

Freight to be delivered within Australia.

Please complete form & return email as attachment to [freight@jcu.edu.au](mailto:freight@jcu.edu.au) so arrangements can be made for collection.

**DOMESTIC CONSIGNMENTS ONLY**

<b>Senders Details</b>	
<b>Date</b>	
<b>Sender Name</b>	
<b>Department</b>	
<b>Phone Number</b>	
<b>Department Charge Code</b> (For freight charge recovery)	
<b>Receivers Details</b>	
<b>Name</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>Department</b>	
<b>Address &amp; Post Code</b>	
<b>P.O. Box via Aus Air Express only.</b>	
<b>Description or Packaging</b> (carton-satchel-parcel)	
<b>Number of Items being sent (1-99)</b> (carton-satchel-parcel)	
<b>Is insurance required (Y/N)</b> (If yes, state replacement cost/fragile/non fragile)	
<b>DANGEROUS GOODS (Y/N)</b> Documentation filled out by Dangerous Goods Officer.	
<b>Goods packed in DRY ICE (Y/N)</b> Description of goods Net Weight of DRY ICE ( kg).	
<b>Delivery Method Required:</b>	<b>Note:</b> Different rates apply to each delivery service. See below.
<b>Road Express:</b> Cheapest & longer to arrive.	
<b>Overnight First Class:</b> Next day delivery before 5p.m..	
<b>Overnight First Class Satchel</b>	
<b>9.00am: Next Day Delivery before 9am *</b>	
<b>10.00am: Next Day Delivery before 10am *</b>	
<b>12.00: Next Day Delivery before noon *</b>	
<b>Sameday: Conditions apply</b>	

\* NOT ALL AREA DESTINATIONS

Freight Section will measure and weigh consignments.  
Freight Section Extension 15272