

**JAMES COOK UNIVERSITY**  
**2019 – COUNCIL AND ITS COMMITTEES MEETING DATES AND PATHWAYS**

	COUNCIL						
Dates proposed for 2019	TSV	TSV	TSV	CNS	TSV	CNS	TSV
<b>COUNCIL</b> Meeting Dates (usu. Thursday) (if with workshop, Friday)	22 March (F) <small>(Friday, 12.30pm – 5.00pm)</small>	9 May <small>(Thursday, 12.30pm – 5.00pm)</small>	27 June <small>(Thursday, 12.30pm – 5.00pm)</small>	8 August <small>(Thursday, 12.00pm – 4.15pm)</small>	12 September <small>(Thursday, 12.30pm – 5.00pm)</small>	25 October (F) <small>(Friday 12.00pm – 4.15pm)</small>	5 December <small>(Thursday, 12.30pm to 5.00pm followed by dinner)</small>
<b>Council Circular (usu. Friday)</b>	8 March	24 April	14 June	26 July	29 August	11 October	22 November
<b>WORKSHOP Dates</b>	23 March (Strategic WS)					26 October	
<b>Gap to next Meeting (weeks)</b>	7	7	6	5	6	6	15 <small>(Council Exec Committee)</small>
	↑	↑	↑	↑	↑	↑	↑
COMMITTEES, SUB-COMMITTEES AND BOARDS OF COUNCIL							
	↑	↑	↑	↑	↑	↑	↑
<b>ACADEMIC BOARD</b> <small>(Monday, except Public Holidays) 12.00pm – 2.00pm)</small>	11 March	29 April	17 June		5 August	23 September	4 November
<b>Education Committee</b> <small>(Monday) 11.00 am – 1.00 pm</small>	18 February	25 March	27 May		8 July	2 September	14 October
<b>Research Committee</b> <small>(Tuesday) 11.00 am – 1.00 pm</small>	19 February	26 March	28 May		9 July	3 September	15 October
	↑	↑	↑	↑	↑	↑	↑
<b>AUDIT, RISK and COMPLIANCE COMMITTEE</b> <small>(Thursday) 2.00 – 5.00pm</small>	25 February* <small>Monday 3.00 – 5.00pm (Joint Meeting with Finance Committee)</small>		16 May	25 July		w/c 21 October <small>(Meeting for Insurance Renewal &amp; HSESC Items only)</small>	14 November
<b>HEALTH, SAFETY and ENVIRONMENT SUB-COMMITTEE</b> <small>(Friday) 10am – 12 noon</small>			15 March	31 May		6 September	1 November
	↑	↑	↑	↑	↑	↑	↑
<b>FINANCE COMMITTEE</b> <small>(Thursday) 2.00 – 5.00pm</small>	25 February* <small>Monday 3.00 – 5.00pm (Joint Meeting with Audit, Risk and Compliance Committee)</small>		23 May		15 August		21 November
<b>ESTATE SUB-COMMITTEE</b>	<i>AD HOC COMMITTEE OF FINANCE COMMITTEE – Meetings to be Scheduled as Business Arises</i>						
	↑	↑	↑	↑	↑	↑	↑
<b>HUMAN RESOURCES COMMITTEE</b> <small>(Thursday) 11.00am – 1.00pm</small>		21 March	6 June		22 August		7 November
	↑	↑	↑	↑	↑	↑	↑
<b>CHANCELLOR'S COMMITTEE</b>	<i>AD HOC COMMITTEE – Meetings to be Scheduled as Business Arises</i>						
	↑	↑	↑	↑	↑	↑	↑
<b>AWARDS and CEREMONIES COMMITTEE</b>	<i>AD HOC COMMITTEE – (Dates confirmed: 2 August, 4 October, 8 November)</i>						

\*Council members who are not a member of either Committee invited to attend

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**NOTES ON COUNCIL BUSINESS**

- May meeting: KPI/PI acquittal and University Performance Report 2018
- September meeting: interim 2019 KPI results
- October meeting: meeting dates for following year
- December meeting: Triennium Budget Sign-off and 2019 KPI/PI targets

**OTHER FACTORS**

- Queensland public holidays in 2019 are 1/1, 26/1, 28/1, 19/4, 22/4, 6/5, (TSV show day 1/7, CNS show day 22/7), 7/10, 25/12, 26/12.
- Singaporean public holidays in 2019 are 1/1, 5/2, 6/2, 19/4, 1/5, 20/5,5/6, 9/8, 12/8, 28/10, 25/12
- Easter Weekend: Fri 19/04/19 to Mon 22/04/19
- Graduations: TSV - 27/03 (3:00pm), 28/03 (10.30am & 3.00pm), 18/12 (10.30am & 3.00pm); CNS - 20/03 (3:00pm), 16/12 (3:00pm); SNG – 3/08 (11.00am), 30/11 (11.00am); BNE – 20/09 (2.00pm)
- IRU Staff Forum – TBA
- V8 Weekend Townsville – 5/7 – 7/7
- Higher Education Conference – Universities Australia – 27/2 – 1/3
- VCAC Planning Retreat – May
- Senior Staff Conference – late November
- Melbourne Cup – 5 November

**NOTES ON COMMITTEE AND SUB-COMMITTEE BUSINESS:**

- Finance Committee meeting to occur a minimum of 2 weeks before Council Meeting and dates to line up with Period 3, 7 and 10 of the Financial Statements reporting period