

JAMES COOK UNIVERSITY
FINANCE COMMITTEE
MEETINGS - AGENDA PREPARATION DEADLINES – 2023

SET AGENDA	MATERIALS TO SECRETARIAT	AGENDA DISTRIBUTION	MEETING DATE
	12.00 PM THURSDAY	THURSDAY	2.00 PM THURSDAY
27 JANUARY	9 FEBRUARY	16 FEBRUARY	23 FEBRUARY*
20 APRIL	4 MAY	11 MAY	18 MAY
20 JULY	3 AUGUST	10 AUGUST	17 AUGUST
26 OCTOBER	9 NOVEMBER	16 NOVEMBER	23 NOVEMBER**

***JOINT MEETING WITH AUDIT, RISK AND COMPLIANCE COMMITTEE**

****A FINANCE COMMITTEE WORKSHOP WOULD BE HELD 9 NOVEMBER 2023 PRIOR TO THE FINAL FINANCE COMMITTEE MEETING.**

FINANCE COMMITTEE CIRCULARS

(DISTRIBUTED ONE WEEK PRIOR TO AGENDA DISTRIBUTION – MINUTES PLACED ON FINANCE COMMITTEE MEETING AGENDA)

	MATERIALS TO SECRETARIAT TUESDAY 12.00 PM	DISTRIBUTION DATES FRIDAY	CIRCULAR CLOSE DATES THURSDAY 9:00AM
1/23	31 JANUARY	3 FEBRUARY	9 FEBRUARY
2/23	2 MAY	5 MAY	11 MAY
3/23	1 AUGUST	4 AUGUST	10 AUGUST
4/23	7 NOVEMBER	10 NOVEMBER	16 NOVEMBER