

JCU Waste and Recycling Procedures

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Version 1.1

Developed By: Estate Directorate

WASTE & RECYCLING PROCEDURES

The following sections outline the expected procedures for managing various waste and recycling streams on JCU's campuses. All staff should be familiar with the procedures that are relevant to their work environment. This document should be used in conjunction with the [JCU Waste Reduction Management Plan](#).

If followed, these procedures will result in a significant reduction in waste to landfill and overall reduction in waste production for JCU, ensuring our environmental, social and economic impacts are minimised in relation to waste.

The Estate Directorate is responsible for managing most waste streams on campus and should be the first point of contact for waste and recycling queries.

Please ensure you have consulted the relevant waste stream/s information in the slides below before making any queries.

Any queries should be directed to waste@jcu.edu.au, or for urgent waste related enquiries please contact 4781 4444.



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LEGEND

DESCRIPTION:
What makes up this waste stream and how to dispose of it

COMMINGLED (GENERAL) RECYCLING 5

DESCRIPTION:

Commingled recycling refers to mixed recycling and is identical to curbside household recycling. Items that can be recycled in commingled bins include:

- Glass bottles and jars (unbroken)
- Aluminium and steel cans and foil
- Hard plastic items with a recycling symbol 1-7 (bottles, containers, cups, plates)
- Paper (newspapers, brochures, hand towels (unsoiled), magazines, books, envelopes)
- Small cardboard items (empty pizza boxes, cereal boxes, folders)

Commingled recycling must **not include** plastic bags or soft plastic items, coffee cups or polystyrene.

Commingled recycle bins are provided in most buildings, in lunch rooms and corridors. Commingled bins are also found in high use public areas around the campus.

Recycled items should be free of bulk food or liquids (no need to rinse) and lids should be separated from bottles before disposal.

BIN TYPES:



20L bin



60L bin



120L & 240L bin



Commingled skip

LOOK FOR THIS SIGNAGE:



Yellow lidded bins with yellow recycle here! stickers

COLLECTION FREQUENCY:

Commingled recycling bins are emptied regularly by cleaning staff and skips are collected on a weekly basis

ADDITIONAL COLLECTIONS:

To order additional commingled recycling collections please submit a [MEX request](#). Charges may apply and 48 hours notice is required for delivery of additional bins.

BIN LOCATIONS:

TOWNSVILLE

CAIRNS

LOOK FOR THIS SIGNAGE:
What the signage looks like

COLLECTION FREQUENCY:
When is the bin collected

ADDITIONAL COLLECTIONS:
How to order additional collections

BIN LOCATIONS:
To be included in future versions

Where does my recycling end up? The recycling is separated into individual streams and sent for recycling into new products

BIN TYPES:
What the bins look like

GENERAL WASTE

1

DESCRIPTION:

General waste refers to any waste that cannot be reused or recycled and does not pose a danger to people or the environment (e.g. clinical or regulated wastes). JCU has a commitment to sustainable practices and therefore aims to minimise waste to landfill.

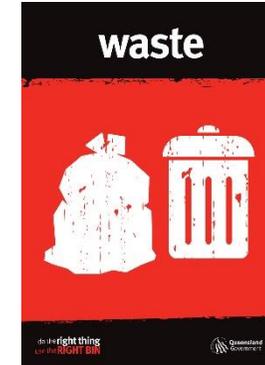
General waste may include:

- Soft plastics (these can be recycled at Coles supermarkets)
- Polystyrene
- Coffee cups
- Food waste (see [food waste](#) for recycling opportunities)
- Broken glass
- Broken crockery
- Mixed materials that cannot be separated and recycled

BIN TYPES:



LOOK FOR THIS SIGNAGE:



Red lidded bins with red waste stickers or plain waste bins with no signage

COLLECTION FREQUENCY:

Daily to weekly depending on volume of waste produced

ADDITIONAL COLLECTIONS:

To order additional collections please submit a [MEX request](#). Charges may apply and 48 hours notice is required for delivery of additional bins.

Note: Waste skips must be ordered through the Estate Directorate. See [Waste Skips](#) section for more information.

Where does my waste end up? General waste is sent to landfill and will never be recovered or recycled.

OFFICE ECO BINS

DESCRIPTION:

JCU has implemented the eco bin system as a coordinated, easy to use and visually appealing way to reduce waste to landfill from JCU offices.

Every year JCU sends nearly 1,000 tonnes of waste to landfill, with office paper and other recyclables making up a significant proportion of this. The eco bin system encourages staff to think about their waste and recycle their paper. Over 80% of office waste is made up of paper.

The Cairns Campus has moved entirely to eco bins in their offices and Townsville is transitioning to the eco bin system with over 2000 bins already distributed on the campus.

If you don't already have the eco bins in your area please contact tropeco@jcu.edu.au to arrange installation. All you need to do is swap your existing rubbish bin and you will receive a waste mini bin and desk side paper recycle bin.

BIN TYPES:



The red eco bin is for non-recyclable waste only. Remember anything you put in here will end up in [landfill](#).



The blue eco bin is for office [paper recycling](#). Some people like to use it for commingled (general) recycling. When it's full you need to empty it in your nearest [paper recycle](#) bin or [commingled recycle](#) bin.

LOOK FOR THIS SIGNAGE:

Red desktop bin and blue paper bin



COLLECTION FREQUENCY:

Red bins - three times per week.
Blue bins must be emptied by staff.

ADDITIONAL COLLECTIONS:

To order additional bins for your office (one set per desk) please contact tropeco@jcu.edu.au
For shared offices, larger general waste bins can be provided if required.

Where does my waste end up? General waste is sent to landfill and will never be recovered or recycled.

PAPER RECYCLING

DESCRIPTION:

All paper products at JCU should be recycled using the correct waste stream, which varies between campuses. Paper should not be disposed of in landfill if recycling facilities are provided. Paper recycling facilities are available at the Townsville and Cairns campuses.

Paper recycling bins are located in most buildings on campus, usually in print rooms or common areas. Most staff also have a blue paper recycling eco bin located under their desk.

Townsville: Staff are required to take their paper eco bin to the nearest paper bin for recycling. Only office paper should be recycled in the blue paper bins. All other paper types should be placed in the [commingled recycle bins](#).

Cairns: Staff are required to take their paper eco bin to the nearest paper bin for recycling. Any type of paper or cardboard can be recycled in the paper bins including hand towels, provided they are not soiled.

BIN TYPES:



Deskside eco bin



120L & 240L paper bin (Townsville)



120L paper and cardboard bin (Cairns)

LOOK FOR THIS SIGNAGE:



Townsville: Blue bins with blue paper recycling signs

Cairns: Green bins with paper and cardboard recycling signs

COLLECTION FREQUENCY:

Townsville: Blue paper recycle bins are taken out by cleaning staff on a fortnightly basis for collection (Tuesdays).

Cairns: Paper bins are emptied on a weekly basis by cleaning staff

ADDITIONAL COLLECTIONS:

To order additional collections please submit a [MEX request](#). Charges may apply and 48 hours notice is required for delivery of additional bins.

Where does my paper end up? Paper recycled at JCU is shredded and turned into new paper products.

CARDBOARD RECYCLING

DESCRIPTION:

Cardboard recycling is provided on both campuses and all cardboard should be recycled.

Cardboard skips are located around both campuses close to most buildings. Cardboard boxes must be flattened and any contaminants removed (polystyrene or plastic wrap). Masking tape does not need to be removed.

Cardboard boxes should be taken to the nearest cardboard skip for recycling. Alternately, boxes can be placed in a neat pile (provided it does not cause obstruction) for collection by cleaning staff.

Large volumes of boxes should be folded and recycled by the staff or contractors generating them. Alternately a MEX request can be submitted for collection by cleaners (a charge code must be supplied).

Small cardboard items can be recycled in yellow commingled recycling bins on the Townsville Campus or paper recycle bins on the Cairns Campus.

BIN TYPES:



1.5m³ cardboard skip (Townsville)



1100L cardboard skip (Townsville)



1.5m³ cardboard skip (Cairns)

LOOK FOR THIS SIGNAGE:



Townsville: Blue or yellow cardboard sign

Cairns: Green bins with paper and cardboard recycling signs or cardboard recycling skips

COLLECTION FREQUENCY:

Cardboard skips are collected on a weekly or fortnightly basis.

ADDITIONAL COLLECTIONS:

To order additional cardboard collections please submit a [MEX request](#). Charges may apply.

Where does my cardboard end up? Cardboard is recycled and turned into new cardboard products.

COMMINGLED (GENERAL) RECYCLING

5

DESCRIPTION:

Commingled recycling refers to mixed recycling and is identical to curbside household recycling. Items that can be recycled in commingled bins include:

- **Glass bottles and jars** (unbroken)
- **Aluminium and steel cans and foil**
- **Hard plastic items with a recycling symbol 1-7** (bottles, containers, cups, plates)
- **Paper** (newspapers, brochures, hand towels (unsoiled), magazines, books, envelopes)
- **Small cardboard items** (empty pizza boxes, cereal boxes, folders)

Commingled recycling must **not include** plastic bags or soft plastic items, coffee cups or polystyrene.

Commingled recycle bins are provided in most buildings, in lunch rooms and corridors. Commingled bins are also found in high use public areas around the campus.

Recycled items should be free of bulk food or liquids (no need to rinse) and lids should be separated from bottles before disposal.

BIN TYPES:



20L bin



60L bin



120L & 240L bin



Commingled skip

LOOK FOR THIS SIGNAGE:



Yellow lidded bins with yellow *recycle here!* stickers

COLLECTION FREQUENCY:

Commingled recycling bins are emptied regularly by cleaning staff and skips are collected on a weekly basis.

ADDITIONAL COLLECTIONS:

To order additional commingled recycling collections please submit a [MEX request](#). Charges may apply and 48 hours notice is required for delivery of additional bins.

Where does my recycling end up? The recycling is separated into individual streams and sent for recycling into new products.

DESCRIPTION:

Any waste paper containing information that may be deemed confidential must be disposed of in specially marked and locked confidential waste bins. Confidential information is any non-public information. This may include but is not limited to; personal information for staff and students, technical data, business plans, contracts, financial documents, reports and academic results. Confidential waste is shredded by JCU's waste contractor in compliance with relevant standards and procedures for managing confidential waste.

Townsville

Confidential waste should be disposed of in the locked orange Shred-X bins.

Cairns

Confidential waste should be disposed of in the locked Endeavour Foundation blue bins. These are managed by individual departments and collected upon request.

BIN TYPES:



Shred-X bin (Townsville)



Endeavour Foundation bin (Cairns)

LOOK FOR THIS SIGNAGE:



Townsville:
Orange locked
Shred-X bins



Cairns: Blue
Endeavour
Foundation bins

COLLECTION FREQUENCY:

Confidential bins are collected on a four weekly basis in Townsville and on request in Cairns.

ADDITIONAL COLLECTIONS:

To order additional collections please submit a [MEX request](#). Charges may apply and 48 hours notice is required for delivery of additional bins.

Where does my waste end up? The shredded material is baled and sent for recycling.

METAL RECYCLING

DESCRIPTION:

A metal recycling bin is located at the Estate Directorate in Townsville. All low value metal should be recycled through this bin.

To dispose of metal items please submit a [MEX request](#) for collection or bring the item to Estate Directorate for recycling. Fridges must be degassed by Estate Directorate staff prior to disposal. Laboratory items must be decontaminated prior to disposal.

BIN TYPES:



Metal recycle bin (Townsville)

LOOK FOR THIS SIGNAGE:

Townsville: Metal recycle skip

Cairns: Skip ordered on request

COLLECTION FREQUENCY:

Collected on request. Contact tropeco@jcu.edu.au

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) to arrange a skip or collection. For large volumes of metal a recycling skip can be ordered at no cost.

FURNITURE RECYCLING

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DESCRIPTION:

Warp It furniture reuse system

JCU's TropEco program has implemented a new furniture reuse system called Warp It. The system is an online marketplace for internal transfers of furniture and JCU is the first university in Australia to implement the system.

To use the Warp It system please register at: <https://au.getwarpit.com/JCU>

Unwanted furniture should be uploaded to the [Warp It](#) furniture reuse program in the first instance. Items that are not claimed by the expiry date or require immediate disposal will be donated to charity or placed in storage. Please submit a [MEX request](#) to arrange collection (charges will apply). Disposal of furniture to landfill is highly discouraged and must not be disposed of without approval from the Commercial Office.



Furniture store
(Townsville)

LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

Collected on request.

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) to arrange a collection or disposal.

Where does my waste end up? Items that are donated to charity are repurposed or given to people in need.

ELECTRONIC ITEMS (E-WASTE)

DESCRIPTION:

Electronic waste (e-waste) contains highly toxic metals that can leach into the environment if disposed of in landfill. No e-waste items should be disposed of in landfill as recycling programs exist to deal with these items. E-waste comprises of computers and their accessories (mouse, keyboards, cables, etc.), screens, TV's, printers, scanners, cabling, phones, modems and routers, USBs, data storage devices, servers, chargers, cameras and some laboratory equipment.

In most cases computers, screens and MFDs purchased through an ICT contract will be removed by ICT or its contractor and recycled or refurbished as part of the contract. Where an item does not fall under this process it can be recycled through the Estate Directorate's e-waste recycling program.

E-waste items are sent to a reputable contractor where all data is wiped and items are refurbished and re-sold or broken down into component parts for recycling.

Domestic whitegoods cannot be disposed of as e-waste and should be disposed of at the local waste depot, at participating appliance stores or in the metal recycling skip (fridges). Contact the Estate Directorate for more information.



E-waste is palletised and sent for recycling by JCU

LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

Collected on request. Contact tropeco@jcu.edu.au

ADDITIONAL COLLECTIONS:

Townsville

Items can be dropped at the Estate Directorate at a prearranged time or they can be collected by contacting tropeco@jcu.edu.au. No charges apply.

Cairns

A [MEX request](#) should be submitted to request collection of any e-waste items (no charges apply).

Where does my e-waste end up? E-waste items are refurbished and re-sold or broken down into component parts for recycling.

DESCRIPTION:

Batteries contain toxic components that can leach into the environment and must not be disposed of in landfill. Batteries can be recycled as a free service on the Townsville and Cairns campuses using the designated battery recycle bins.

Lead acid batteries, such as car batteries should be taken to the Estate Directorate in Townsville for recycling. To recycle these batteries in Cairns please drop them into the local Battery World as no service is available on campus.

BIN TYPES:



Battery World recycle bin



Battery tube (Cairns)

LOOK FOR THIS SIGNAGE:

Battery World wheelie bins or recycle tubes



COLLECTION FREQUENCY:

Bins are collected as required. Contact tropeco@jcu.edu.au to arrange a collection of an existing bin.

ADDITIONAL COLLECTIONS:

Contact tropeco@jcu.edu.au for more information.

BIN LOCATIONS:

TOWNSVILLE

Estate Directorate - Building 59 and various other locations

CAIRNS

Battery tubes are located in the Library foyer and the Estate Directorate reception

Where do my batteries end up? Batteries are sorted into their various types and recycled into new batteries and other products.

FLUORESCENT LIGHTING

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DESCRIPTION:

Fluorescent lights contain toxic mercury and should not be disposed of in landfill. The Estate Directorate has a fluorescent light recycling program, with a skip located at the Estate Directorate in Townsville. Estate Directorate staff and contractors should use the skip to dispose of all spent fluorescent lights.

Lights from the Cairns campus are collected by Estate Directorate staff and sent to Townsville for recycling.

Staff should not replace lights themselves and should submit a [MEX request](#) if a light needs changing.

BIN TYPES:



Fluorescent lighting recycle bin



COLLECTION FREQUENCY:

As required.

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) if you need a light changed or have lights to dispose of. Do not change lights yourself.

BIN LOCATIONS:

TOWNSVILLE

Estate Directorate - Building 57

CAIRNS

Estate Workshop - B4

Where do lights end up? Fluorescent lights are crushed and the components separated and recycled into various products.

DESCRIPTION:

Most green waste materials generated on the Townsville campus are processed through a mulcher and reused as garden mulch around campus. There is currently limited ability for reuse in Cairns.



JCU Grounds staff mulching green waste

LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

As required.

ADDITIONAL COLLECTIONS:

To arrange collection of any green waste please submit a [MEX request](#).

BIN LOCATIONS:

N/A

Where does green waste end up? Green waste is mulched and reused on gardens around campus.

DESCRIPTION:

Food waste is a large contributor to greenhouse gas emissions when disposed of in landfill. Australians discard 4 million tonnes of food to landfill each year. Food waste can be a valuable product if recycled using a composting or digester system as it can be converted into a useful fertiliser or compost for reuse on gardens or farms.

JCU recycles food waste at University Halls kitchen and the Cairns Campus refectory using the innovative [Bio-Regen system](#). This produces a valuable end product that can be used as a nutrient enhancer for gardens, significantly reducing the cost of waste disposal to the university, while creating a sellable end product. This system is currently not available to staff or students to dispose of food waste, however plans are being developed to collect food waste on the Cairns Campus to put through the system, on a voluntary basis.

Townsville staff and students wishing to recycle their food waste can do so voluntarily by contacting Max Burns jcuorganicwaste@gmail.com to arrange a bin for your lunch room. Food will be collected on a weekly basis and composted at the Rotary International Community Garden.



Uni Halls kitchen staff using the Bio-Regen system



Rotary community garden large scale worm farm composter

LOOK FOR THIS SIGNAGE:



Organic food waste sign

COLLECTION FREQUENCY:

Weekly for Townsville voluntary compost program.

ADDITIONAL COLLECTIONS:

Townsville: Food waste can be recycled on a voluntary basis by staff and students by taking their scraps to the community garden compost bin.

Cairns: To be advised.

Where does my food waste end up? If you throw it in the waste bin it goes to landfill and rots, producing methane and carbon dioxide; harmful greenhouse gases. If you compost it or use the Bio-Regen system it will be used as a soil enhancer on campus or sold to the public.

DESCRIPTION:

Clinical waste means waste that has the potential to cause disease, including the following:

- animal waste
- discarded sharps
- human tissue waste
- laboratory waste.

For a more thorough definition see the Queensland Government's DEHP [Information Sheet](#).

Clinical waste is managed by individual colleges and research centres and must be handled appropriately. Please contact your relevant college or research centre for more information on clinical waste handling and disposal.

BIN TYPES:

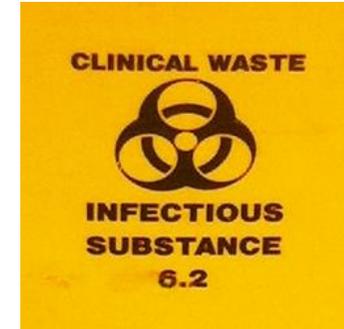


240L clinical waste bin



Clinical waste sharps containers

LOOK FOR THIS SIGNAGE:



COLLECTION FREQUENCY:

Please contact your laboratory manager for details.

ADDITIONAL COLLECTIONS:

Please contact your laboratory manager for details.

DESCRIPTION:

Chemical waste can be full packages and packages with residue of the original substance.

Hazardous chemical is any substances that is present in concentrations higher than the relevant cut off provided by [Safe Work Australia](#) on the [Hazardous Substance Information System](#) (HSIS).

The hazardous chemical may be treated on site by actions such as pH balancing for acids or bases, or arrangement made for a registered waste disposal company to collect the substance.

The disposal of some substances such as carcinogens, restricted drugs and poisons must be tracked and recorded to provide evidence of disposal.

Never pour chemical waste down drains.

BIN TYPES:

In some areas there may be bins nominated for chemical waste. Please consult the laboratory manager.

Empty packages are to be treated as if full and stored in compliance with the requirements for that substance, unless the package has been cleaned of all residue and the label removed.



LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

There are procedures for treating substances, in particular used containers. Consult the relevant laboratory manager.

Collection is typically conducted on an as needs basis. Contact safety@jcu.edu.au to obtain contact details for the disposal company.

ADDITIONAL COLLECTIONS:

Typically conducted on an as needs basis. Contact safety@jcu.edu.au to obtain contact details for the disposal company.

BIN LOCATIONS:

Consult your laboratory manager.

DESCRIPTION:

Radioactive waste refers to radiation sources and apparatus. The disposal of radioactive sources is regulated under the Radiation Safety Act and Regulations.

To dispose of a radiation source a licensee in possession of the source who no longer wishes to be in possession of the source may:

- Supply the source to another licensee if the person is granted an approval by Department of Health.
- Dispose of the radiation source, in line with rules specific to the type of source being disposed of.

To dispose of a radiation apparatus:

- The possession licensee may dispose of the apparatus if it is rendered incapable of ever producing radiation and the relevant signage is removed.
- The Department of Health must be informed of this decision.

The disposal of any radioactive source or apparatus must be tracked by JCU and the relevant changes made to inventories and radiation safety plans.

BIN TYPES:

There are specific storage requirements for radioactive sources and devices. The responsible possession holder, and radiation safety officer will need to be consulted.



LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

Contact the responsible Possession Holder and Radiation Safety Officer for the Area

Contact safety@jcu.edu.au if you need help

ADDITIONAL COLLECTIONS:

N/A

DESCRIPTION:

The JCU Halls of Residences have several Endeavour Foundation bins available for clothing donations. Clothing to be donated should be clean and in a condition fit for reuse. The bins are available to college residents. Non college residents should contact the University Halls office to arrange a donation.

Items accepted include:

- Clothing
- Accessories
- Bric-a-brac
- Books

BIN TYPES:



Endeavour donation bin (Townsville)

BIN LOCATIONS:

- George Roberts Hall - outside dining room at rear of building (near volleyball court)
- Western Courts - inside office (limited office hours)
- University Hall - dining hall at base of staircase leading to office
- Rotary International - inside old common room (limited access)

LOOK FOR THIS SIGNAGE:



COLLECTION FREQUENCY:

Endeavour Foundation will collect the donation bins as required. Let the relevant college know if a bin is full.

ADDITIONAL COLLECTIONS:

As required

DESCRIPTION:

Sanitary waste should be disposed of in the specified bins provided in toilets and washrooms. Do not place sanitary waste in toilets or regular bins.

LOOK FOR THIS SIGNAGE:

N/A

BIN TYPES:



Sanitary bin

COLLECTION FREQUENCY:

Sanitary bins are serviced on a weekly to monthly basis.

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) for additional collections or bins orders.

For urgent collections please call:

Townsville – 478 15968

Cairns – 423 21431

MISCELLANEOUS WASTE

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DESCRIPTION:

Miscellaneous waste that is not covered in this plan should be recycled where possible or disposed of as [general waste](#) if safe to do so. If in doubt contact the [Estate Directorate](#) or [Health, Safety and Environment](#) for advice.



LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

N/A

ADDITIONAL COLLECTIONS:

Please contact Estate Directorate or HSE

DESCRIPTION:

Bulk waste skips must be ordered through the JCU Estate Directorate by submitting a [MEX request](#). In many cases, items to be discarded can be recycled or reused and recycle skips can be provided depending on the waste to be discarded. You must also check with the Commercial Office before discarding any assets or anything of value to JCU.

JCU has a **sole supplier agreement** for waste skips to ensure waste volumes can be accurately monitored and disposal is done in the correct manner. Ordering of a skip bin is not permitted without approval from the Estate Directorate.

BIN TYPES:



Bulk waste skips

LOOK FOR THIS SIGNAGE:

N/A

COLLECTION FREQUENCY:

As required.

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) to arrange a skip or collection. Bulk waste skips must be ordered through the Estate Directorate.

DESCRIPTION:

JCU's Halls of Residences produce a large volume of waste from both its residential areas and kitchens. Much of the waste produced is recyclable but requires cooperation from residents to ensure it is disposed of responsibly. Historically, high contamination rates have been seen in recycle bins from the residential areas of the colleges, affecting the handling of recycling at the sorting depot. This is primarily in the form of plastic bags in recycle bins. Kitchen staff have been trained in recycling and waste practices and contamination rates in these bins are low.

Students

All JCU owned colleges have been provided with two types of skips, general waste and commingled recycling. Students are expected to take their waste to the designated skips and dispose of their waste in the correct manner.

Recyclable materials can be placed in the commingled recycle skip. Do not place non-recyclable items in the recycling skip. Plastic bags or other soft plastics are common contaminants and cannot be recycled in these skips.

Please refer to the [General Waste](#) and [Commingled Recycling](#) sections for a full summary of what can be disposed of in these skips.

End of year clean out

Each year the colleges have a clean out as students leave and large volumes of waste are produced. The Halls of Residences provide opportunities to recycle many items including; clothing, electronic waste, furniture, books, working appliances and any other items that may be reused. Please contact your college RA for more information.

BIN TYPES:

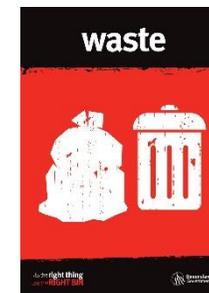


General recycle skip - colleges



General waste skip - colleges

LOOK FOR THIS SIGNAGE:



COLLECTION FREQUENCY:

General waste – 3 times per week

General recycling – Weekly

ADDITIONAL COLLECTIONS:

Please contact your college RA in the first instance.

BIN LOCATIONS:

George Roberts College

University Halls

Rotary International College

Western Courts

DESCRIPTION:

Bins can be requested through the Estate Directorate for functions and events by submitting a [MEX request](#). Please specify the number and type of bins you require and the date for delivery and pick up. Bins will be delivered to the closest point possible to the requested function. At least 48 hours notice is required to ensure services can be provided. The use of recycling facilities are encouraged where it is expected recyclable waste materials will be produced, e.g. cans, bottles, paper, cardboard.

Normally 240L wheelie bins (see below) are ordered but other bin sizes and types can be ordered on request to suit your needs.

BIN TYPES:



240L waste bin



240L recycle bin



COLLECTION FREQUENCY:

As requested.

ADDITIONAL COLLECTIONS:

Please submit a [MEX request](#) to arrange bins for events or functions. Charges may apply and 48 hours notice is required for delivery of bins.