

WEEKLY LEARNING SEQUENCE CHECKLIST



Eight tips for a happy subject

Improve your LearnJCU site, student outcomes and marking efficiency. These eight tips will help you organize your weekly materials into one location for each week. They are designed to sign post to your students your expectations of their learning and for you to clearly deliver your content as well as teach them how to complete their up-and-coming assessment task. Following this design each week will give your students clarity and by engaging in an active learning approach will have them engaging with your subject on a more regular basis.

1. Get your brain in the game

This activity should be short, sharp and snappy. It is a recap on the previous learning. Not designed to be labour intensive but to reignite their brains for the weeks learning activities.

2. Weekly Outline.

Outline the weekly Learning Outcomes and the expectations you have of the students for this week (what they should have completed by the end of the week, what knowledge you expect them to have so far and where they should be up to with their assessments).

3. Activity 1.1 (if week 1, 2.1 if week 2 etc.)

Have a maximum of 3 learning activities which are centered on your content for this week. With each activity, outline why they are learning this and how it relates to the assessments, their learning outcomes and even their professions.

4. Activity 1.2

Activities can be, watch your video and do something with it, fill out a work sheet, research something, read and report back or complete a group activity etc. Activities need to be active where they are not just passively receiving information. They are engaging in the material you are providing and then 'doing' something with it.

5. Activity 1.3

You do not have to have this activity if it is not needed. All activities should follow the guidelines in 1.1 and 1.2.

6. Weekly Wrap up.

Activity which wraps up the weeks learning. Can just be a summary if you like of what you want them to have learnt or you can ask them to perform a task to demonstrate their weekly learning.

7. Assessment

This activity is designed to both teach them your expectations of the assessment and how to do the assessment i.e., how to use certain software, how to complete the exam, it is also designed for them to work on assessments each week so if they run into trouble they will know early. This will make your marking easier and the level of their assessments higher.

8. Next Week.

Dot points of what they can expect next week and any pre-work they need to complete.