

Building or maintenance work on material containing asbestos is prohibited, unless a Permit to Work has been issued in accordance with HSE-GUI-003 Permit to Work Guideline. This Permit to Work is issued by the JCU Estate Directorate (ED) to the nominated recipient for the specific occasion stipulated below.

SECTION 1 - TO BE COMPLETED BY THE PERMIT ISSUER (PERSON AUTHORISING THE PERMIT)

MEX Work Order No.			
Permit is valid from:	/...../.....	To:/...../.....
Permit issued to:	Organisation/Company:		
	Contact name:		
	Telephone Number:		
Asbestos Licence No. (if applicable):			
Location of works (Campus/Building):			
Reason for and description of works:			

Checklist & Authorisation	Initial
I have made available the Asbestos Register and HSE-PRO-006 Asbestos Management Procedure	
The Asbestos Removal Control Plan has been approved by the competent person / Licensed Assessor (or N/A)	
I have reviewed and approve the Safe Work Method Statement (SWMS) for the work	
Notification has been given to persons in surrounding work areas	
I have examined the area specified and permission is given for the work to start, subject to the conditions hereon	

SECTION 2 - TO BE COMPLETED BY THE PERMIT REQUESTOR (PERSON CARRYING OUT THE WORK)

Checklist & Confirmation	Initial
I have examined and understand the Asbestos Register for the work area and surrounds	
I have inspected the work area with the JCU ED rep and understand the scope of work to be performed	
I understand and have signed the Safe Work Method Statement (SWMS) for the work	
I have read and understand the relevant parts of the HSE-PRO-006 Asbestos Management Procedure	
I understand that the asbestos work area must be separated from surrounding work areas. Asbestos signs and barricades must be erected to alert persons and restrict access	
If any unknown suspected ACM is encountered, work will cease immediately and JCU ED will be notified	
I understand the required controls to minimise exposure to airborne asbestos including respiratory protection (fit tested), decontamination and disposal of waste.	
I hereby authorise JCU to engage an asbestos removal contractor to clean any asbestos debris / hazards created due to my / our Company activity which has not been adequately cleaned, as per the Code of Practice, and agree the removal costs will be redeemable from the retention monies for the project.	

NAME:	SIGNATURE:	DATE:
JCU AUTHORISING PERSON:	TITLE:	DATE:

SECTION 3 - TO BE COMPLETED BY THE PERMIT REQUESTOR & PERMIT ISSUER (JCU ED)

Person Carrying out the work: The permitted work has been completed and area is clear of any asbestos dust or debris

NAME:	SIGNATURE:	DATE:
--------------	-------------------	--------------

Authorising Person: I have inspected the work area or all necessary clearance inspections have been performed as required by the JCU Asbestos Management Standard. The work has been completed and no visible dust or debris remains from the work.

AUTHORISING PERSON:	SIGNATURE:	DATE:
----------------------------	-------------------	--------------