

- PRESENT:** Chancellor (Mr Tweddell)(Chair), Deputy Chancellor (Hon. P Lindsay), Vice Chancellor (Professor Harding), Chairperson of the Academic Board (Professor Naylor), Ms Cannon, Miss Carey, Ms Caswell, Mr Charlton, Mr Gilliver, Mr Haddrick, Mr Harridge, Mr Kirkwood, Mr Landy, Mr Mosch, Mr Phillips and Dr Tyrell.
- ATTENDANCE:** Mr Kern (Secretary), Mr Troupe (Minute Secretary), Professor Cocklin and Ms Brand (Permanent Advisors). Professor McGuiggan and Mr Churchill (for Item 6) and Ms Foster.
- APOLOGIES:** Apologies were received from Mr Derlagen, Professor Leggat, Associate Professor Leicht, Ms McLaughlin and Mr Twomey.

Meeting Commenced: 3.01 pm.

1. DECLARATION OF CONFLICTS OF INTERESTS:

No conflicts of interests were declared.

2. MINUTES

The following Minutes were adopted as a true and correct record:

- 2.1 Ordinary Minutes of Meeting (7/16) held on 1 September 2016, as confirmed by the Chair, subject to the following amendment – to record Ms Caswell's dissention with regard to Minute 11 - *University Policy – Financial Delegations Register – Amendment – Addition of New Delegations*.
A-UNISEC
- 2.2 Confidential Minutes of Meeting (7/16) held on 1 September 2016, as confirmed by the Chair.
- 2.3 Minutes of Circular (5/16) dated 7 October 2016 and approved on 14 October 2016.

3. BUSINESS ARISING FROM THE MINUTES:

- 3.1 MEETING WITH HON. KATE JONES MP, QUEENSLAND MINISTER FOR EDUCATION, ON CHANGES TO GOVERNANCE ARRANGEMENTS WITHIN THE JAMES COOK UNIVERSITY ACT

The Chancellor briefed Council on his meeting with the Minister on 20 October, together with the University Secretary and Mr Roney, the Executive Director, Tertiary Education and Training in the Department of Education and Training. The Minister was appreciative of the work JCU had undertaken in pursuit of the proposed changes to JCU's governance arrangements, including extensive consultations with key stakeholder groups and their representatives as well as local elected State representatives. The Minister indicated her support for the proposed new governing body membership model being incorporated into the draft Legislative Amendment Bill and advised that the Department of Education and Training would expedite the initial drafting process to facilitate this.

- 3.2 LETTER FROM THE HON. STAN JONES

The Chancellor briefed Council on a letter from the Hon. Stan Jones, which was in response to the Chancellor's letter regarding the location of the residence of the Chancellor/Deputy Chancellor (Refer Confidential Minute Item 12 of Council Meeting (5/16), held 14 July 2016).

4. MATTERS NOT YET FINALISED:

- 4.1 ACADEMIC AND STUDENT DELEGATIONS REGISTER – REVIEW OF EXISTING ACADEMIC DELEGATIONS REGISTER AND ENROLMENT DELEGATIONS SCHEDULE

Mr Haddrick advised Council that his consideration of Ms Caswell's comments made with regard to the Academic and Student Delegations item at Council Meeting (5/16), held on 14 July 2016, were still being finalised and would be reported to Council at Meeting (9/16) scheduled for

8 December 2016 (Refer Minute Item 9).

4.2 REVIEW OF UNIVERSITY SEAL POLICY

Council noted that this matter would be removed from the list. (Refer Minute Item 13).

4.3 ELECTION OF ACADEMIC STAFF MEMBER TO VACANT POSITION ON COUNCIL

(Refer Confidential Minute Item 12 of Council Meeting (7/16), held 1 September 2016).

5. **CHANCELLOR'S REPORT**

The comments made by the Chancellor and those members of Council who accompanied him to the National Conference on University Governance (5-6 October 2016) were noted. The conference was very valuable and there were a number of matters that would be of interest to Council and its Committees.

RESOLVED:

N-UNISEC that the Chancellor's Report, be noted.

6. **VICE CHANCELLOR'S REPORT**

Mr Jonathan Churchill, Director, Information and Communications Technology, answered questions on "denial of service attacks" and the Townsville Data Centre, arising from his *Report on JCU Cyber Security and Data Protection*, which was attached to the Vice Chancellor's report.

Presentation by member of Senior Staff

Professor Robin McGuiggan, Deputy Vice Chancellor, Global Strategy and Engagement, addressed Council on the *Philanthropy Priority Project*. Council noted that this project was a very important opportunity for the University, especially in view of the upcoming 50-year anniversary celebrations in 2020. The Council also noted the University's intention to recruit a new Director.

The Vice Chancellor spoke to her report and Council noted the following issues:

Enterprise Bargaining update

The Vice Chancellor advised Council that the Deputy Vice Chancellor, Services and Resources had taken over as Chair of EB negotiations following the Deputy Vice Chancellor, Global Strategy and Engagement's concentration on student recruitment matters which had become a high priority for the University. There had been productive bargaining meetings held during the week and the National Tertiary Education Union had voted not to pursue industrial action at this point. It was hoped negotiations would be completed by year-end which would require engagement with the Human Resources and Finance Committees with regard to the setting and the assessment of the financial implications of the remuneration parameters, respectively.

JCU Brisbane

Council noted that the agreement with the Russo Institute of Higher Education for delivery of JCU undergraduate and postgraduate courses, under the banner of JCU Brisbane, would expire in 2020. Since the initial agreement with the Sarina Russo Institute was signed, that organisation had gained registration as a higher education provider and was offering its own Diploma of Business. JCU would be exploring options to continue to offer courses in Brisbane post-2020, with consideration of a number of business models and such consideration would include Council.

2017 Semester 1 First Preferences

Council noted the analysis of QTAC first preferences as at 7 October 2016. Short, medium and long-term actions were being pursued to seek to improve the current level of first preferences and staff were being encouraged to do all they could to help the University to secure a strong student recruitment season.

University Private Hospital

Council noted an update in relation to the proposed University Private Hospital (UPH). While there had been some setbacks with regard to the UPH, the project was still being pursued in a difficult economy and with a view to it being commercially viable. A number of Discovery Rise Projects had already been completed or had resources in place so it was not felt that Discovery Rise would be adversely affected if the project did not proceed.

RESOLVED:

N-EO that the Vice Chancellor's Report, be noted.

7. REPORT TO COUNCIL FROM CHAIRPERSON OF ACADEMIC BOARD

The Chairperson of Academic Board's Report was noted. Council also noted progress and timelines with regard to the review of The Cairns Institute.

RESOLVED:

N-CHRA B that the Chairperson of Academic Board's Report, be noted.

8. REPORT TO COUNCIL FROM CHAIRPERSON OF HEALTH, SAFETY AND ENVIRONMENT COMMITTEE

The Report from the Chairperson of Health, Safety and Environment Committee was noted. Council also noted that the Health Safety and Environment Quarterly Report, which provided a snapshot of key statistics, would be provided to Council via Circular in future and the dramatic improvement in the Lost Time Injury Frequency Rate.

RESOLVED:

N-CHRHSEC that the Chairperson of Health, Safety and Environment Committee's Report, be noted.

9. COMMITTEES OF COUNCIL – HEALTH, SAFETY AND ENVIRONMENT COMMITTEE - ACTION TO FILL A MEMBERSHIP VACANCY

Council noted that there was a Council member vacancy on the Health, Safety and Environment Committee following the resignation from Council of Dr David Smorfitt. Up to four members of Council could be appointed to this Committee. Ms Caswell was appointed to fill the vacancy.

RESOLVED:

A-SECT that the appointment of Ms Caswell be made to fill the vacancy on the Health, Safety and Environment Committee.

10. 2017 - COUNCIL AND ITS COMMITTEES MEETING DATES AND PATHWAYS

Council queried the timing of its February, April and December 2017 proposed meeting dates and the flow-on effect of the proposed dates of the Committees of Council. It was noted that at the Council workshop taking place the following day, there could be significant discussion around the structure of the Committees of Council and the frequency of meetings of Council and its Committees.

RESOLVED:

that the Council and its Committees' Meeting Dates and Pathways Document, be amended to address Council feedback and the outcomes of the 22 October Council workshop and be brought back to the 8 December 2016 meeting.

11. REFER SEPARATE PAGES**12. REFER SEPARATE PAGES****13. REVIEW OF UNIVERSITY SEAL POLICY – PROGRESS REPORT**

Council noted that no amendments to the Seal Policy or Procedure were proposed at this time. In the ordinary course of events both the policy and the procedure would need to be reviewed by April 2017, this being the date identified on the both documents as the date for next review. Work towards this review was, in a sense, initiated earlier in 2016 by the benchmarking exercise against other Australian universities on the use of university seals and, in particular, on the reporting on their use.

In the meantime a much more detailed Interim Report on “*Use of ‘Seal of the University’, as prescribed by Australian universities- a Survey of Some of the Provisions for Most Universities*” was attached for the information of members.

RESOLVED:

1. that the progress since the last meeting on the review of the Seal Policy and Procedure and the intention to have the review finalised by April 2017, be noted; and
2. that the Interim Report on Use of ‘Seal of the University’, be noted.

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14. CONFERRAL OF AWARDS IN ABSENTIARESOLVED:

1. that the awards listed in the submission to Council for the:
 - College of Public Health, Medical and Veterinary Sciences (11 awardees),
 - College of Healthcare Sciences (16 awardees),
 - College of Medicine and Dentistry (1 awardees),
 - College of Business, Law and Governance (31 awardees),
 - College of Arts, Society and Education (6 awardees),
 - College of Science, Technology and Engineering (26 awardees),
 be conferred in absentia; and
2. that the date of conferral be 21 October 2016.

A-EXAM
N-GRS**15. MINUTES – COMMITTEES OF COUNCIL**RESOLVED:

that the following Minutes of Meetings of Committees of Council, be noted:

N-SECT

- 15.1 Ordinary Minutes – Academic Board Meeting (5/16) held 26 September 2016
- 15.2 Confidential Minutes – Special Meeting Finance Committee (5/16) held on 30 September 2016
- 15.3 Ordinary Minutes – Health, Safety and Environment Committee (3/16) held on 9 September 2016
- 15.4 Confidential Minutes – Special Meeting Estate Board (4/16) held on 17 October 2016
- 15.5 Review of Council Size Steering Committee Meeting (2/16) held on 10 October 2016

16. GENERAL BUSINESS**16.1 COUNCIL WORKSHOP**

The Secretary to Council briefed members on the Civic Reception occurring immediately after the meeting and the Council Workshop, which would take place on 22 October 2016. The Secretary also acknowledged the efforts of Ms Foster and Ms Ross in organising the Civic Reception and the Council Workshop.

16.2 REFER SEPARATE PAGES.

The Meeting closed at 5.35 pm



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Chair

16 November 2016