

**JAMES COOK UNIVERSITY**  
**ACADEMIC BOARD**  
**MEETINGS – AGENDA PREPARATION DEADLINES – 2024**

SET AGENDA	MATERIALS TO SECRETARIAT MONDAY	AGENDA DISTRIBUTION MONDAY	MEETING DATE 12:00 NOON MONDAY
29 JANUARY	12 FEBRUARY	19 FEBRUARY	26 FEBRUARY
18 MARCH	1 APRIL	8 APRIL	15 APRIL
6 MAY	20 MAY	27 MAY	3 JUNE
24 JUNE	8 JULY	15 JULY	22 JULY
26 AUGUST	9 SEPTEMBER	16 SEPTEMBER	23 SEPTEMBER
14 OCTOBER	28 OCTOBER	4 NOVEMBER	11 NOVEMBER

**SET AGENDA EMAIL:**

- CHAIR OF ACADEMIC BOARD
- SECRETARY

**ACADEMIC BOARD (AB) 2024 CIRCULAR DATES**

2024 AB meeting	2024 AB meeting dates	2024 AB Circular Dates
1/24	26 February	<b>(1/24) Friday, 9 February 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Friday, 2 February</li> <li>Circular closes Thursday, 15 February</li> </ul>
2/24	15 April	<b>(2/24) Thursday, 28 March 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Thursday, 21 March</li> <li>Circular closes Wednesday, 3 April</li> </ul>
3/24	3 June	<b>(3/24) Friday, 17 May 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Friday, 10 May</li> <li>Circular closes Thursday, 23 May</li> </ul>
4/24	22 July	<b>(4/24) Friday, 5 July 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Friday, 28 June</li> <li>Circular closes Thursday, 11 July</li> </ul>
5/24	23 September	<b>(5/24) Friday, 6 September 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Friday, 30 August</li> <li>Circular closes Thursday, 12 September</li> </ul>
6/24	11 November	<b>(6/24) Friday, 25 October 2024</b> <ul style="list-style-type: none"> <li>Materials to Secretariat Friday, 18 October</li> <li>Circular closes Thursday, 31 October</li> </ul>