

Curriculum Approval Procedures - Key Curriculum Dates (2019)							JCU Timetabling
2019	Curriculum Approval Round 1	Curriculum Approval Round 2	Curriculum Approval Round 3	Curriculum Approval Round 4	Curriculum Approval Round 5	Curriculum Approval Round 6	Programs of Study Key Dates
January							
January							
January							
January							
February	7	DTHM DBoS					
February							
February							
February							
March							15 TP2 2019 Programs of Study handed to JCU Timetable Team for Importing
March	11	Academic Board Meeting					
March	QTAC Guide information due (2nd Friday of March) <i>Curriculum changes made to UG offerings after this date will not be reflected in QTAC printed publications</i>						
March		28	DTHM DBoS				
April							
April			24	DTHM DBoS			23 ALL Late TP2 2019 Programs of Study amendments handed to JCU Timetable Team for Importing
April		29	Academic Board Meeting				
May							
May							
May			30	DTHM DBoS			
May							
June							
June			17	Academic Board Meeting	27	DTHM DBoS	
June							
June							
July							
July						25	DTHM DBoS
July							
July							
August				5	Academic Board Meeting		16 ALL 2020 NEW subjects and ALL 2020 amendments approved in CSDB and entered into SMS
August	30 tbc	2020 QTAC daily offers commence (around 20th of August) <i>To ensure Curriculum changes are processed by CIMS prior to QTAC 1st offer round, all changes should be fully approved and ready for CIMS to process 4 weeks before this date. In most cases, Curriculum changes processed after this date will require manual study plan clean up and will negatively affect student experience.</i>					
August					29	DTHM DBoS	
August							
September					23	Academic Board Meeting	7 TP1 2020 Programs of Study handed to JCU Timetable Team for Importing
September							
September						26	DTHM DBoS
September	27 tbc	2020 Handbook and Study Finder published <i>To ensure Curriculum changes are processed by CIMS prior to publication, all changes should be fully approved and ready for CIMS to process 4 weeks before this date. In most cases, Curriculum changes processed after this date will require manual study plan clean up, website updates and will negatively affect student experience. It will also result in JCU providing students with incorrect course and subject information.</i>					
October							8 ALL Late TP1 2020 Programs of Study amendments handed to JCU Timetable Team for Importing
October							
October	21	2020 Online Enrolments Open - JCU Online subjects (start of SP86 O'week) <i>***Please note: JCU Online enrolments can only open on this date IF there are no significant course changes to JCU Online courses during 2019*** All JCU Online subject changes must be fully approved and ready for CIMS to process 2 weeks before this date. If course changes occur during 2019, or if there are any outstanding subject amendments, JCU Online enrolments will open at the same time as other subjects.</i>					
October						31	DTHM DBoS
November						4	Academic Board Meeting
November	21 tbc	2020 Online Enrolments Open - remaining subjects <i>All curriculum changes must be fully approved and ready for CIMS to process 4 weeks before this date. ***Please note: if there are outstanding amendments, this may delay Online Enrolments opening date or will require a significant study plan clean up and will have a negative impact on students***</i>					
November							
November							
December						5	DTHM DBoS
December							
December							
December							