

System Components

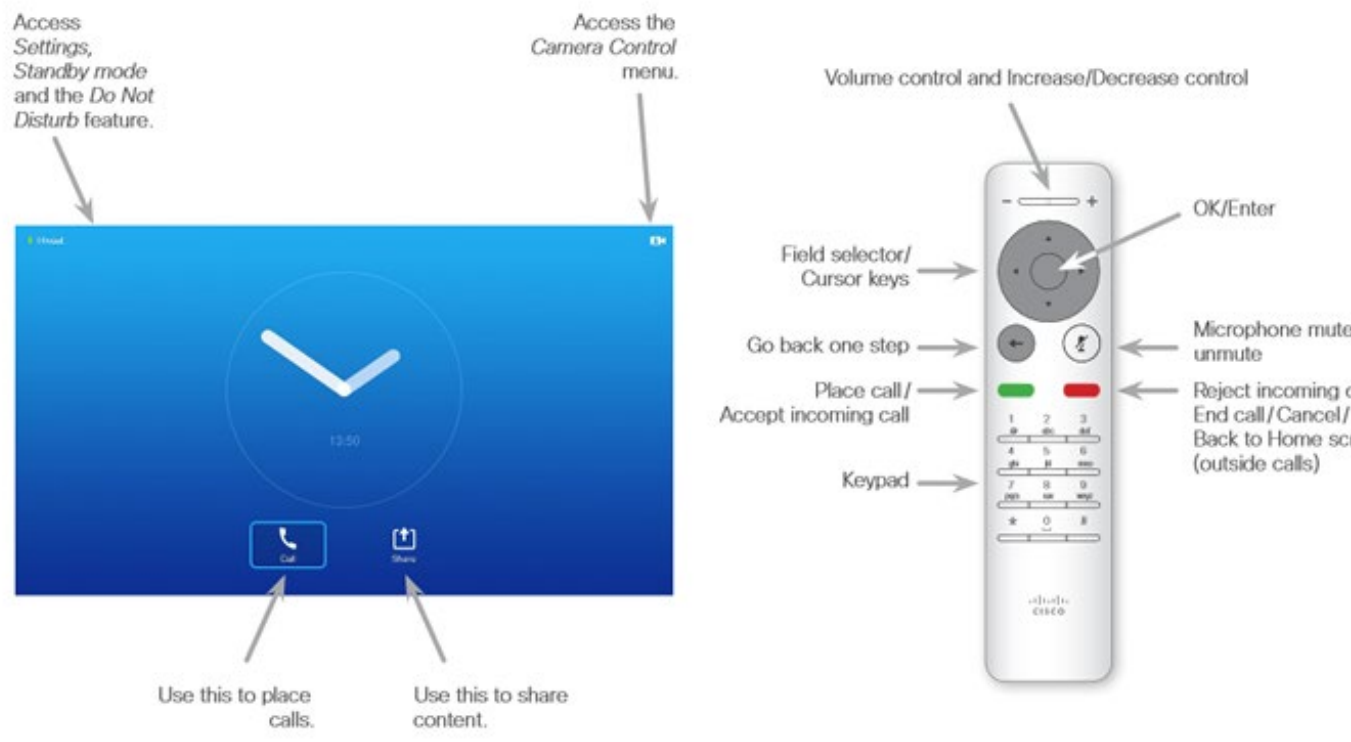
The following equipment is connected to the AV system:

- 1x Flat panel display
- Videoconference codec (Cisco SX10)
- HDMI cable – To connect Digital laptops
- Adaptors – HDMI to Mini HDMI, HDMI to Mini Display Port

Cisco Remote Control

The Cisco Remote Control is used for all interaction with the AV system

Introduction to Video Conferencing
Tour the screen and the remote control



Access Settings, Standby mode and the Do Not Disturb feature.

Access the Camera Control menu.

Use this to place calls.

Use this to share content.

Volume control and Increase/Decrease control

Field selector/ Cursor keys

Go back one step

Place call / Accept incoming call

Keypad

OK/Enter

Microphone mute/ unmute

Reject incoming call / End call / Cancel / Back to Home screen (outside calls)

Operating Tips

- Move the cursor to the icon locations on the screen (Settings, Camera Control, Call and Share) with the Cisco remote about the screen and **OK/Enter key** to open the selected item.
- Use the **Cancel key** to exit a menu (and return to the Home screen) undoing any changes.
- Use the **Back key** to go just one step back.

Local Presentation

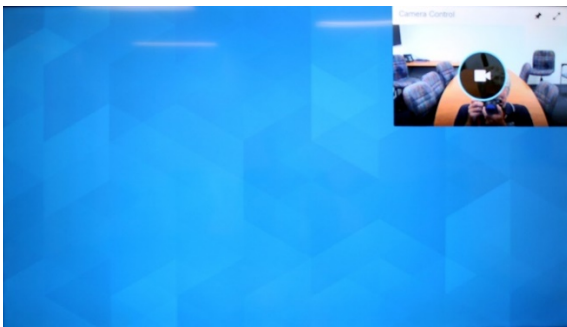
Show Laptop

Connect the HDMI cable, enable the laptop's dual display (Duplicate) and move the cursor to the **Share icon** on the screen and press the **OK/Enter key** on the remote.

Videoconferencing

Activate the AV system by picking up the Cisco remote.

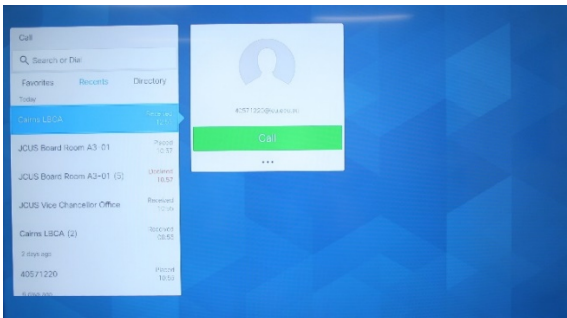
Move the cursor to the **Camera Control icon** on the screen (the cursor location is indicated by a green square or circle around the icon) and press the **OK/Enter key**.



Make the necessary adjustments to pan, tilt or zoom keys to adjust the camera angle. A picture-in-picture at the top right of the screen, shows the current camera angle. Press the **Back key** to exit the camera control.

Videoconference

Conference calls are usually scheduled by VAVS.



To connect a conference manually, move the cursor to the **Call icon** on the screen and press the **OK/Enter key**. A Phonebook with subfolders will pop up. Select the room from the pop up and press the **Place call key** on the remote.

Videoconference Presentation

See the instruction for a local presentation.

Support

AV Technical support Townsville:

Ext. 14643

AV Technical support Cairns:

Ext. 21700

Mediasite content:

mediasite@jcu.edu.au

Computers:

Ext. 15500

A/C or electrical faults:

Mex request

Security:

Ext. 16000