

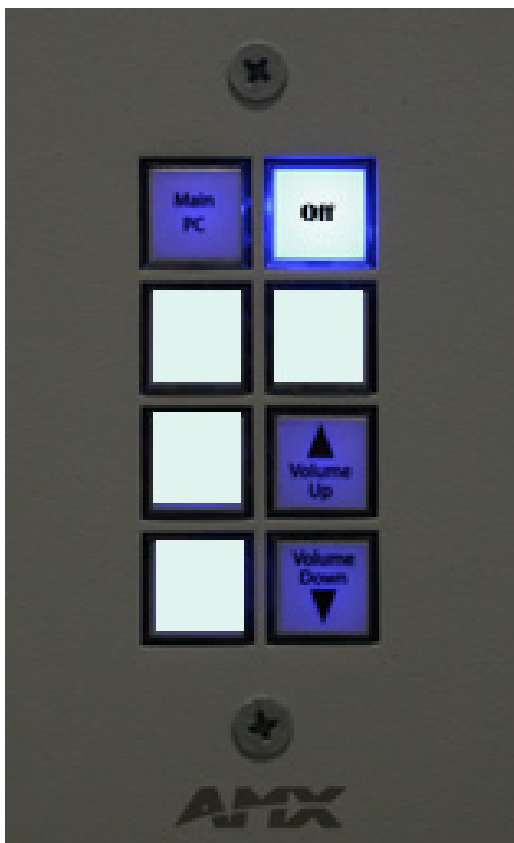
System Components

The following equipment is connected to the AV system:

- 1x Projector
- All-in-1 desktop PC with inbuilt camera and microphone for Mediasite Desktop Recordings
- VGA & 3.5mm audio cables – To connect Analog laptops

AMX 8-button keypad

The AMX 8-button keypad is used for all interaction with the AV system



Log in to desktop PC

Use the JCU issued username and your password

Duplicate or Extend desktop PC display

Hold down the Windows key and press the P-key on the keyboard to access the PC display settings. Select 'Duplicate' on the floating menu. To show PowerPoint with notes, select 'Extend' from the floating menu.

Keypad buttons flashing

- If the **Off button** is lit on the keypad, press the **Main PC button** to show a Computer or laptop presentation. The Main PC button will be flashing for a couple of minutes while the projector is going through its warming up phase, before the image will appear.
- If the **Off button** is flashing, the projector is going through a cooling down phase. Please do not press any buttons while a button is flashing.
- To protect the projector bulb, the projectors are programmed to turn off after 3 hours continuous use.

Local Presentation

Show Desktop PC

Press the **Main PC button** on the keypad to show the desktop PC on the projector screen. We recommend using the VLC media player on the desktop PC to play DVDs.

Show Laptop

Connect the VGA and 3.5mm audio cables, enable the laptop's dual display (Duplicate) and press the **Main PC button** to show it on the projector screen. Please note the maximum resolution for this system is 1024x768 pixels.

Volume control

Touch the **Volume Up** and **Volume Down** buttons on the 8-button keypad to adjust the volume. Ensure the desktop PC and laptop volume is turned up and not muted if the presentation contains an audio component.

Support

AV Technical support Townsville:	Ext. 14643
AV Technical support Cairns:	Ext. 21700
Mediasite:	mediasite@jcu.edu.au
Computers:	Ext. 15500
A/C or electrical faults:	Mex request
Security:	Ext. 16000