

Application for LA4044 Independent Project (current employer)

Division of Tropical Environments & Societies Work Integrated Learning (WIL) program



Student Name

Student #

Email

Campus

Emergency Contact

Phone

Relationship to you

Host Organisation

ABN

Street Address

Supervisor Name

Phone

Supervisor Job Title

Email

Timing

Are you employed by this organisation? Yes No

PROJECT DESCRIPTION

Consult with your employer. Project must be relevant to degree and workplace. Demonstrate how the project assists in developing/improving workplace skills; address an industry issue and contribute to industry

Project outcomes

CONDITIONS OF PLACEMENT

James Cook University (JCU) offers a Work Integrated Learning (WIL) program which is designed as a pathway for students to acquire industry experience and enhance graduate employability. The Independent Project subject is part of this program and enables students who are already employed the opportunity to undertake a relevant project for their workplace.

The Employer acknowledges and agrees that:

- the workplace must comply with the QLD Work Health and Safety Act 2011 and have a Covid Safe Plan in place which is appropriate to their industry
- the student is a paid employee of the employer and has approval from the Employer to complete the Project, which involves applying relevant knowledge obtained from their degree
- the Project is of the student's own design but developed in consultation with the Workplace Supervisor and JCU Academic Supervisor
- the project does not involve work normally done in the student's existing paid role, and will contribute to operational improvement of the Employer's workplace
- the Project will transition to a remote/work from home arrangement if needed to comply with changing Government restrictions, or will be withdrawn if a remote/work from home arrangement cannot be accommodated
- the workplace supervisor will provide adequate supervision to the student and access to required resources for the duration of the Project
- the workplace supervisor will provide required feedback to JCU on the student's performance and achievement of Project outcomes when requested upon completion of the Project
- no circumstance exists or is likely to arise which may give rise to a conflict of interest and/or restrict the Employer or the workplace supervisor in supervising the student during the course of the Project or in providing feedback to JCU with respect to the student's performance
- subject to any other agreement, the host agrees that the student shall own the intellectual property in any Project material created by the student as part of their assessment or reporting obligations for their studies at JCU
- the parties acknowledge that the host will negotiate directly with the student (if necessary) regarding ownership of intellectual property in Project material, other than the Project material specified above, which is created by the student
- JCU will not be liable for any loss or damage to any person or loss or damage to property which may arise in connection with any act or omission of the student whilst undertaking the project and the Employer releases JCU from any claim, action, suit, demand or proceeding arising out of or in connection with an act or omission of the student whilst undertaking the Project.

The student acknowledges and agrees that:

- the Project will be completed in full outside of normal working hours
- if you become unwell, have been in contact with a confirmed case of Covid-19 or need to self-isolate for any reason, you will advise DTESPlacements@jcu.edu.au and your workplace supervisor immediately
- if there are any changes in your supervision or employment arrangements that may affect your ability to continue with the Project, you will advise DTESPlacements@jcu.edu.au immediately

Signed by employer

Signed by student

Full name

Full name

Date

Date

Submit completed form (inclusive of unofficial academic transcript) to DTESPlacements@jcu.edu.au