



AV Equipment Guide

Zoom user guide Cisco remote control

General information

Zoom meetings involving one or more centrally bookable videoconference enabled rooms are usually scheduled by VAVS to connect automatically, provided videoconferencing@jcu.edu.au is invited by the organizer. Hence, the only requirement for the room participants, is to turn on the AV system and setting it in **Videoconference mode** (where applicable).

Join a Zoom meeting manually

1. Touch the **VC control** tab, the **Contacts** button to bring up the **Contacts folder view** . Touch the **arrow down** key to show the zoom entry.

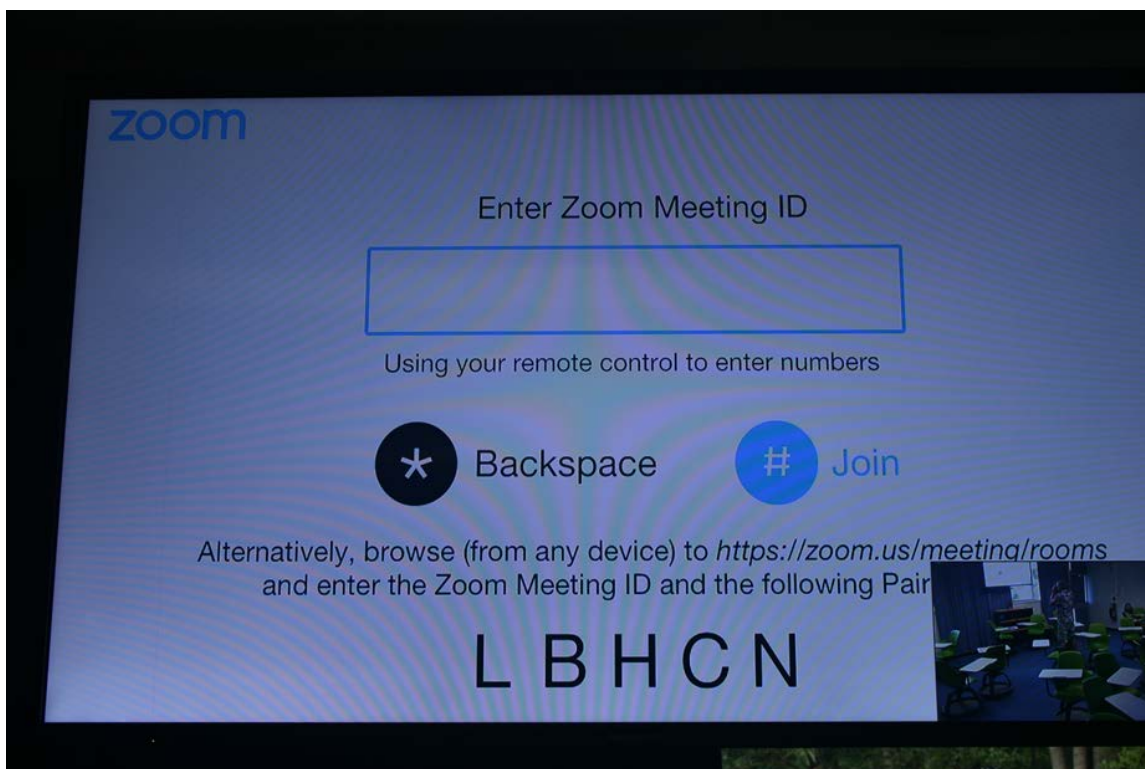


2. Touch the **Zoom Meeting folder**

3. To connect to the bridge, touch the **Zoom Meeting Bridge** entry and the **Call** button



4. After a short voice announcement the display will prompt you for a **Zoom meeting ID**. You will find the ID in the invitation you received.



5. To join the meeting, touch the **Keypad** button and enter the zoom meeting ID followed by the # key