

2018 Managers/Supervisor WHS Essentials

About	This course provides Manager/Supervisors with the skills and knowledge required to become familiar with their WHS responsibilities for management or supervision of staff
Audience	All staff
Duration	2 hours face to face/Video Conferencing NO COST
Links to other courses	WHS Risk Management Fundamental Training – the HSE unit recommends participants complete WHS Risk Management Fundamentals training.
Learning Objectives	By the end of the course, participants would be expected to: <ul style="list-style-type: none"> • Increase knowledge of WHS compliance, WHS responsibilities and duty of care • Understand the importance of creating and maintaining a safe and healthy workplace • Increase skills in ensuring WHS consultation in the workplace • Outline how to report and respond to a health and safety accidents or incidents • Understanding JCU Risk Management requirements • Become aware of HSE induction and training requirements for staff
Content	<ul style="list-style-type: none"> • WHS Compliance and responsibilities - Duty of Care • Leading WHS in the Workplace to promote safety culture • Managing Risk • Investigating Accident /Incidents • Consultation • Inductions • HSE training for staff specific requirements at JCU
Facilitators	HSE Training and Communication Advisor, hsetraining@jcu.edu.au 478 14429
To Register	Nominate Using My HR Online (Staff) or contact hsetraining@jcu.edu.au Course Code: SM002

Date	Time	Campus	Location
Monday 23rd of April 2018	9:30 am- 11:30 am	Townsville	142-033 Science Place
Friday 11th May 2018	9:30 am- 11:30 am	Townsville	142-033 Science Place
Monday 18th June 2018	10:00 am – 12:00 pm	Townsville	142-033 Science Place
Thursday 19th July 2018	10:00 am – 12:00 pm	Townsville	142-033 Science Place
Wednesday 15th August 2018	9:30 am – 11:30 am	Townsville	145-030
Monday 17th September 2018	10:00 am – 12:00 pm	Townsville	142-033 Science Place

Monday 23rd of April 2018	9:30 am- 11:30 am	Cairns Video Conference	B1-103
Friday 11th May 2018	9:30 am- 11:30 am	Cairns Video Conference	B1-103
Thursday 19th July 2018	10:00 am – 12:00 pm	Cairns Video Conference	B1-103
Wednesday 15th August 2018	9:30 am – 11:30 am	Cairns Video Conference	B1-103

(face to face session to be scheduled for Cairns Campus)