



AV Equipment Guide

Zoom user guide Cisco remote control

General information

Zoom meetings involving one or more centrally bookable videoconference enabled rooms are usually scheduled by VAVS to connect automatically, provided videoconferencing@jcu.edu.au is invited by the organizer. Hence, the only requirement for the room participants, is to turn on the AV system and setting it in **Videoconference mode** (where applicable).

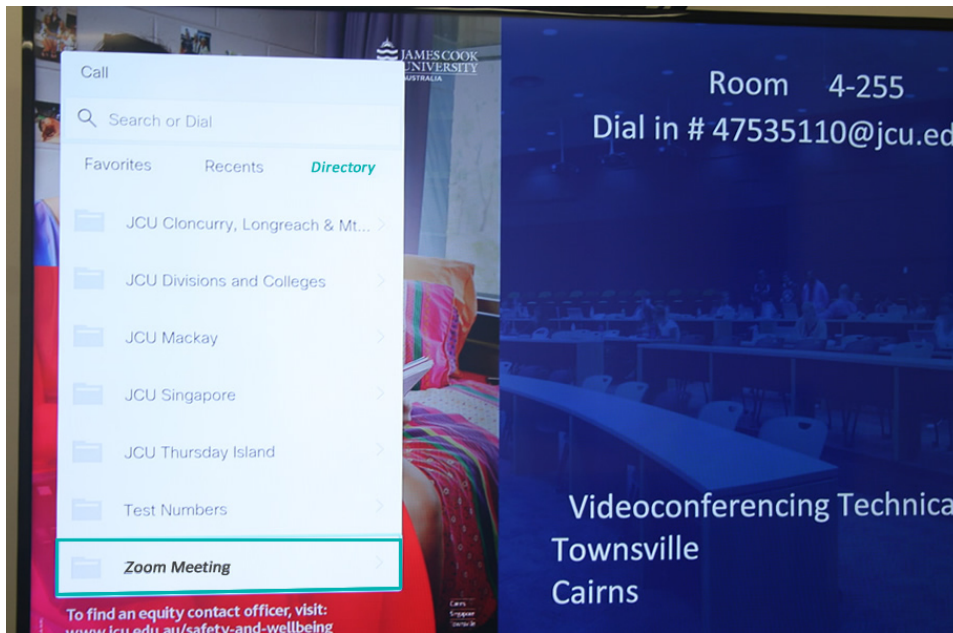
Join a Zoom meeting manually



1. Use the **arrow** keys on the remote to highlight the **Call** button (handset icon) on the display – a blue-green circle around the button indicates it is selected.

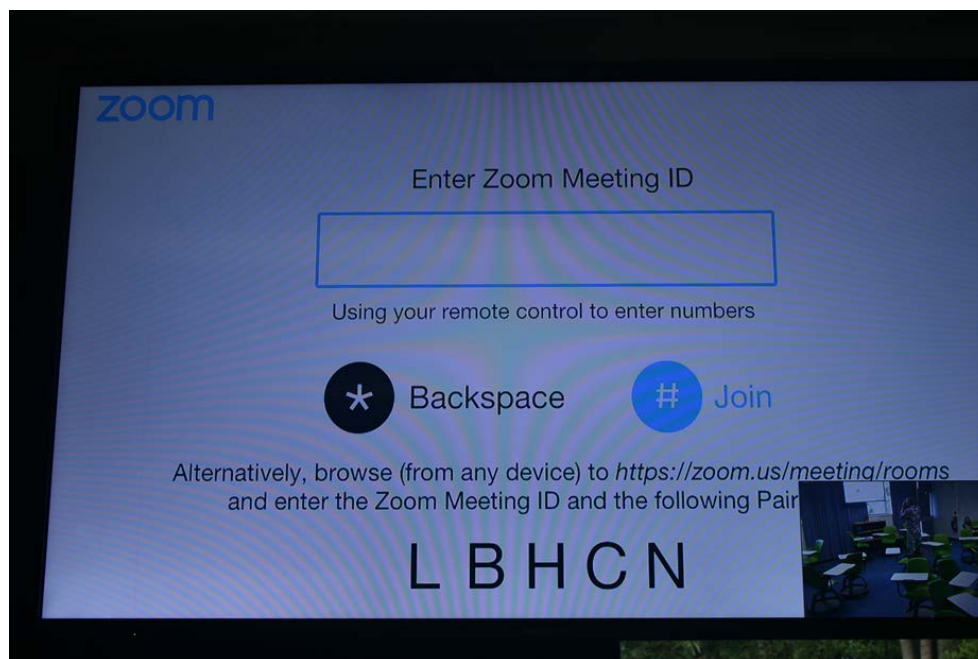


2. Press the **OK** button to bring up the manual call connect screen and navigate to the word **Directory**. Press the **arrow down** key until the folder **Zoom Meeting** is highlighted



3. To connect to the bridge, press the **arrow right** key and the **green** call button.

4. After a short voice announcement the display will prompt you for a **Zoom meeting ID**. You will find the ID in the invitation you received.



5. To join the meeting, enter the meeting ID by pressing the **number** keys on the remote followed by the **#** key.