

LA4044 Independent Project

Intern Project Description/Acknowledgement of WIL Conditions

Student Name: _____ Campus: _____

Student Email: _____ Phone: _____

Name of Employer: _____ ABN: _____
(Business Name)

Employers Address: _____ Phone: _____

Employer Supervisor Name: _____ Job Title: _____

Employer Supervisor Email: _____

Approx. start date: _____

INTERN/PROJECT DESCRIPTION

You and your workplace supervisor are to develop a project for the workplace which is to be quite separate from your current role in the workplace. The proposal is required to demonstrate how the project assists in developing/improving workplace skills; address an industry issue and contribute to industry. Please provide as much detail as possible

SUBMISSION INSTRUCTIONS

Email whole and completed document, along with a copy of your Unofficial Academic Transcript to legal.wil@jcu.edu.au

Acknowledgement of WIL conditions

The James Cook University (JCU) College of Business, Law and Governance offers a Work Integrated Learning (WIL) Program which is designed as a pathway for students to acquire industry experience and enhance graduate employability. The Independent Project subject is a part of this program and enables students already employed, the opportunity to undertake a relevant project for their workplace.

The Employer and the Student acknowledge and agree that:

- the Student has approval from the Employer to complete the Independent Project for the Employer, which involves applying relevant knowledge obtained from their degree
- the Independent Project is different to the work normally done in the Student's existing paid role at the Employer and will contribute to operational improvement of the Employer's workplace
- the Independent Project is of the Student's own design but developed in consultation with the Workplace Supervisor

The Employer acknowledges and agrees that:

- the Student is a paid employee of the Employer
- the Workplace Supervisor will provide adequate supervision to the Student and access to required resources for the duration of the Independent Project
- the Workplace Supervisor will provide required feedback to JCU on the Student's performance and achievement of the Independent Project outcomes when requested upon completion of the Independent Project
- no circumstance exists or is likely to arise which may give rise to a conflict of interest and/or restrict the Employer or the Workplace Supervisor in supervising the Student during the course of the Independent Project or in providing feedback to JCU with respect to the Student's performance
- JCU will not be liable for any loss or damage to any person or loss or damage to property which may arise in connection with any act or omission of the Student whilst undertaking the Independent Project and the Employer releases JCU from any claim, action, suit, demand or proceeding arising out of or in connection with an act or omission of the Student whilst undertaking the Independent Project

The Student agrees they will advise legal.wil@jcu.edu immediately of any change regarding their supervision in the Employer's workplace, or employment arrangements.

SIGNED for and on behalf of the Employer by an authorised signatory

SIGNED by the Student (Employee)

Signature: _____ Signature: _____

Name: _____ Name: _____

Position: _____ Student Number: _____

Date: _____ Date: _____