

**JAMES COOK UNIVERSITY**  
**ACADEMIC BOARD**  
**MEETINGS - AGENDA PREPARATION DEADLINES – 2019**

<b>MATERIALS TO SECRETARIAT</b>	<b>AGENDA DISTRIBUTION</b>	<b>MEETING DATE</b>
<b>4:00 PM MONDAY</b>	<b>3:30 PM MONDAY</b>	<b>12:00 NOON MONDAY</b>
<b>25 FEBRUARY</b>	<b>4 MARCH</b>	<b>11 MARCH</b>
<b>15 APRIL</b>	<b>23 APRIL</b>	<b>29 APRIL</b>
<b>3 JUNE</b>	<b>10 JUNE</b>	<b>17 JUNE</b>
<b>22 JULY</b>	<b>29 JULY</b>	<b>5 AUGUST</b>
<b>9 SEPTEMBER</b>	<b>16 SEPTEMBER</b>	<b>23 SEPTEMBER</b>
<b>21 OCTOBER</b>	<b>28 OCTOBER</b>	<b>4 NOVEMBER</b>

**SET AGENDA EMAIL:**  
- CHAIR OF ACADEMIC BOARD  
- SECRETARY

**APPROVED: 5 NOVEMBER 2018**