



Intention to Obtain a Substance

Obtain a Copy of the Material Safety Data Sheet & Determine the Categories that Apply to the Substance

Substance Can Belong to Multiple Categories.
Refer to HSE21 for Scheduled Drugs and Poisons Requirements

Hazardous Substance (Use Code: 8432)

User Code: 8432
Enter onto Chem Watch Database for Storage Location
Conduct Risk Assessment for Use of Substance
Ensure Correct Labelling
Determine the Need for Exposure Monitoring or Health Surveillance

Schedule 11 Hazardous Substance (Use Code: 8432)

User Code: 8432
Enter onto Chem Watch Database for Storage Location
Conduct Assessment of Storage Against the Relevant Australian Standard for the Substance
Ensure Correct Labelling
Transport in line with Dangerous Goods Road, Rail and Air Requirements
Assess if Placarding Quantities will Be Exceeded, Update as Required
Determine if Manifest Quantities will be Exceeded, Report to the Regulator
If Manifest Quantity Exceeded Develop Specific Emergency Plans

Schedule 10 Restricted and Prohibited Carcinogens (Use Code: 8438)

User Code: 8438
Develop Risk Assessment and Risk Management Protocol
Ensure Correct Labelling
Apply for and Receive Approval from the Division of Workplace Health & Safety
Enter onto Chem Watch Database for Storage Location
Provide Exposure Letter to Personnel as they Cease Using the Carcinogen

11 Chemicals of Security Concern

Enter onto Chem Watch Database for Storage Location
Conduct Assessment of Security Arrangements
Complete End User Declaration from Supplier
Determine Identify When Supplying

Update Chem Watch Inventory Annually

HSE Unit to Coordinate Manifest Quantity Reporting to the Division of Work Health & Safety

Disposal:
Regulated Waste Company
Approved Method