Critical Reading Guide - Three Levels

**Familiarisation: what the text says**

- Develop an overview
- skim
- scan

**Description: what the text does**

- Define key terms
- What is the evidence
- What are the conclusions

**Interpretation: what the text means**

- Infer the overall meaning
- What is the intent
- Who is included/excluded
## Reading Retrieval Guide

<table>
<thead>
<tr>
<th>Title of reading</th>
<th>Publisher</th>
<th>Author and date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference:</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Familiarisation:</strong> main points discussed or argued</td>
<td><strong>Description:</strong> what is the supporting evidence/ example</td>
<td>Page number</td>
</tr>
</tbody>
</table>

**Interpretation:** What is the purpose of this text, what is the take home message (the bottom line)? Is there an underlying message? What was the author’s position and how does the author position the reader? How does this relate to other readings?