

APPENDIX 2

IN4-FORM-01: RM/RD7004 EXTENDED HDR INTERNSHIP ASSESSMENT FORM



JCU Graduate Research School (GRS)

Candidate's Details

First /Given Name:	
Surname / Family Name:	
Student ID:	
Degree:	<input type="checkbox"/> PhD <input type="checkbox"/> Masters by Research
Short title of thesis/portfolio:	
Primary Advisor:	
Industry Partner:	

Section 1 –Review of Proposal Agreement for Industry Placement (Task 1)

Who needs to complete this section?

An external assessor must complete this review assessment after the proposal has been completed to the satisfaction of the Primary Advisor and Industry Partner.

What needs to be done?

The GRS should send the Candidate's proposal (which must be on the agreed pro-forma) to an external assessor who is independent of James Cook University, the advisory panel, the industry partner and the candidate. If necessary, additional feedback can be provided in a document attached to this form.

Dates

Date proposal submitted to Primary Advisor:	
Date proposal and expert review submitted to Graduate Research School	

Expert Reviewer's Report (Task 1)

Expert Reviewer must complete this section

Information for Expert Reviewers

This proposal is for an industry internship lasting the full-time equivalent of 4-5 months and has been developed by the candidate in collaboration with the Industry Partner and the Primary Advisor. Your report will be provided to the Candidate to enable them to make amendments or alterations where required before the internship commences. Your identity will be released to the Candidate unless you indicate otherwise.

This section of the form consists of 7 questions with a rating scale and an area for free text to provide any feedback and comments. Please complete this section and return your evaluation to the GRS. Additional pages can be attached if you wish.

The normal period for completion and return of this report is 10 working days. If you are not able to return the report within this timeframe please notify the GRS.

Any queries regarding the process or the report should be directed to the Graduate Research School (grs@jcu.edu.au).

Name:			
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Position		Institution:	
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Please outline your expertise in the field of the proposal:

Signature:		Date:	
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<input type="checkbox"/>	<p>I do not wish to have my identity released to the Candidate (this information will be redacted from the report by the Primary Advisor before it is provided to the Candidate)</p> <hr/> <p><i>Thank you for providing your review of this Candidate's research proposal, your time and input is greatly appreciated.</i></p>
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Review of Proposal

The relevance of the objectives of the proposal to the industry partner is:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The critical analysis of the of problem is:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The strategy used to search the relevant literature and situate the proposed project is:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The proposal is convincing:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The clarity of expression and mastery of English in the proposal is:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The proposed project timeline is realistic:

Adequate Inadequate Partially Adequate – as elaborated in comments below

The budget is realistic and clearly justified:

Adequate Inadequate Partially Adequate – as elaborated in comments below

Comments

Please provide comments and feedback below. If you have indicated 'Partially Adequate' or 'Inadequate' - see comments' please detail your concerns.

Type here (the box will expand as you type)

Signature of Expert Reviewer

Name

Email Address

Signature