

**JAMES COOK UNIVERSITY
2021 – COUNCIL AND ITS COMMITTEES MEETING DATES AND PATHWAYS**

| | COUNCIL | | | | | | |
|---|--|--|---|---|---|--|---|
| Dates proposed for 2021 | TSV | CNS | TSV | CNS | TSV | CNS | TSV |
| COUNCIL Meeting Dates (usu. Thursday) (if with workshop, Friday) | 18 March (Thursday, 12.30 pm – 5.00 pm) | 7 May (F) (Friday 12.00 pm – 4.15 pm) | 17 June (Thursday, 12.30 pm – 5.00 pm) | 29 July (Thursday, 12.00 pm – 4.15 pm) | 9 September (Thursday, 12.30 pm – 5.00 pm) | 22 October (F) (Friday 12.00 pm – 4.15 pm) | 2 December (Thursday, 12.30 pm to 5.00 pm followed by dinner) |
| Council Circular (usu. Wednesday) | 3 March | 22 April | 2 June | 14 July | 25 August | 6 October | 17 November |
| WORKSHOP Dates | | 8 May (Strategic WS) | | | | 23 October | |
| Gap to next Meeting (weeks) | 7 | 6 | 6 | 6 | 6 | 6 | 15 (Council Exec Committee) |
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| COMMITTEES, SUB-COMMITTEES AND BOARDS OF COUNCIL | | | | | | | |
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| ACADEMIC BOARD (Monday, except Public Holidays) 12.00 – 2.00 pm) | 1 March | 19 April | 31 May | | 9 August | 27 September | 8 November |
| Education Committee (Monday) 11.00 am – 1.00 pm | 8 February | 22 March | 10 May | | 19 July | 6 September | 18 October |
| Research Committee (Tuesday) 11.00 am – 1.00 pm | 9 February | 22 March(Mon) | 11 May | | 20 July | 7 September | 19 October |
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| AUDIT, RISK and COMPLIANCE COMMITTEE (Thursday) 2.00 – 5.00 pm | 22 February* Monday 2.00 – 5.00 pm (Joint Meeting with Finance Committee) | 22 April | | 8 July | | 20 October (Meeting for Insurance Renewal) → | 11 November |
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| WORK, HEALTH and SAFETY COMMITTEE (Friday) 10.00 am – 12.00 noon | | 9 April | | 25 June | | 17 September | 5 November |
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| FINANCE COMMITTEE (Thursday) 2.00 – 5.00 pm | 22 February* Monday 2.00 – 5.00 pm (Joint Meeting with Audit, Risk and Compliance Committee) | | 20 May | | 19 August | | 23 November* <i>Note: a Finance Workshop will be held 4 November</i> |
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| ESTATE COMMITTEE | AD HOC COMMITTEE – (Nominal Meeting Dates: 5 March, 14 May, 9 July, 24 September, 19 November) | | | | | | |
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| HUMAN RESOURCES COMMITTEE (Thursday) 11.00 am – 1.00 pm | | 11 March | 10 June | | 12 August | | 28 October |
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| CHANCELLOR'S COMMITTEE | AD HOC COMMITTEE – Meetings to be Scheduled as Business Arises | | | | | | |
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| AWARDS and CEREMONIES COMMITTEE | AD HOC COMMITTEE – (Nominal Meeting Dates: 6 August, 1 October, 5 November) | | | | | | |

*Council members who are not a member of either Committee invited to attend

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NOTES ON COUNCIL BUSINESS

- May meeting: KPI/PI acquittal and University Performance Report 2020
- September meeting: interim 2021 KPI results
- October meeting: meeting dates for following year
- December meeting: Triennium Budget Sign-off and 2021 KPI/PI targets

OTHER FACTORS

- Queensland public holidays in 2021 are 1/1, 26/1, 2/4, 3/4, 3/4, 5/4, 25/4, 26/4, 3/5,, (TSV show day 5/7, CNS show day 16/7), 4/10, 25/12, 26/12, 27/12, 28/12.
- Singaporean public holidays in 2021 are 1/1, 12/2, 13/2, 2/4, 1/5, 13/5, 26/5, 20/7, 9/8, 4/11, 25/12.
- Easter Weekend: Fri 2/04/21 to Mon 5/04/21
- Graduations: TSV – 23/3, 24/3, 25/3; CNS – 13/4, 14/4; SNG –TBC, BNE – 24/9
- IRU Staff Forum – July TBC
- Higher Education Conference – Universities Australia – TBC
- VCAC Planning Retreat – May
- Senior Staff Conference – late November
- Melbourne Cup – 2 November

NOTES ON COMMITTEE BUSINESS:

- Finance Committee meeting to occur a minimum of 2 weeks before Council Meeting and dates to line up with Period 3, 7 and 10 of the Financial Statements reporting period