

Room concept

The two projector screens and workgroup TV monitors can show media independently.

*** The Projectors

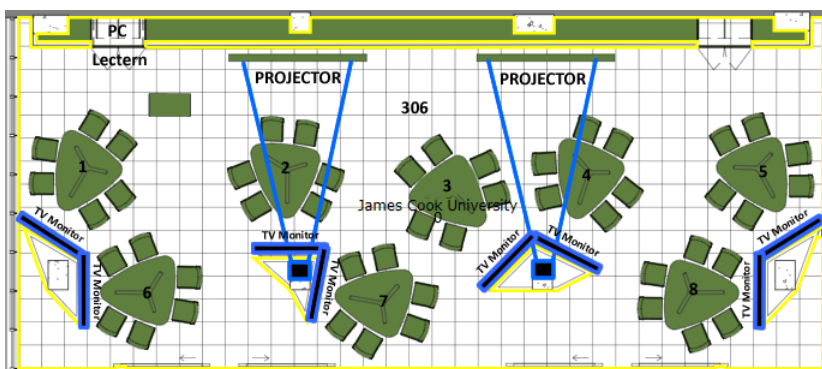
Show the AiO Desktop PC, Lectern laptop, Wireless Collaborator and Student Laptops (touch the work group table (1-8) at which the student laptop to be shown is connected)

*** Workgroup table monitors

The presenter controls what is pushed to the monitors by selecting from the following options:

- **Off (No Image)** – nothing is shown and the monitors are turned off
- **Monitors Under Local Control** – the individual work group tables can use the local AV button control (Off, Local or Presenter) to select what is shown on the monitor
- **Copy Left Screen** – presentation shown on the left projector screen is shown on all monitors
- **Copy Right Screen** – presentation shown on the right projector screen is shown on all monitors
- **Computer** – the presenter’s desktop PC is shown on all monitors
- **Laptop** – a laptop connected at the lectern is shown on all monitors
- **Wireless Collaborator** – the presenter’s wireless device will be shown on all monitors.
- **Student Laptops** – touch the work group table (1-8) at which the laptop to be shown is connect to show it on all the monitors. If a laptop is not connected the wireless collaborator device will be shown instead.

Room layout



AV System

- 2x Projectors
- 8x large TV monitors
- AiO Desktop PC
- Lecture Capture (Panopto)
- 9x Wireless Presenter
- Wireless microphones
- HDMI cable with adapters
- Hearing assist device

Used for all interaction with the AV system



Activate the AV System

- Touch the panel to activate the AV system

Desktop PC display

- Hold down the **Windows key** and press the **P-key** on the keyboard to access the PC display settings. Select 'Duplicate' on the floating menu. To show PowerPoint with notes, select 'Extend' from the floating menu.

Panopto Lecture Capture

- **Audio** – the handheld or lapel microphone allows for freedom of movement and are to be used to record the lecturer's voice.
- **Presenter video** - a ceiling mounted camera captures a video of the presenter.
- **Presentation** - add the presentation to the recording by touching the **Left Screen** tab (only the presentation on the left screen is recorded), **Computer** or **Laptop** button as you would for a local presentation.

Workgroup table layout



Each workgroup table is fitted with a large wall TV monitor, HDMI and MiniDisplay port cables, Wireless presentation device (VIA Connect Pro) and a button controller.

Button Controller

- **Off** – monitor in stand by
- **Local** – Shows Wireless Collaborator screen or a connected Laptop
- **Lecturer** – View the content pushed to the monitors by the lecturer

Lectern presentation

➤ **Show Computer**

Touch the **Computer** button

➤ **Show Laptop**

1. Connect the HDMI cable
2. Enable the laptop's dual display (Duplicate/mirror)
3. Touch the **Laptop** button

➤ **Connect BYOD** (laptop, tablet, smart phone) to the AV system

1. Touch the **Wireless Collaborator** button
2. Follow the instructions shown on the projector screen

➤ **Connect Student Laptop** (laptop, tablet, smart phone) to the AV system

1. Touch the **Student Laptop** button
2. Touch the **Group Table number** at which the student laptop is connected
(if no laptop is connected the Wireless Collaborator at that table is shown)

Volume control

Touch the **Audio** tab to access the volume control. The audio must be routed to the projector screen where the presentation is shown. Touch the **Sound to follow Left Projector** or **Sound to follow Right Projector**.

- **Microphone Volume** – touch and slide to adjust the room voice reinforcement.
- **Program Volume** – touch and slide to adjust the playback volume of the PC/laptop - ensure the PC/laptop volume is turned up and not muted.

Support

AV Technical support Townsville:

Ext. 14643

AV Technical support Cairns:

Ext. 21700

Panopto

videocapture@jcu.edu.au

Computers

Ext. 15500

A/C or electrical faults:

Mex request

Security:

Ext. 16000

