

## **Election of Professional and Technical Staff of the University by and from the Professional and Technical Staff to the Council of James Cook University**

Notice is hereby given that an Election by electronic ballot of one (1) Professional and Technical Staff of the University by and from the Professional and Technical Staff to the Council of James Cook University will be conducted between Friday 23 March and Friday 6 April 2018. Nominations close on Friday 9 March 2018 at 4.00 pm.

The election will be conducted in accordance with the [Conduct of Council Elections Policy](#) and the [Conduct of Council Elections Procedure](#).

The elected Professional and Technical Staff member on the Council of James Cook University is elected for a period of four (4) years, commencing 20 April 2018. University Council members do not receive remuneration, honorariums or sitting fees. The *JCU Act 1997* requires all Council members to undergo a series of checks, including a criminal history check, to confirm their eligibility for membership. Council members are also required to obtain and maintain a Blue Card under the *Working with Children (Risk Management and Screening) Act 2000*.

Nomination and Biographical Details forms are available online via the [Elections website](#) , which also contains further details and information including details on who is eligible to stand for election and who is eligible to nominate those who wish to stand.

Completed Nomination and Biographical Details forms must be returned by 4.00 pm on Friday 9 March 2018 to the *Secretariat, Ken Back Chancellery Building, James Cook University, Townsville Qld 4811* via email ([secretariat@jcu.edu.au](mailto:secretariat@jcu.edu.au)) post or by hand. Electronic signatures and electronic signature keys will be accepted.

The [Conduct of Council Elections Policy](#) defines Professional and Technical Staff as:

***Professional and technical staff of the University*** - for the purposes of the policy, includes the staff of the University other than its academic staff.

On behalf of M. Kern  
University Secretary  
(Returning Officer)  
23 February 2018