

Schedule 1 - Position Description



Ecologist

About QTFN

At QTFN, biodiversity is our business. We restore, enhance, and protect biodiversity, habitat for threatened species and ecosystems across Queensland through sustainable land management, smart investment strategies, powerful partnerships, and proven results.

We acquire, protect, and sell land, manage properties, undertake research programs, and collaborate on projects that prove biodiversity makes good business sense.

We also aim to ensure that all projects undertaken by QTFN have sustainable outcomes with clear economic, environmental, social and / or cultural impacts.

Refer to attached strategic plan for further details about our organisation's priorities and direction.

Purpose

This role will form part of the Natural Environment team at Queensland Trust for Nature. The primary purpose of this role is to deliver a koala habitat offset project in the Brigalow Belt North Bioregion. Additionally, you will support other ecological field work teams with flora and fauna surveys as required.

Key Responsibilities

- Responsible for overall implementation and management of the project to ensure the timely completion of project milestones and deliverables.
- Report to the Queensland Government's Department of Environment and Science (DES) on the status of project milestones.
- Manage the financial resources for the project, prepare budgets and financial reports, monitor expenditure, and ensure the financial management of the project meets relevant standards and reporting requirements.
- Support an expert elicitation process to strengthen understanding of Koala populations in this bioregion, and their responses to various management actions.
- Undertake assessment of eligible offset sites. This includes GIS desktop assessments that factor in important criteria for the persistence of koala populations in the region, and on-ground ecological monitoring using best practice approaches.
- Delivery offset projects in accordance with Queensland's environmental offset policy. This includes establishing an offset site for which the suitability of the site is determined, and conservation outcome assessed in accordance with the Guide to Determining Terrestrial Habitat Quality; compilation of offset delivery plan(s); and securing of a legally-binding mechanism to ensure the offset is protected in perpetuity.
- Provide oversight and project support across revegetation and restoration projects, including contractor management and coordination.
- Prepare progress and monitoring reports including GIS mapping and management of data.
- Deliver presentations to DES, the Offsets Project Management Committee and other key stakeholders on the progress and outcomes of the project.
- Set up and maintain project files and project budgets, documentation version controls. Ensure that project folders are organised and user-friendly, enabling other staff to obtain information in your absence.
- Undertake quality assurance of project planning and risk assessments.
- Seek expertise from other QTFN project officers to deliver project requirements as required, and where capacity exists, offer your expertise to other project officers to assist them deliver their projects.
- Provide relevant, accurate, transparent, and timely information to required parties to support QTFN decision making.

- Engage and support the relevant advisory and governance committees at QTFN.
- Support the identification and development of communication activities and nurture effective relationships with QTFN partners and other stakeholders.
- Collaborate across QTFN to support the prioritisation of investments and help identify potential impact opportunities that align with the Bioregional strategy and aligns with QTFN's mission to protect and enhance Queensland's biodiversity.
- Enhance understanding and support of QTFN's work and strategic purpose by building a clear, positive image of the organisation within the Queensland community.
- Any additional duties that may be reasonably requested in line with skills and abilities.

Knowledge, Skills and experience required for success

Relevant tertiary degree and 5 years' minimum experience in project management practice or equivalent combination of education and experience.

Knowledge and experience in threatened species conservation and monitoring, and more broadly ecological census methods for flora and fauna utilised in Queensland.

Demonstrated knowledge of land management practices and techniques.

Ability to work with a diverse range of stakeholders including rural landholders, academics, professionals, government, non-government organisations, and contractors.

Ability to travel periodically to Brigalow Belt North Bioregion for community and stakeholder engagement, on-ground assessments and monitoring.

Ability to prepare mapping products and undertake data analysis using GIS.