

- PRESENT:** Chancellor (Mr Tweddell) (Chair), Vice Chancellor (Professor Harding), Chairperson of the Academic Board (Professor Naylor), Ms Cannon, Miss Carey, Ms Caswell, Mr Charlton, Mr Derlagen, Mr Haddrick, Mr Harridge, Mr Gilliver, Mr Kirkwood, Mr Landy, Professor Leggat, Associate Professor Leicht, Ms McLaughlin, Mr Mosch, Mr Phillips and Dr Skerratt.
- ATTENDANCE:** Mr Kern (Secretary), Mr Troupe (Deputy Secretary), Professor Cocklin and Ms Brand (Permanent Advisers). Professor Marsh (for Item 6).
- APOLOGIES:** The Deputy Chancellor (Hon. P Lindsay), Mr Twomey and Dr Tyrell.

Council members were reminded to respond promptly to meeting calendar invites and requests to acknowledge receipt of Circulars.

START TIME: 6.04 pm.

1. DECLARATION OF CONFLICTS OF INTERESTS

Mr Harridge declared a conflict of interests in respect of Minute Item 13 and advised he would absent himself for that item.

The Vice Chancellor declared a potential conflict of interests in respect of Minute Item 14, as she was a member of the Board of Advance Cairns. In the circumstances the Vice Chancellor would be present for the item which was only for noting.

2. MINUTES - the following Minutes be adopted as a true and correct record:

RESOLVED:

A-SECT

that the following Minutes be adopted as a true and correct record:

2.1 Ordinary Minutes of Meeting (2/17) held on 21 April 2017, as confirmed by the Chair, subject to the following amendments:

Under Minute Item 13 – *University Delegations – Policy and Delegations Framework Review – Amendments – Re-Titling to the Policy and Delegations Responsibilities Map* – Ms Caswell’s dissent to be recorded;

Under Minute Item 15 - *University Legislation Amendment Bill 2017 – Proposed Further Amendments to the JCU Act – Flexible Governing Body Membership Arrangements* – Ms Caswell’s dissent against the proposed amendment to section 11 (3) (Delegation) of the JCU Act, contained in the *University Legislation Amendment Bill 2017*, to be recorded.

2.2 Confidential Minutes of Meeting (2/17), held on 21 April 2017, as confirmed by the Chair.

2.3 Minutes of Circular (3/17) – approved on 25 May 2017, as confirmed by the Chair.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes. However, the Secretary to Council provided an update on the status of members’ Blue Card applications. Members were requested to bring their Blue Cards, once received, to the University so Secretariat staff could take a copy for inclusion on the Blue Card Register.

4. MATTERS NOT YET FINALISED

REORDERING OF COUNCIL AGENDA TO FACILITATE DISCUSSION OF STRATEGIC MATTERS

The Secretary to Council provided an oral report, under General Business, on options being considered and a proposed approach to be adopted, in order to finalise this matter.

COUNCIL WORKSHOP (2/16) 22 OCTOBER 2016

5. CHANCELLOR’S REPORT

The Chancellor’s Report was taken as read.

The Chancellor highlighted to members that the University Chancellors Council had approved the outline of an Australian Institute of Company Directors (AICD) Governance course. The course would be tailored to the specific needs of the higher education sector. The Chancellor advised Council he would keep members informed of any further developments.

RESOLVED:

N-UNISEC

that the Chancellor’s Report, be noted.

6. VICE CHANCELLOR’S REPORT

Distinguished Professor Marsh gave a presentation entitled, “*Update on HDR Matters: Enrolments, Load and Completions*”. Professor Marsh outlined options for increasing domestic and international

higher degree by research (HDR) commencing load. Council thanked Professor Marsh for her presentation.

The Vice Chancellor briefed Council and the following was noted:

- the impact of the Federal Budget 2017–18 on the higher education sector. Universities Australia (UA) members, comprising all of Australia's universities, were unanimously opposed to the proposals within the budget that were related to the sector.
- updates on:
 - the *Respect. Now. Always.* initiative;
 - the Verandah Walk and the Technology Innovation Complex on the Townsville Campus;
 - a confidential Affiliated College matter;
 - the 2017 Student Services and Amenities Fees allocation;
 - the Tertiary Education Quality and Standards Agency (TEQSA) registration, noting that JCU's initial portfolio of evidence was submitted on 24 April 2017; and
- a \$300k bequest, just notified, to support research and that the University had received over \$1m in donations so far this year.

RESOLVED:

N-EXOFF

that the Vice Chancellor's Report, be noted.

7. REPORT TO COUNCIL FROM THE CHAIRPERSON OF THE ACADEMIC BOARD

The Report was taken as read. Professor Naylor foreshadowed that he would give a presentation to a future Council meeting on the evaluation of University Performance Indicators related to Student Satisfaction and Good Teaching, which was currently ongoing.

RESOLVED:

N-CHTAB

that the Chairperson of Academic Board's Report, be noted.

8. REPORT TO COUNCIL FROM CHAIRPERSON OF HEALTH, SAFETY AND ENVIRONMENT SUB-COMMITTEE

The Chair of Health, Safety and Environment Sub-Committee's Report was taken as read.

RESOLVED:

N-SECT

that the Chairperson of Health, Safety and Environment Committee's Report, be noted.

9. REFER SEPARATE PAGES

10. JCU ACT – PROPOSED AMENDMENTS – GOVERNING BODY ARRANGEMENTS AND OTHER AMENDMENTS – UNIVERSITY LEGISLATION AMENDMENT BILL 2017

The Secretary to Council provided an update on the progress of the proposed amendments to the *James Cook University Act 1997* as contained in the draft *University Legislation Amendment Bill 2017 (ULAB)*. Council noted that the ULAB had been introduced into Queensland Parliament on 23 May 2017 with a view to the Bill being debated and passed in the late August/early September 2017 sittings of the Parliament. Council also noted a summary of residual issues and the steps involved and actions to be taken as part of the transition process moving from the 16th Council to the ongoing JCU Council which was scheduled to commence on 20 April 2018.

RESOLVED:

that the following, be noted:

1. the extract of Division 3 from the Consultation draft of the *University Legislation Amendment Bill 2017*, received by the University under cover of email dated 20 April 2017;
2. the University's response to the Department's request for feedback on the proposed amendments in 1 above, under cover of email dated 28 April 2017;
3. the final proposed amendments to the *James Cook University Act 1997*, as contained in the draft *University Legislation Amendment Bill 2017*, received by the University under cover of email dated 19 May 2017;
4. details of issues considered residual, including matters proposed by the Council and referred to the Minister but not addressed in the draft *University Legislation Amendment Bill 2017*; and
5. an outline of the steps to be taken as part of the transition process moving from the 16th Council to the ongoing JCU Council.

N-UNISEC

Ms Caswell dissented in relation to resolution 3 above.

11. SOCIAL MEDIA POLICY

The Vice Chancellor introduced the proposed new Social Media Policy which had been developed to support the education of staff, students and affiliates about the appropriate use of social media and to

help the University manage any inappropriate use of social media, within the scope of the Policy, without detracting from the University's commitment to intellectual freedom. The Policy had been prepared under the direction of the Chief of Staff and had involved considerable consultation with relevant stakeholders.

The following was noted:

- social media was not an accountability-free zone and it was important to set expected standards of behaviour in respect of its use;
- under 'Scope', the key phrase '*identifiable connection*', while not defined under the Policy, would be explained with examples in the related procedures and/or guidelines; and
- the following amendments were agreed:
 - under the 'Definitions' section, the definition of 'Social Media' was amended for some grammatical issues; and
 - under 'Use of Social Media' (section 1.10), a number of amendments were suggested to reduce the breadth of the potential activities that may be considered inappropriate –
 - delete, 'without limitation' and 'or otherwise objectionable';
 - 'harmful to reputation', be replaced with, 'harmful to personal, professional or institutional reputation';
 - under 1.10.4, after 'copyrighted material', add, 'without a lawful excuse'; and
 - under 1.10.6, after 'personal information', add, 'of others'.

N-CoS
N-QPA

RESOLVED:

that the Social Media Policy, as amended, be approved.

Mr Harridge dissented.

12. UNIVERSITY POLICY – FINANCIAL MANAGEMENT – FINANCIAL DELEGATIONS REGISTER – AMENDMENTS

The current Financial Delegations arrangements had a number of administrative inefficiencies and in order to ensure the consistency in the management of delegations and the effective alignment of risk and responsibility, Council had approved minor changes to the Financial Delegations.

RESOLVED:

1. that the following additions to the Financial Delegations Register - Table 3.01, be approved:
 - a. Manager, External Relations to raise invoices up to \$20,000 for the Global Strategy and Engagement Division; and
 - b. Pro Vice Chancellor, Australian Indigenous Education & Strategy to raise invoices up to \$500,000 for the Australian Aboriginal & Torres Strait Islander Centre; and
2. that the addition to Financial Delegation register Table 3.03, be approved:
 - a. Team Leader, Student Finance and Fees to approve a refund in respect of an overpayment made to JCU up to \$20,000, in relation to student fees and charges.

13. REFER SEPARATE PAGES

14. CAIRNS ENTERPRISE BUNDLE

The Vice Chancellor declared a potential conflict of interests in respect of this item as she was a member of the Board of Advance Cairns.

Mr Landy, Deputy Chair of the Estate Sub-Committee, briefed Council, in the Chair's absence, on an important proposal for JCU in the Cairns CBD, where the University wanted to have a strong presence. The lease for the Cairns City Campus was for five years. JCU was seeking a \$123m capital investment, from public and private sources, to fund the infrastructure component of three projects in 2017-18 namely:

Project 1: Cairns Tropical Enterprise Centre (CTEC) \$50m – the CTEC would provide the Cairns CBD with an iconic, landmark building, housing a multi-disciplinary centre of applied technology and enterprise dedicated to tropical issues. It would contain research and development, learning, innovation, start-up spaces, maker spaces, incubation and commercial elements.

Project 2: Tropical Sports Conditioning Centre (TSCC) \$33m – the TSCC would provide a world-class high-performance facility servicing the local community, youth athletes, and Occupational/Tactical personnel along with bringing elite national and international athletes to the region. The TSCC would set the international standard for tropical sports conditioning, with an important focus on both teaching and research in areas such as heat stress and physical activity, heat-acclimatisation training for strength and endurance athletes and industry-related heat illness.

Project 3: Cairns Innovation Lodge (CIL) \$40m – student accommodation was critical to growing the international education market and to meeting the needs of domestic students travelling to study in Cairns

from regional and remote areas. JCU needed accommodation totalling 1,000 beds to meet current and forecast demand. Currently under construction was the first 300-bed lodge at the Smithfield campus, fully funded by JCU to the tune of \$40m. This second \$40m project would add an additional ~300 beds and would commence as soon as possible after funding was secured to meet the demand of international secondary students for the Global Schools Initiative, international and national visiting scholars in addition to undergraduate, postgraduate and mature age students.

This investment would be supported by Advance Cairns as part of their 8+8 infrastructure and policy priorities for the Cairns region to be advocated with State and Federal Governments, and the proposal had been approved by the Advance Cairns Board. The Cairns Regional Council was also supportive as the Mayor was a member of the Advance Cairns Board.

A business case was yet to be developed and it was too early to tell if the projects would be self-sustaining or whether an investment from JCU would also be needed. Once developed, a business case would be considered by the Finance Committee in the usual way.

Council noted that the proposed Cairns Enterprise Bundle had been endorsed by the Estate Sub-Committee at its (2/17) meeting, held 26 May 2017.

RESOLVED:

N-DVCSR that the proposed Cairns Enterprise Bundle, be noted.

15. COMMITTEES OF COUNCIL – REVISED CHARTERS OF FINANCE COMMITTEE AND ESTATE SUB-COMMITTEE – PROPOSED

Council approved the revised Charters.

RESOLVED:

- N-SECT
1. that the revised Finance Committee Charter, be approved; and
 2. that the revised Estate Board Charter, be approved as the Estate Sub-Committee Charter.

16. REFER SEPARATE PAGES

17. REFER SEPARATE PAGES

18. MINUTES – COMMITTEES OF COUNCIL

RESOLVED:

N-SECT that the Minutes of the following Committees of Council meetings, be noted:

- Chancellor's Committee – Confidential Minutes of Meeting (3/17), held 28 April 2017;
- Academic Board – Ordinary Minutes of Meeting (2/17), held 2 May 2017;
- Chancellor's Committee – Ordinary Minutes of Meeting (4/17), held 11 May 2017; and
- Finance Committee – Confidential and Commercial-In-Confidence Minutes of Meeting (2/17), held on 22 May 2017.

19. REPORT ON THE COUNCIL WORKSHOP HELD ON 22 APRIL 2017 IN TOWNSVILLE

A summary of the matters considered and discussed at the Council Workshop, held in Townsville on 22 April 2017, was noted.

RESOLVED:

N-SECT that the Report on the Council Workshop held in Townsville on 22 April 2017, be noted.

20. GENERAL BUSINESS

20.1 The Secretary to Council provided a briefing on options for the re-ordering of the Council agenda to facilitate the discussion of strategic matters. The options were noted and they would be submitted to a meeting of the Chancellor's Committee before being considered at a future Council meeting.

20.2 The Vice Chancellor provided an update on the Cairns Student Accommodation project.

The Meeting closed at 9:45 pm.

Confirmed:



Chair, 15 June 2017