

**JAMES COOK UNIVERSITY
ACADEMIC BOARD
MEETINGS - AGENDA PREPARATION DEADLINES – 2021**

SET AGENDA	MATERIALS TO SECRETARIAT	AGENDA DISTRIBUTION	MEETING DATE
	4:00 PM MONDAY	3:30 PM MONDAY	12:00 NOON MONDAY
1 FEBRUARY	15 FEBRUARY	22 FEBRUARY	1 MARCH
22 MARCH	6 APRIL	12 APRIL	19 APRIL
4 MAY	17 MAY	24 MAY	31 MAY
12 JULY	26 JULY	2 AUGUST	9 AUGUST
30 AUGUST	13 SEPTEMBER	20 SEPTEMBER	27 SEPTEMBER
11 OCTOBER	25 OCTOBER	1 NOVEMBER	8 NOVEMBER

SET AGENDA EMAIL:
 - CHAIR OF ACADEMIC BOARD
 - SECRETARY

APPROVED: 2 NOVEMBER 2020