

Checklist

1. I have met with my Advisors to review and refresh CAA-FORM-01 Candidate & Advisor Agreement form
2. Written work has been checked for plagiarism through [iThenticate](#) and report shared with Advisory panel
3. I have completed my Professional Development Audit & Plan (PDAP) in SkillsJCU and have discussed this with my Primary Advisor
4. I have completed my research project's initial [Research Data Management Plan](#) (RDMP) in [Research Data JCU](#). As my project progresses my RDMP will be updated to reflect changes and my data will be managed in accordance with JCU requirements as per the [Management of Data and Information in Research Procedure](#).
5. I have completed the [Confirmation of Candidature - Proposal Template](#) and my advisors have reviewed the proposal.
6. I have submitted a [Seminar Booking Form](#) in MyStudent.
7. I have completed a [Confirmation of Candidature form](#) in MyStudent.

Assessment Criteria

It's a milestone in your research journey that confirms that your project is feasible, your research plan is sound, and that you have, or can acquire, the skills and knowledge to successfully complete your research degree. Your Candidature committee will be assessing the following criteria.

Advisors' Review of written work
The strategy used to search the literature and situate the work
The logical structure the Candidate presented the work
The clarity of expression and mastery of English
The critical analysis of the of the relevant literature
The research objectives, aims and/or hypotheses
The proposed budget
The proposed timeline for completion (PhD - 3 year project with submission at 3.5 years; MPhil – 18 month project with submission at 21 months (or part-time equivalents))
The Candidate's capacity and capability necessary to continue in the degree
The Candidate's progress to date
The Candidate's access to the funds and facilities required to complete in the planned timeframe of the degree
Other requirements
The Candidate has completed their initial * Research Data Management Plan (RDMP) in Research Data JCU

(this record will be updated and refined as the project progresses).
The proposed research engages with and/or is funded by a research-end user (e.g. industry, government, health service), whether or not the research is conducted entirely at JCU, and may be classified as an eligible PhD internship
The candidate has completed the Fixed Components and identified professional development needs and suitable training or other development activities to address these in their plan in SkillsJCU. The PA has discussed the Professional Development Audit & Plan (PDAP) with the candidate and is supportive.
I have discussed with the candidate their iThenticate report and am satisfied any issues have been identified and addressed. As required amendments to CAA-FORM-01 Candidate Advisor Agreement have been addressed separately.
Theoretical background
Clear statement and justification of the aims of the research
Understanding of theoretical / historical context
Hypotheses / research questions
Overall comprehensiveness
Clear links among portfolio items (Prof Docs only)
Methodology
Method selected for study
Understanding of methods
Data analysis (may be marked as “not applicable”)
Comprehension of analytical techniques used
Relation of outcome to hypotheses / research questions
Scope
Scope of work in relation to degree sought
Interpretation and Analysis of Results
Analysis/Interpretation
Appreciation of strengths and limitations of study and its underlying assumptions
Conclusions
Summary
Appreciation of potential significance
Quality of Presentation
Overall organisation, clarity, conciseness
Verbal skills in presentation
Quality of visual presentation (if any)
Capacity to answer questions