

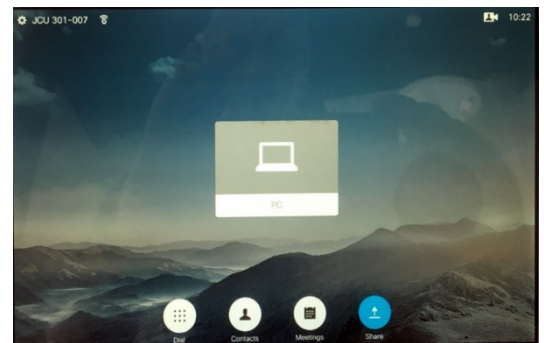
System Components



- AV button control (wall mounted at exit door)
- 2x Flat panel displays (NEC)
- Cisco Touch Pad (10 inch)
- Videoconference codec (Cisco SX20)
- All-in-one PC with wireless keyboard&mouse
- HDMI cable with adapters
- 2x wired table microphones
- 2x wall mounted speakers

Share PC Presentation

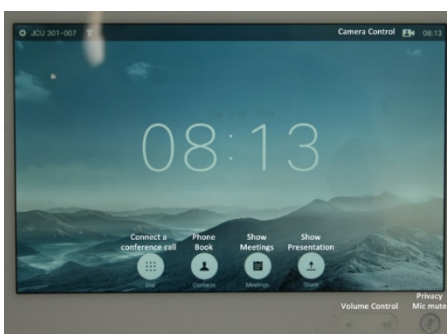
1. Press the **ON** button on the **AMX button control**, both flat panels will turn on
2. Log in to the PC using the JCU issued username and your password
3. Touch the **Share** button and the **PC pop-up** on the touchpad – ensure the PC is set to duplicate its display (hold down the Windows key and press the P-key on the keyboard and select Duplicate from the menu)



Share Laptop Presentation

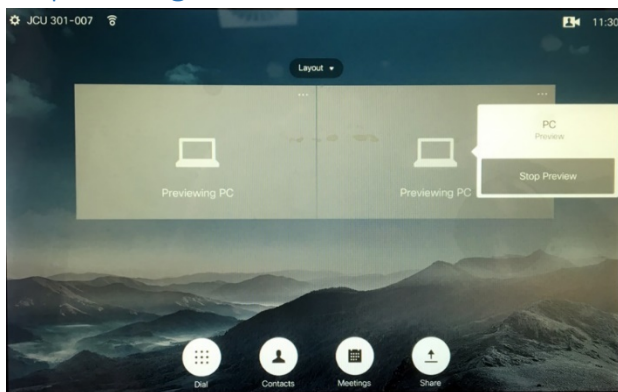
1. Press the **ON** button on the **AMX button control**.
2. Connect the laptop using the HDMI cable (adaptors available)
3. Touch the **Share** button followed by the **laptop pop-up** on the touchpad – ensure the laptop is set to duplicate its display (hold down the Windows key and press the P-key on the keyboard and select Duplicate from the menu or Mirror the display on a MacBook)

Audio



Touch the **Volume up** or **Volume Down** button on the touch pad to adjust the playback volume of a laptop presentation. Ensure the PC/laptop volume is turned up and not muted if the presentation contains an audio component.

Stop sharing



Touch the **Previewing** button on the touch pad and the **Stop Preview**

Videoconferencing

1. Press the **ON** button on the **AMX button control** – this will turn on both flat panels and show the splash screen.
2. Conference calls are usually scheduled and automated by VAVS. To connect a conference manually, touch the **Dial** button on the touch pad or select a room from the **Contacts** button
3. Once the conference call has been connected (the far end will be shown on the left flat panel display), show a PC or laptop presentation by touching the **Share** button on the touch pad.
4. The presentation will be shown on the right flat panel display.

Audio

Touch the **Volume Control** buttons on the touch pad to adjust the videoconference volume (far end rooms) and the playback volume of the PC or laptop presentation. Ensure the PC/laptop volume is turned up and not muted if the presentation contains an audio component.

Support

AV Technical support Townsville

Ext. 14643

AV Technical support Cairns

Ext. 21700

Mediasite

mediasite@jcu.edu.au

Computers

Ext. 15500

A/C or electrical faults

Mex

Security

Ext. 16000