

2018 RiskWare System Training – Webnair

About	This course provides participants with the skills and knowledge required to use JCU's online Work Health and Safety Risk Management System, RiskWare.
Audience	All staff and students – required by all staff to complete within 3 months of commencement at JCU
Duration	1 Hour Webinar via ZOOM
Links to other courses	WHS Risk Management Fundamental Training – it is essential to complete this training before you learn how to enter a risk assessment into RiskWare System.
Learning Objectives	On completion of this course participants will be able to: <ul style="list-style-type: none"> • Identify key features of RiskWare • Identify and report work place hazards using RiskWare • Understand and report work related incidents using RiskWare • Recognise risk and create risk assessment • If required to, manage the reported hazard or incident at JCU
Content	<p>Session 1: How to access and login to RiskWare</p> <p>Session 2: How to report an incident or hazard in RiskWare</p> <p>Session 3: How to create a risk assessment in RiskWare</p> <p>Session 4: How to manage a reported incident or hazard (Managers Only)</p>
Facilitators	HSE Training and Communication Advisor, hsetraining@jcu.edu.au 478 14429
To Register	Contact hsetraining@jcu.edu.au

Date	Time	Campus	Location
Monday 29 th October 2018	9:30 am – 10:30 am	Online	Zoom Webinar
Thursday 15 th November 2018	1pm – 2pm	Online	Zoom Webinar
Wednesday 28 th November 2018	3pm – 4pm	Online	Zoom Webinar
Friday 7 th December 2018	10am – 11am	Online	Zoom Webinar