY AND MANAGEMENT PLAN

Council noted that the Vice Chancellor's Advisory Committee had originally considered the Business Continuity Policy and Business Continuity Management Plan at its meeting (2/17), held on 15 March 2017, and endorsed the approach and draft Policy, and noted the implementation of business continuity planning as part of best practice risk management and governance. The Policy and the Plan had also been provided to the Audit, Risk and Compliance Committee at its meeting (2/17) held on 3 April 2017 for consideration and the process being undertaken for developing the Plan, was noted.

Mr Kirkwood, Deputy Chair of the Committee, advised Council that the Business Continuity Policy and Management Plan provided a high-level framework and plan to enable the University to respond effectively to incidents and business interruption. There were subordinate plans, which underpinned the high-level framework and plan, and they were still under development.

The draft Policy and Management Plan had been validated and endorsed through a scoping exercise and had been presented to the Audit, Risk and Compliance Committee, at its meeting (5/17), held on 16 November 2017, where it was endorsed and recommended to Council for approval.

RESOLVED:

that the Business Continuity Policy and Business Continuity Management Plan, be approved.

N-CoS

16. WHS LEGISLATIVE AMENDMENTS

The paper was taken as read. The legislative amendments that would affect the University, owing to the passing of the *Work, Health and Safety and Other Legislation Amendment Act 2017 (Qld)*, were discussed under Minute Item 9.

As foreshadowed, a more detailed paper would be considered by the Health, Safety and Environment Sub-Committee at its first meeting of 2018 before being submitted to the Audit, Risk and Compliance Committee and Council.

RESOLVED:

N-DVCSR that the paper on WHS Legislative Amendments, be noted.

17. CONFIDENTIAL – CONFERRAL OF AWARDS IN ABSENTIA – AWARDS FINALISED IN PRIOR YEARS

Council noted that the Student Services Directorate had identified a large number of students, dating back to 2008, who had satisfied the requirements of the Award into which they had been admitted but, for no obvious reason, had not applied to the University for the finalisation of their Award. As a consequence, these potential graduates had neither graduated at a graduation ceremony nor had their awards conferred *in absentia*. The existing Policy requirement for a student to apply to graduate, rather than the finalisation process occurring automatically, is currently under review.

Council further noted that the large number of potential graduates identified were being processed and their ability to graduate was being confirmed. Recent finalisations would be processed in the usual way. However, the remainder would be processed through Council as an *in absentia* conferral and the graduate offered access to their Certification documentation, including their Testamur, in accordance with the options available under the E-Equals project. This initiative allows students to access their documentation either on-line, or in hard copy or not at all.

Council noted that more potential graduates pre-dating 2016 were still being processed and, where eligible, they would be forwarded to Council for conferral *in absentia*.

RESOLVED:

- A-DIRSS
1. that the Awards listed in the table, relating to students who had finalised their Awards in years prior to 2016 but who had not applied to graduate, be conferred *in absentia*, the date of conferral to be 7 December 2017; and
 2. the year the student completed to be added to the wording in the Testamur to distinguish between the year of completion and conferral.

18. UNIVERSITY POLICY – ELECTION POLICY – REPLACEMENT FOR STATUTE NO. 2 – CONDUCT OF COUNCIL ELECTIONS

Council recalled that the *University Legislation Amendment Act 2017* (ULAA) was passed by the Queensland Government and granted royal assent on 13 October 2017. This resulted in the repeal of each of JCU's three Statutes, including *Statute No. 2 - Conduct of Council Elections* (the Statute), which prescribed the process for how the elections of the Elected Members on the JCU Council were to be conducted.

The ULAA amended the JCU Act to include a new Division 3C Council Elections and a new Section 26AA *Election Policy*, which imposes a legislative obligation on the Council to make a Policy (the Election Policy) about the conduct of elections required under the JCU Act. A Membership Resolution was passed by the Council on 16 October 2017 that will establish a new JCU Council on 20 April 2018 with only four (4) Elected members instead of the existing ten (10). However, Council noted that Section 26AA imposed further obligations of what was to be included in the Election Policy. Some requirements for inclusion into the Policy were considered to be more procedural in nature when assessed against JCU's Policy and Delegations Framework. The JCU Policy and Delegations Framework clearly differentiated between 'policy' and 'procedure', with policy being sets of strategic principles and procedures being the operational detail required to enact the policy.

In drafting the proposed *Conduct of Council Elections Policy* and *Conduct of Council Elections Procedure*, care was taken to ensure JCU complied with the requirements of Section 26AA and at the same time upheld the integrity and good practice established in its Policy and Delegation Framework.

Council noted that the proposed *Conduct of Council Elections Policy* and *Conduct of Council Elections Procedure* had been carefully mapped across from the repealed *Statute No. 2* with only minor differences. The differences included a proposed change in the Procedure at clause 2.3 to reduce the maximum time allowed between the publication of the Notice of Election and the date of receipt of nominations from 30 days to 21 days and at clause 2.4 to reduce the time between the activation of electronic ballot papers and the closing of voting from 60 days to 21 days. Council noted that the definitions of who was an eligible elector and who was an eligible nominee had also been expanded to provide greater clarity.

Council was reminded that, under the JCU Policy and Delegations Framework, Council was the Approval Authority for policies held in the Corporate Governance Policy Domain, and the Vice Chancellor was the Sponsor of the Policy and the Procedure. Clause 15 of the *Conduct of Council Elections Procedure* outlined the change management process for the *Conduct of Council Elections Procedure*. In accordance with the Policy and Delegations Framework the Vice Chancellor would approve the establishment of and amendments to the Procedure. Changes to Policy would require the approval of Council.

Council noted that it was also a legislative requirement that the Election Policy be published on the University's website and that the Policy take effect on the day it was published or any later date stated in the Policy.

At the suggestion of a member, it was agreed that under the 'definitions' section, a definition of the term 'day' should be included and the word should mean a 'calendar day'. Council noted that the term was mainly used in relation to timelines between processes and deadlines for various prescribed actions.

RESOLVED:

- A-QPA
1. that the Conduct of Council Elections Policy, as amended, be approved; and
 2. that the Conduct of Council Elections Procedure, as amended, be noted and referred to the Vice Chancellor, for approval.

19. STUDENT CONSULTATION PROCESS

Council noted that the annual review of the process for general consultation with students and student representatives and the process for specific consultation with students about priorities for using the Student Services and Amenities Fee (SSA Fee) revenue, had been undertaken.

Council noted that the only significant amendment to the process for general consultation that Council had approved in 2016, had been to introduce a JCU Student Advisory Forum. There were no amendments to the consultation process with students about priorities for using the SSA Fee.

RESOLVED:

- N-SDVC
1. that the process for general consultation with students, be approved; and
 2. that the process for specific consultation with students on the expenditure of the SSA Fee, be approved;

20. NOTES TO THE FINANCIAL STATEMENTS – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – AMENDMENTS

Council noted that one of its responsibilities was to approve the Summary of Significant Accounting Policies on an annual basis. It was noted that there were no material changes to accounting policies whether due to changes in the accounting standards or changes to internal accounting policy.

RESOLVED:

- N-DIRFABS
- that the proposed amendments to the Summary of Significant Accounting Policies to be included as Note 1 to the 2017 Statutory Accounts, be approved.

21. UNIVERSITY POLICY – FINANCIAL MANAGEMENT – FINANCIAL DELEGATIONS REGISTER – AMENDMENT

Council approved the proposed changes to the Financial Delegations Register.

RESOLVED:

- N-DIRFABS
- that the addition of sub section 1.2.1 to the financial delegation register, specifically for the approval of domestic and international travel expenditure, be approved.

22. COMMITTEES OF COUNCIL – REVISED CHARTERS OF AUDIT, RISK AND COMPLIANCE COMMITTEE, HEALTH, SAFETY AND ENVIRONMENT SUB-COMMITTEE AND HUMAN RESOURCES COMMITTEE

Council considered the revised Charters.

RESOLVED:

- A-SECT
1. that the revised Audit, Risk and Compliance Committee Charter, be approved;
Ms Caswell, Mr Harridge, Mr Kirkwood, Ms McLaughlin, Mr Mosch and Dr Skerratt dissented in respect of the amendment recognising the delegation of authority from Council to the Audit, Risk and Compliance Committee to approve the audited statutory financial statements and reports.

2. that the revised Health, Safety and Environment Sub-Committee Charter, be approved;
3. that the revised Human Resources Committee Charter, be approved; and
- A-UNISEC 4. that the University Secretary be delegated authority to make the amendment, identified by the Chair of the Health, Safety and Environment Sub-Committee, to remove the words “executive powers” and replace with “authority”, under section 2.1, in all remaining Council Committee/Board Charters and the Model Charter.

23. CONFERRAL OF AWARDS IN ABSENTIA

RESOLVED:

A-STUDSERV & EXAMS that the awards, as listed, be conferred *in absentia*, the date of conferral to be 7 December 2017.

24. REPORT ON COUNCIL WORKSHOP HELD ON 28 OCTOBER 2017 IN CAIRNS

Council noted the Report on the Council Workshop held on 28 October 2017 in Cairns, including the summary which detailed the conclusions drawn and recommendations for action to be taken, together with a minor amendment to the text.

RESOLVED:

A-UNISEC that the Report on the Council Workshop held on 28 October 2017 in Cairns, as amended, including summary conclusions and recommendations, be adopted.

25. 2018 – MEETING PATHWAYS – FINAL

RESOLVED:

A-SECT that the Council’s Committees and Sub-Committees meeting dates and pathways for 2018, be noted.

26. INJURY PREVENTION AND MANAGEMENT PROGRAM (IPAM): PROGRESS REPORT

RESOLVED:

N-DVCSR that the Injury Prevention and Management Program (IPaM): Progress Report, be noted.

27. COUNCIL – AUTHORITY FOR DECISIONS – EXECUTIVE DELEGATION

In accordance with the Standing Orders, Council approved the period during which the Executive Delegation group would be delegated authority to make decisions on behalf of Council.

RESOLVED:

- N-SECT
1. that the Chancellor, Deputy Chancellor, Vice Chancellor and Chair of the Finance Committee be delegated authority to make decisions on behalf of the Council during the period Monday 18 December 2017 through to Monday 26 February 2017 inclusive; and
 2. that the details of any such decisions made, are to be reported to Council at its meeting scheduled to be held on 9 March 2018.

28. UNIVERSITY POLICY – CONTROLLED AND NON CONTROLLED ENTITIES POLICY – AMENDMENT

Council approved the minor amendments to the Controlled and Non Controlled Entities Policy, including the recognition of an ‘Affiliated Company’ and other minor drafting points.

RESOLVED:

N-DIRFABS that the amended Controlled and Non Controlled Entities Policy, be approved.

29. MINUTES – COMMITTEES OF COUNCIL

RESOLVED

- N-SECT
1. that the Minutes of the following Committees of Council, be noted:
 - Ordinary Minutes – Audit, Risk and Compliance Committee Special Meeting (4/17), held on 24 October 2017;
 - Ordinary Minutes – Academic Board Meeting (5/17), held on 6 November 2017;
 - Confidential Minutes – Chancellor’s Committee Special Meeting (9/17), held on 6 November 2017;
 - Confidential Minutes – Finance Committee Special Meeting (5/17), held on 6 November 2017;

- Confidential Minutes – Human Resources Committee Meeting (4/17), held on 9 November 2017;
- Ordinary Minutes – Audit, Risk and Compliance Committee Meeting (5/17), held on 16 November 2017;
- Confidential Minutes – Audit, Risk and Compliance Committee Meeting (5/17), held on 16 November 2017; and
- Confidential Minutes – Finance Committee Meeting (6/17), held on 21 November 2017.

A-UNISEC 2. that the minutes of the following meetings are to be circulated separately to non-conflicted members, be noted:

- Confidential Minutes – Nominations and Appointments Committee Special Meeting (1/17), held on 20 November 2017; and
- Confidential Minutes – Nominations and Appointments Committee Special Meeting (2/17), held on 6 December 2017.

30. GENERAL BUSINESS

30.1 2017 COUNCIL SELF-EVALUATION SURVEY AND CHANCELLOR PERFORMANCE SURVEY

A-SEC

The Chancellor foreshadowed that a Council Self-Evaluation Survey and a Chancellor Performance Survey for 2017 would be made available to members before Christmas and as an analysis of the survey results were required to be provided to Quality, Planning and Analytics by mid-January 2018, members were requested to complete these surveys as soon as possible and preferably before the end of the year.

30.2 COUNCIL MEMBER DECLARATION OF AASB 124 RELATED PARTY TRANSACTIONS

A-SEC

Ms Cannon advised members that the Australian Accounting Standards Board (AASB) had extended the requirement to report on *related party transactions* to public sector entities, the University being such an entity. Owing to the role of Council members in University decision-making, they had been identified as Key Management Personnel under the definitions within *AASB 124 Related Party Transactions* and related guidance provided by the Queensland Government endorsed by the Queensland Audit Office. Consequently members would be required to complete a declaration and the relevant forms would be circulated outside of the meeting and prior to Christmas.

30.3 ACADEMIC AND STUDENT DELEGATIONS REGISTER

A-SEC

A member reminded Council that at its 20 July 2017 meeting, the Chairperson of Academic Board undertook to consider making further amendments to the Academic and Student Delegations Register to include delegations that were contained in Higher Degree by Research-related policies. Council noted that consideration of any required further amendments to the Register was yet to be undertaken by the Chairperson.

30.4 ACKNOWLEDGEMENT TO MS JOANNE SHEARER

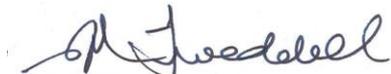
Council extended its thanks and appreciation to Ms Shearer, Committees Officer in the Secretariat, who had provided secretariat support to Council and various committees of Council during 2017. Ms Shearer would be leaving the employment of the University before the end of the year.

30.5 ACKNOWLEDGEMENTS AND SEASONS GREETINGS

The Chancellor acknowledged the support of the Deputy Chancellor, Vice Chancellor, Chairs of Committees, members of Council, the Secretary to Council, the Deputy Secretary the Secretariat and the Council's Permanent Advisers to Council and wished all a Merry Christmas and a Happy New Year.

The Meeting closed at 6.05 pm.

Confirmed:



Chair

21 December 2017