Applying for the JCU Access Fund through eStudent

Useful Tips before you start:

- Have all your documents stored on your device in an easy place to find (ready for uploading)
- Name your documents relevant to what they are, i.e. financial, children, residential etc.
- Take your time, sometimes it can take a while to upload.
- If you really cannot get the uploading to work, you can email the documents to scholarships@jcu.edu.au

1. Click on My Scholarship Applications

		∎ Hop Centers FAG #1
Home My Details My Course Applications My Otlers My Study Plans My Timetable My Finances P My Schelarships	Wy Results and Graduation My Commonwealth Assistance	My Documents My Scholarship Applications
Scholarship Application > Summary		
Listed below are the Scholarship Applications we have recorded for you. Acquirations can be submitted online for scholarships relating to the JCU Access Fund or Higher Degrees by Research only PLE	ASE NOTE: Incomplete Scholarship Applications will not be	assessed.
You have no Scholarship Applications. To create a new Scholarship Application, please use the Apply for Scholarship button b	xiow	
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2. Click on Apply for Scholarship		
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50 U	s-lick the Eligible Sc	holarships Only flag, then click on the Search button to display these scholarship	is. Click on the Select button beside the scholarship you with to apply for			
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earch	Name	Official Description			Grouped Rewards	Available
earth	Name AMES(§,JCU Scholenship 2017	Official Description These competitive schedulings are spon to detending and estimated to serve thanse Science (AMS) ALL INTERNATIONAL APPLICATION INSTITUTION OF	Inspicentia and two spocies reguraments, including the agreement of an 21 AUGUST 2010, Demarke Application must apply by 31 October 2015.	Advisor from the Australian Institute of	Geouped Rewards	Available Closed for Application

So that the Access Fund appears you have to **UNTICK** the 'Eligible Scholarships Only' box

3. Then Search

Search				
	Name	Official Description	Grouped Rewards	Available
Select	Access Scholarships	This scholarship includes the JCU Access Fund and Indigenous Commonwealth Scholarships.	Indigenous Education Scholarship, Indigenous Relocation Scholarship, JCU Access Scholarship, JCU Access Bursary, JCU Support Grant	Open for Application
Select	AIMS@JCU Scholarship 201	These competitive scholarships are open to domestic and international research applicants and have specific requirements, including the agreement of an Advisor from the Australian Institute of Marine Science (AIMS). ALL INTERNATIONAL APPLICANTS MUST APPLY BY 31 AUGUST 2016. Domestic Applicants must apply by 31 October 2016.		Closed for Applications
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4. the Access Scholarships should appear as above

Click Select

5. The Apply button should be available on the relevant Round that is open.

Select Scholarship Round

s	elect the Scholarship Rour	nd you wish to apply for	r from the list below.		
N	Note: The Online Application	n Dates below show the	e period of time in which applications can be submitted.		
		Year	Study Period	Available	Online Application Dates
		2018	Teaching Period 1	Not Open	
	Apply	2018	Teaching Period 2	Open for Application	01-May-2018 - 31-Jul-2018

Back Cancel

Steps to completing the Online application

6. Scroll down to the Application Questions section first

Application Questions

Question	Answer
Have you previously completed a bachelor degree which is not a pre-requisite for your current course? (This question is mandatory and MUST BE ANSWERED)	T
Are you the first in your immediate family to attend university?	Ţ
Select from the list the most accurate description of your current financial situation. (This question is mandatory and MUST BE ANSWERED)	

- **7.** Answer the questions, each one will state whether or not you need to provide documentary evidence.
- 8. Once you have answered all the questions scroll back up to upload your documents

Supporting Documentation

Number 1

Please note:

For Application questions that require supporting documentation, please submit using the 'Upload a new file' link below. One or more documents can be loaded using this link. It is mandatory for you to Upload supporting documentation to confirm either 'Your gross income' and/or 'Gross income for your partner or supporting parents'.

Document Attachments

Alternatively, add one or more document attachments to upload by selecting the link below.

Upload a new file ...
Document Status
Not Received

9. Upload the documents as required, based on the questions you answered.

Uploading Documents

Go to

Document Attachments

Alternatively, add one or more document attachments to upload by selecting the link below.

Upload a new file ..

Document Status



10. Click Upload a new file, it will then give you the option to upload documents as below

Document Attachments

Alternatively, add one or more document attachments to upload by selecting the link below.

Cancel		
Choose File No file of	chosen	Add Another
Upload File(s)		
Document Status	Not Receiv	ved

11. Repeat these steps to upload all the documents that are required.

If you really cannot get the uploading to work, you can email the documents to <u>scholarships@jcu.edu.au</u>

12. Once you hit the **Confirm** you should see the following message

Success					
Your applicatio	n details have been sa	ved successfully.			

13. If you do not see the Green Success bar as above, your application has not been correctly submitted, you will need to review and try again.