

USER GUIDE

'Subject Submission Summary' Report

What can this report do for me?

- This report can provide submission information for each student in a LearnJCU subject site.
- This report can be used to identify students who may not be engaged in the subject by displaying trends and numbers of submissions compared to the average across all students in that subject.

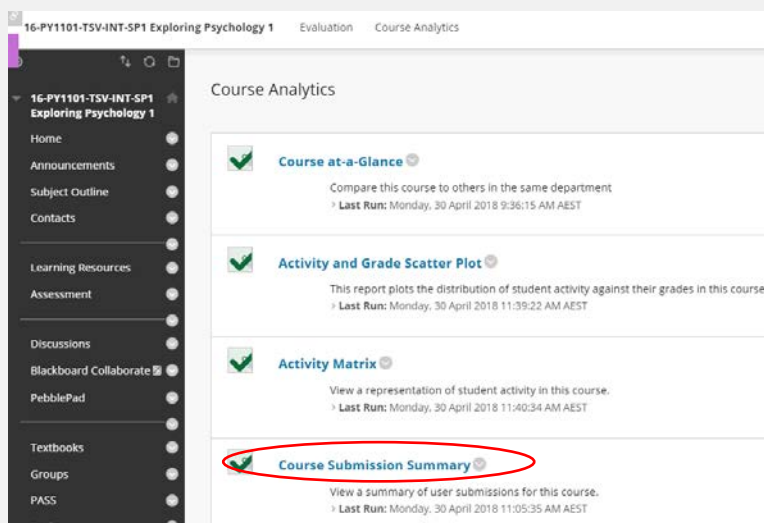
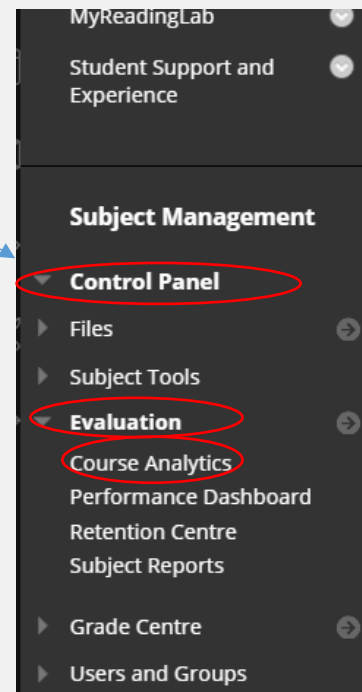


Handy tip!

Students below the average may not be sufficiently engaged in the subject and may indicate the need for assistance.

Running the Report

- Step 1** • Log onto LearnJCU
- Step 2** • Access the subject you wish to run the report for.
- Step 3** • Scroll down to the **Control Panel** in the left hand column. Click on **Evaluation**, and then **Subject (Course) Analytics**.
- Step 4** • This will bring you to the below page. To run the report, click '**Subject (Course) Submission Summary**'





Interpreting and Using the Report

The **LearnJCU Subject Information** section presents general information about the selected subject.

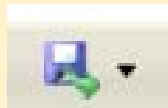
The **Student Activity Summary** section shows information about each student and submission activity. Below is a description for each category of information provided:

- **Student:** The name of the student and student jc login ID as a link to the Student at a Glance report. This column is sortable.
- **Submissions & Posts Trend:** Display of a given student's submission activity over the entire study period.
- **Student Submissions/Posts:** The number of student submissions for the given LearnJCU subject site compared to the average number of student submissions.
- **Date of Last Submission:** The actual date of the last submission for the Submission Type for the given LearnJCU subject site.
- **Days Since Last Submission:** The number of days since the last submission for Submission Type for the given LearnJCU subject site.
- **Last Submission Type:** The last submission type for that student. Submission types can be Assignment, Blog, Discussion, Journal, Safe Assignment, Survey, and Test.



Handy tip!

The report can be printed or exported using the below icon at the top of the page.





Learning Analytics

Supporting Student Engagement and Success

Report Preview

Subject Submission Summary

16- CODE -CNS_TSV-INT_LTD-SP2

This report can be used to identify students who are not engaged in their subject by displaying trends and numbers of submissions compared to the average across all students in the subject.

LearnJCU Subject Information

Instructor: Name
Subject ID: 16- CODE -CNS_TSV-INT_LTD-SP2
Study Period: Study Period 2
Status: Available
Mode: INT - Internal
Active Student Users:
Division: Division of Tropical Environments & Societies
College: College of Arts, Society & Education

Legend

↑ > Avg. + 10%	→ Within Avg. +/- 10%
↓ < Avg. - 10%	● NA

Student Activity Summary (123 Students)

STUDENT NAME ↕	STATUS	STUDENT ↕	AVG	SUBMISSIONS		
				DATE OF LAST SUBMISSION	DAYS SINCE LAST SUBMISSION	LAST SUBMISSION TYPE
Student Name (jcnumber)	Enrolled	7 →	7.4	24/10/2016	5	Assignment
Student Name (jcnumber)	Passed	6 ↓	7.4	24/10/2016	9	Assignment
Student Name (jcnumber)	Failed	5 ↓	7.4	02/09/2016	1	Blog
Student Name (jcnumber)	Passed	7 →	7.4	24/10/2016	20	Assignment
Student Name (jcnumber)	Passed	8 →	7.4	24/10/2016	11	Assignment
Student Name (jcnumber)	Passed	6 ↓	7.4	24/10/2016	7	Assignment



Handy tip!

Blue text is a clickable link that drills through to another report. Clicking on a student name drills to the 'Student at a Glance' report.