

1. INFORMATION

This form is for use by students applying to study overseas who wish to access an Overseas Study Higher Education Loan (OS-HELP Loan). Information on OS-HELP loans including full eligibility criteria can be found at jcu.edu.au/student/feessupport/JCU_108148. The James Cook University (JCU) OS-HELP Loan Policy can be found at jcu.edu.au/policy/allitoz/JCUDEV_005351.

Applicants must satisfy the following minimum criteria before submitting their application:

- be an Australian citizen OR a permanent humanitarian visa holder; and
- be enrolled in a course as a Commonwealth supported student at James Cook University; and
- have (or will have) completed at least 24 credit points towards the current course; and
- have at least 3 credit points remaining to complete in Australia for the current course; and
- not have completed their overseas study.

In 2015, loan amounts are from a minimum of \$2,000 up to a maximum of \$6,362 for non-Asian countries or \$7,635 for Asian* countries.

*Bangladesh, Bhutan, Brunei, Cambodia, China, Democratic People's Republic of Korea (North Korea), Timor-Leste, Hong Kong, India, Indonesia, Japan, Laos, Macau, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Republic of Korea (South Korea), Singapore, Sri Lanka, Taiwan, Thailand, or Vietnam.

2. PERSONAL DETAILS

Student number: <input type="text"/>	Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other:		
Full name:			
Date of birth (dd/mm/yyyy): / /	Email address _____ @my.jcu.edu.au		
Home address: PO Box not acceptable			
Suburb:	State:	Postcode:	
Mailing address: If different from above			
Suburb:	State:	Postcode:	
Home phone number:	Work phone number:		
Mobile phone number:	Fax number:		

3. STUDY AND LOAN DETAILS

JCU course name:	
If you are studying overseas for two consecutive six month periods, you may also apply for a second loan up to the maximum value as part of this application. To confirm your eligibility for the second loan, we will contact you six weeks prior to the commencement of your second six month period. A maximum of two OS-HELP loans are permitted in a student's lifetime.	
First period loan amount:	<input type="checkbox"/> Maximum amount <input type="checkbox"/> Other \$ _____
Second period loan amount (if applicable):	<input type="checkbox"/> Maximum amount <input type="checkbox"/> Other \$ _____
Host institution:	Country:
Start date:	End date:
Have you ever been granted an OS-HELP loan from James Cook University or any other Australian university? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If undertaking preparatory Asian language study, do you wish to apply for an additional \$1,000 language support loan? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Language:	Provider:
Start date:	End date:

4. PLACEMENT DETAILS

Students submitting a credit transfer form should skip this section.

For students undertaking overseas placement this section should be completed by one of the following:

- Dean of College
- Enrolment Officer, Associate Registrar, or Registrar
- Placement or Course Officer/Co-ordinator

I hereby confirm that for the course listed above, the placement for which the student has requested OS-HELP is a mandatory course component and will count towards their completion.

Staff name: _____ Position: _____

Signature: _____ Date: _____

5. PAYMENT DETAILS

Bank name:	Account holder name:
BSB number:	Account number:

6. DOCUMENT CHECKLIST

You must provide the following for your application to be assessed.

Proof of citizenship (choose one)	<input type="checkbox"/> Australian Birth Certificate <input type="checkbox"/> Australian Passport <input type="checkbox"/> Certificate of Australian citizenship or Permanent Humanitarian Visa
Proof of overseas study	<input type="checkbox"/> Letter of offer or acceptance from overseas study institution and <input type="checkbox"/> Approved JCU credit transfer form
OR	
Proof of placement	<input type="checkbox"/> Letter from placement provider including duration of attendance and contact hours and <input type="checkbox"/> Completed Section 4

7. DECLARATION

IMPORTANT NOTICE

I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct.

I have not received an OS-HELP loan on more than one previous occasion.

I have not applied for OS-HELP assistance at a higher education provider other than JCU, for the six month period commencing on the start date provided above.

NOTE

The personal information contained in this form is collected for the purpose of determining your entitlement to OS-HELP assistance. If you provide false or misleading information in applications for OS-HELP, higher education providers may be required to disclose information contained in this form to the Department of Education (DoE). Higher education providers may also be required to disclose your personal information as otherwise authorised or required by law.

INFORMED CONSENT

I understand that:

- JCU is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003
- JCU will disclose this information to DoE for those purposes
- DoE will store the information securely in the Higher Education Information Management System
- DoE may disclose the information to the Australian Taxation Office (ATO)
- JCU and DoE will not otherwise disclose the information without my consent unless required or authorised by law.

PRIVACY

I understand personal information will not be passed on to any other external bodies, other than the Department of Education as outlined above, without my authorisation unless required or authorised by law.

Signature: _____

Date: ____/____/____/

Submit your application:

Email (PREFERRED):	By post:	In person (Townsville):	In person (Cairns):
studentloans@jcu.edu.au	Scholarship and Loans Office Enrolments & Fees James Cook University Student Centre Education Central (Bld. 134) Townsville, 4811	Student Centre Education Central (Bld. 134) James Cook Drive Townsville Tel: 07 4781 5255	Student Centre Chancellery Building (Bld. A1) McGregor Road Smithfield Tel: 07 4232 1000