



Last Updated: 27/03/2020

## North Queensland Strata Title Inspection Program

# COVID-19 Inspection Policy

### **Purpose:**

To ensure inspectors adhere to a minimum standard of safety when conducting inspections as part of the North Queensland Strata Title Inspection Program to minimise the risk of contracting or infecting others with COVID-19.

### **Control Measures:**

#### Arranging inspections

When arranging the inspection, discuss with the Authorised Person the potential risks associated with the inspection, and the control measures that are in place to minimise risk to them and you:

- Indicate that you and the Authorised Person must remain at least 2m apart at all times. Suggest that the Authorised Person provides access only and remains outside while you inspect the inside areas of the buildings.
- Are there vacant units that may be accessed to reduce risk of contact with COVID-19?
- Has anyone in the complex tested positive for COVID-19 and is currently in isolation?
- Is anyone in the complex under isolation whilst awaiting test results for COVID-19?

*Please note the last two questions may need to be confirmed again if inspection date is booked in advance. Check with the Authorised Person as soon as practical prior to travelling.*

Before inspections, sanitise all equipment including electronic devices and reusable PPE

#### Travel to Inspections

Only use private/company vehicles. (Do not use modes of transport that may expose you to groups of people where distancing measures cannot be adequately implemented.)

#### During Inspections

During inspections, adhere to distancing measures: at least 2m between you and others. Perform hand hygiene/sanitisation before and after putting on disposable gloves.

Use appropriate PPE, including, but not limited to:

- Disposable, touch screen friendly gloves;
- P2 rated facemasks/respirators (worn for the length of inspection);
- Protective eyewear;

Where possible, try not to touch any objects/items within the unit. It is recommended that you keep your gloves on for the entire inspection and, upon removing them, sanitise your hands and your device before further handling.

#### After Inspections

Ensure you appropriately dispose of facemask/respirators and gloves.  
Sanitise all equipment including electronic devices and reusable PPE.

\*Please note, due to the evolving situation with COVID-19, this policy may be updated frequently. We will notify you whenever this document is updated, and send the updated version immediately.

\*\*If at any stage of the inspection you are not comfortable regarding COVID-19 issues, you can decline or postpone the inspection. Please inform [stratatitle@jcu.edu.au](mailto:stratatitle@jcu.edu.au) as soon as possible.

\*\*\* Please contact the program on [stratatitle@jcu.edu.au](mailto:stratatitle@jcu.edu.au) if you have any queries or concerns